

A REGULAR WORK SESSION WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 25TH DAY OF SEPTEMBER IN THE YEAR TWO THOUSAND NINETEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 9:00 A.M.

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IN RE: CALL TO ORDER

Chairman C. Thomas Tiller, Jr. called the meeting to order.

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IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

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IN RE: NEW ELEMENTARY SCHOOL CONSTRUCTION FINANCING PRESENTATION

Davenport and Company Senior Vice President Ted Cole distributed discussion/planning materials for financing the new elementary school project. He began by sharing information on recurring revenues as well as one-time funds. The County had transferred \$6.4 million to the Debt Service Fund in FY20. For the purposes of this analysis, this figure was held constant for FY21 and beyond. The County was currently designating seven cents (just over \$2 million in FY20) on the Real Estate Tax Rate specifically for School Debt Service. The analysis assumed that the value of a penny would increase by 2% each year. In anticipation of future school projects, the County had been setting aside funds in the School Construction Fund for several years. The balance in this fund had reached approximately \$5 million in FY20. With the recent reopening of Colonial Downs and Rosie's Gaming, the County was projecting the availability of revenues approximating \$4 million by January 2020 which could also be used for school projects. Presentation scenarios would include utilizing all or some portion of the \$9 million in one-time funds to either buy-down the borrowing amount or to defray debt service as needed over the life of the borrowing.

The presentation included the following four possible funding scenarios:

- Scenario 1 – Borrowing the Full Amount (\$35 million) with School Construction & Colonial Downs Funds Used to Defray Debt Service as Needed (\$9 million).
- Scenario 2 – Reduce Borrowing Amount to \$30 Million Using School Construction Fund (\$5 million).
- Scenario 3 – Reduce Borrowing Amount to \$26 Million Using School Construction & Colonial Downs Funds (\$9 million).
- Scenario 4 - Borrowing the Full Amount (\$35 million) with School Construction Fund Used to Defray Debt Service as Needed (\$5 million). Colonial Downs Revenues were Not Utilized.

Each scenario was based on an estimated project amount of \$35 million, a 25-year term and a 2.52% interest rate. Mr. Davis asked for the terms on existing County construction loans. Mr. Cole and County Administrator Rodney Hathaway both indicated the terms of most County construction loans had been 20 years. Mr. Davis asked why a 25-year term was being suggested for this project. Mr. Hathaway reported a 25-year term was being

proposed due to “affordability” and to protect against the need for tax increases. Mr. Evelyn noted the estimated interest rate was very good and asked if there were any existing loans with higher rates that could be paid off. Mr. Cole reported he believed the rates on existing loans were also very good but noted that information had not been included in the discussion materials. He suggested the County could use the \$9 million in one-time funds to pay down existing debt or come up with an alternative use for the funding. Ms. Paige indicated she was okay with going all in with the \$9 million in one-time funding to reduce the borrowing amount but noted this did not include funds to cover change orders. Mr. Hathaway and Mr. Davis both noted the \$35 million estimated project cost included approximately \$2.3 million in contingency. Mr. Cole reported the financing schedule would be built around the bidding schedule and the working assumption had been that bidding would take place in January or February 2020.

Mr. Cole reviewed the impact of each of the scenarios on the County’s debt ratios. The County had established the following three debt ratios:

- 10 Year Payout  $\geq 50\%$
- Debt to Assessed Value  $\leq 4.5\%$
- Debt Service to Expenditures  $\leq 12\%$

The County’s current 10 Year Payout Ratio was 96.5%, Debt to Assessed Value Ratio was 1.7% and Debt Service to Expenditures was 10.7%. With the addition of funding for the new school project, the 10 Year Payout Ratio would range from 59.4% to 60.3% and would remain in compliance in all four scenarios. The Debt to Assessed Value Ratio would range from 2.3% to 2.6% and would also remained in compliance in all four scenarios. The Debt Service to Expenditures Ratio would range from 11.9% to 12.6% and Scenario 3 was the only scenario that would remain in compliance. Scenarios 1 and 4 would be out of compliance for four years and Scenario 2 for three years. Mr. Cole suggested the lengths of time during which these scenarios would be out of compliance were relatively short and should not be a reason in and of itself to dismiss these options. Drawing attention to Scenario 1, Mr. Cole pointed out there would be no tax impact in FY21 through FY26 and an additional .2 of a cent would be needed in FY27 followed by .49 of a cent in FY28. The up-front tax impact in FY21 would be only .12 of a cent. Mr. Evelyn suggested that given all that had recently been said in social media, the public needed to understand this and noted the Board had made some very good decisions. Mr. Cole agreed and noted the Board had been planning for this new school for some time. He also noted all of the County’s current debt was covered as was the estimated \$2 million annual operating costs for the new school. Drawing attention to Scenario 2, Mr. Cole noted that even with less debt up front, the tax impact would be greater (3.99 cents) and would happen quicker (FY25) than in Scenario 1. The question would be did the County want to use the reserve funds up front or over time. Mr. Evelyn noted the County would be earning interest on the reserve funds if they chose to use them over time. Mr. Cole agreed. He noted that in Scenario 3, the tax impact was even greater and quicker than in Scenario 2. Mr. Tiller asked Mr. Cole if he was suggesting it would be better to borrow more up front. Mr. Cole pointed out cash flow sheets in the back of the booklet showed what was driving the timing of the tax impacts and the Board would have to decide how they wanted to go. Mr. Evelyn noted the Board of Supervisors had recently met with the School Board to go over the plans for the new school. He pointed out that if the bids came in lower than the estimate, all of the scenarios would change. Mr. Cole agreed. As had previously been mentioned, he suggested his firm could look at using the \$9 million to pay off some existing debts that had higher interest rates. Assistant Finance Director Larry Clark noted some of the County’s debt was at rates lower than 2% and some VPSA (Virginia Public School Authority) and VRA (Virginia Resources Authority) loans could not be prepaid. Mr. Cole noted paying off some existing loans would reduce the annual payments and suggested the impact could be figured out quickly.

Mr. Cole noted the Board did not need to make a decision today but asked if there was a particular scenario they preferred. He indicated it would take approximately 90 days to get the funding in place. He reported that VPSA pool loans were issued in the fall or spring and if the Board was not ready to borrow now, they would have to wait until the spring. He also noted VPSA offered a stand-alone loan option for loans \$20 million and greater which could be entered into at any time. He suggested that if the Board wanted to go with a pool loan, it could be necessary to enter into a construction contract without the funding in place given that they were not sure how much they would need to borrow. He stressed the importance of having a schedule for bidding so that plans could be made for the timing of the financing. He noted most bids would have a 30-60 day expiration and time would be needed to get the financing in place in order to be able to enter into an agreement with the money in hand. Mr. Davis suggested the Board was fast tracking this project more than any other project – “The School Board needs to get ready.” Mr. Evelyn reported County Attorney Bill Hefty had been working with the schools to draw up a memorandum of understanding defining the role of the Board of Supervisors in the project. Mr. Davis suggested it was uncertain how long the County would continue to receive funds from Colonial Downs. It had been suggested on several occasions that General Assembly action could possibly change New Kent’s portion of the Colonial Downs revenue.

Ms. Paige asked if \$35 million was the most the County would be borrowing. Mr. Hathaway indicated the loan amount would depend on the bids. Ms. Paige suggested everything looked great in Mr. Cole’s presentation, “but what if it’s \$36 or \$37” million. She asked if the RFP should say the project is for \$35 million or less. Mr. Cole indicated he was not an expert in this area but suggested Moseley (Architect) had collected information on what the schools needed and had estimated the cost based on that information. He suggested the price could come in under or it could come in over. If it came in over, they would most likely be asked to do some value engineering. Ms. Paige stated, “A budget is a budget.” Mr. Evelyn suggested bidders would know the budget. Ms. Paige suggested “It doesn’t make good business sense to me since we are spending everyone’s money.”

Mr. Stiers asked for the County’s total current debt. Mr. Cole reported the current debt was \$50 million which did not include any Public Utilities debt. \$15 million was non-school debt and \$35 million was for schools. He pointed out that all of this would be paid off in 2034. Mr. Davis asked if any outstanding debt remained on the G.W. Watkins Elementary School project or was the school debt all for New Kent High School. Mr. Cole reported the lion’s share of the school debt was for New Kent High School and all of the school debt would be paid off by 2029. Mr. Davis stated the Board needed a price before it could borrow. And Mr. Cole noted they also needed a schedule so they could make plans for the financing. Mr. Hathaway suggested the Board needed to consider the options presented. Mr. Davis noted the Commonwealth of Virginia “uses lottery money for schools and I think we should too,” suggesting revenue from Colonial Downs should be considered.

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IN RE: ACCEPTANCE OF SOURCE WATER PROTECTION PLANS FOR DEPARTMENT OF PUBLIC UTILITIES (DPU) WATER SYSTEMS

Public Utilities Assistant Director Mike Lang reported Virginia Department of Health (VDH) Contractor, Tetra Tech, had prepared a Source Water Protection Plan (SWPP) including each of the water supplies utilized by the Department of Public Utilities (DPU). He suggested this had been desperately needed as the previous SWPP was dated 2002. The SWPP documented actual and potential threats to the potable water supply quality and quantity and provided an updated Emergency Response Plan for incidents as well as recommended

actions to mitigate potential threats. Mr. Lang indicated grant funding was available to implement recommended actions. Changes in New Kent's development patterns as well as DPU's water sources necessitated an update to the SWPP for each water system. It was also reported that at least one customer inquiry had been received in the past year regarding the effectiveness of the outdated 2002 plan. Tetra Tech's report noted a very low risk of contamination and suggested most threats were from external factors such as vandalism. Mr. Lang asked the Board to consider adopting the Source Water Protection Plan as presented. Mr. Stiers asked if having this plan in place would have any impact on utility rates. Mr. Lang indicated it would not.

Mr. Davis moved to adopt the Source Water Protection Plan as presented. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: VIRGINIA COOPERATIVE EXTENSION/4-H PROGRAM UPDATE

Virginia Cooperative Extension Office Assistant Patty Townsend noted they had been searching for a new 4-H agent for over a year and she was pleased to report an offer had been made. The department had received a verbal acceptance and the individual would start work on January 10, 2020. Ms. Townsend also reported the department had been working on getting an agriculture agent and was currently working with James City County on the possibility of sharing this position. Mr. Davis asked "what about Charles City?" (New Kent and Charles City had previously shared an agent.) Ms. Townsend reported Charles City had decided to go in a different direction (Family and Consumer Sciences) so it had become necessary for New Kent to find another locality to partner with for agriculture. County Administrator Rodney Hathaway reported New Kent's cost to share an agent with James City County would be \$6,000. She also reported that she and Administrative Assistant Marci Siebert had continued to offer programs as they waited for the agent positions to be filled. Mr. Davis asked for an update on the 2019 attendance at 4-H camp. Ms. Townsend reported there had been 75 to 80 participants and she noted Ms. Siebert had been instrumental in securing health and insurance forms for each participant. Mr. Davis suggested the 4-H camp was now making a profit since establishing a day camp program. Ms. Townsend agreed and reported the 4-H camp was offering a well-balanced program which included discipline, nature and fellowship. She entertained questions.

Mr. Stiers thanked Ms. Townsend for all the hard work she was doing. Ms. Townsend reported they had recently compiled a list of what had been accomplished in the past year even with the agent positions not filled. She reported she had been most proud of the Pesticide Recertification program which had received a state award (VDACS - Virginia Department of Agriculture and Consumer Services). She further reported diagnostics were still being offered in the office and they were sending out anything they were not able to do themselves. Soil sampling was also still being provided. Ms. Paige expressed her appreciation to Ms. Townsend and Ms. Siebert for all they were doing and suggested, "they never missed a beat." She reported she had visited the 4-H camp and had found it to be a very rewarding experience. Ms. Townsend thanked her and suggested the biggest problem

with 4-H camp this year had been the heat. Mr. Stiers reported his wife no longer allowed him to use Round-Up® and asked what the Extension Office was recommending in its place. Ms. Townsend suggested this was a hard question to answer and noted there were other products on the market that did not have the Round-Up® name but had similar active ingredients. She suggested chemicals were chemicals and noted safety was a matter of how you chose to use them. She also suggested the timing of chemical use was important. She reported bees liked to "sleep in" and suggested products that could be harmful to bees should be used when they would most likely be in the hive. Those interested in an organic approach were advised to use a hoe and learn how to weed.

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IN RE: OPERATIONAL MEDICAL DIRECTOR AGREEMENT

Fire Chief Rick Opett reported the County's current Operational Medical Director (OMD), Dr. Stephen Kramer, had given notice of his plans to retire. Chief Opett had reached out to Dr. Allen Yee about possibly filling this position. Dr. Yee, who was both Board Certified and affiliated with VCU, had agreed. County Attorney Brendan Hefty had drawn up an agreement which would run for an indefinite term and at no cost to the County. Chief Opett asked the Board to consider authorizing the County Administrator to execute the agreement as presented. Mr. Davis asked if the OMD was responsible for signing off on all patient transports. The "Scope of Services" portion of the agreement indicated the primary role of the OMD was to ensure quality patient care. The OMD's responsibilities could include involvement with the ongoing design, operation, evaluation and revision of the EMS system from initial patient access to definitive patient care. THE OMD would have the ultimate authority over patient care, the authority to limit immediately the patient care activities of those who deviate from established standards or do not meet training standards and the responsibility and authority to develop and implement medical policies and procedures for New Kent County. Chief Opett reported New Kent Fire-Rescue would operate as a medical provider under Dr. Yee's license.

Mr. Davis moved to authorize the County Administrator to execute the no cost Operational Medical Director Agreement between New Kent County and Dr. Allen Yee, MD for an indefinite duration term.

Mr. Davis asked if the County had been paying Dr. Kramer for these services. Chief Opett reported Dr. Kramer had been receiving an annual payment of \$10,000.

The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: DISCUSSION TO ACCEPT THE 2018 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT AWARD

Fire Chief Rick Opett distributed handouts on the Staffing for Adequate Fire and Emergency Response (SAFER) Grant. He reported New Kent had been awarded the grant for twelve positions on September 18, 2019. There would be a 180 day recruitment period which

would end with the start date of the period of performance (POP). He noted the POP would be March 11, 2020. If the County was able to fill the positions before the end of the 180-day recruitment period, the POP could be started early by sending an official amendment request two weeks prior to the start date. During the POP, the County would be required to incur no layoffs, fill all SAFER-funded positions and maintain the operational staffing at the level that existed on the date of award as well as the number of awarded SAFER positions. Mr. Tiller asked if filling the positions could be staggered over time. Chief Opett indicated all twelve positions would need to be filled at the same time. He noted the pre-SAFER roster was due by the close of business that day. Recruiting for these positions would begin with advertising for Paramedics/Advance Life Support personnel. Chief Opett indicated recruits without firefighter training would be welcomed. He also reported the recruit training class would run from five to six months which would allow sufficient time to train any recruits without previous firefighter training. The State burn trailer would be utilized for class burns and all training would be conducted in-house and on County property. He reported the current resume pool contained a number of medics who may be interested in adding firefighter to their skills. Chief Opett reviewed a tentative schedule for filling the positions which indicated recruitment would run from October 2019 to February 2020, start date/beginning of training would be March 2020, training would run through August 2020 and precepting would run from August 2020 to October 2020.

Mr. Evelyn asked if the County would need to "subsidize" the positions between October and February. Chief Opett indicated the County would not need to subsidize the positions from October to February. He noted this would be the recruitment period and the recruits would not start training until March. Mr. Stiers asked if the new recruits would be training for five months without any pay. Chief Opett indicated the new recruits would begin training in March and they would be paid for the training period. He noted training could start earlier than March if all twelve positions were filled sooner. Mr. Evelyn asked what would happen if twelve recruits could not be found by March. Chief Opett indicated he truly believed the twelve positions could be filled. Mr. Tiller asked for confirmation that the plan was to hire recruits with EMS skills and then cross train them as firefighters. Chief Opett indicated this was the plan and noted it was easier and quicker to train EMS staff to be firefighters than firefighters to be EMS staff.

Chief Opett reviewed the four-year SAFER Grant funding schedule. The annual cost for salaries and fringe benefits for twelve positions would be \$740,544. For the first two years, the federal share would be \$555,408 and the County's share would be \$185,136. The County's share would increase to \$481,353.60 and the federal share decrease to \$259,190.40 in the third year. Federal funding would stop in the fourth year and the County would become responsible for the total \$740,544 in annual funding. Referencing the most recent class of new recruits, Mr. Evelyn asked for their average starting salary. Deputy Fire Chief Lisa Baber reported the starting salary was \$39,739 prior to ALS (Advanced Life Support) incentives. Mr. Evelyn asked if there were any concerns regarding possible salary compression. Chief Opett indicated salary compression should not be an issue. Ms. Paige asked what the addition of twelve firefighters would do to overtime. Chief Opett suggested the additional positions would make the overtime budget easier to digest and noted he did not see there being a need to increase the overtime budget in the near future. He also reported the additional positions would help with backfilling the stations when staff may be on leave. Ms. Paige asked what impact there would be on the part-time positions. Chief Opett indicated they could possibly cut back some on part-time positions. Mr. Tiller suggested some of the part-time staff may be interested in full-time positions. Mr. Stiers noted he had asked Financial Services Director Mary Altemus for figures on Fire-Rescue services provided to Colonial Downs. He reported that from July 1 to September 13

the County had billed Colonial Downs \$98,123 for services. Chief Opett suggested that most of this had been "pass through" funds which had gone directly to pay those who had performed the work. He suggested this additional opportunity for income had been a very good moral builder and noted that approximately \$72,000 of what had been billed had been paid out in salaries. Mr. Tiller also pointed out that the Sheriff's Office was also billing for services provided to Colonial Downs. Mr. Stiers asked how many paid firefighters the County would have once these twelve positions were filled. Chief Opett indicated there would be 52 paid staff.

Chief Opett distributed a second handout regarding overall staffing levels as well as individual station staffing. Current staffing included 35 operational "on the floor" staff, one Assistant Fire Marshal, one Administrative Assistant, two Deputy Fire Chiefs and one Fire Chief. There were also eleven part-time operational staff members and one part-time logistics staff member. Daily staffing included two personnel at each of the five fire stations. With the addition of the twelve SAFER positions, four additional personnel would be assigned to each of the three shifts (A, B & C). Two additional staff would be assigned to Talleyville Station #5 and two assigned to Eltham Station #3. Operational "on the floor" staff would increase to 47 positions. Mr. Stiers noted there was no mention of volunteers. Chief Opett reported there were currently three volunteers at Providence Forge, eleven at Quinton and seven county-wide. He noted the seven county-wide volunteers were very active and four of the other fifteen were also very active. Most of the county-wide volunteers were not firefighter trained. Mr. Davis asked if a CDL was required to drive a fire truck. Chief Opett indicated this was not a requirement. Mr. Stiers asked how long the additional twelve positions would "suffice". Chief Opett suggested the additional positions "puts a band aid on our problem" and indicated he would not say the County would not go NUA (No Units Available) because that would depend on what was going on at any given time. He reported August had been the busiest month on record. Calls to I-64 incidents had been lower but EMS rates in general had been "through the roof." He also reported the rate of return on EMS billings had been very good. Mr. Evelyn noted the VCU Health facility would soon be coming on line and asked if having this facility in the County would help with ambulance turnaround time. Chief Opett indicated the presence of this facility should reduce turnaround times. Mr. Evelyn noted the cost to the County for the twelve positions would increase significantly in years three and four and asked what impact these costs would have on the tax rate. Mr. Hathaway reported that during the upcoming budget development process, consideration would be given to setting aside one penny of the tax rate to support the County's share. Mr. Evelyn reminded everyone that there were other departments that also had needs. Mr. Tiller suggested the set aside funds for schools could be used. Mr. Hathaway noted that once the County borrowed the funds for the new school, the set aside for schools would go away. Mr. Davis noted the Board needed to decide whether or not to accept the grant. He reminded everyone that the Board had chosen to turn down a SAFER grant award years ago. Mr. Stiers asked if the only option was to accept the grant in full or not accept the grant at all. Chief Opett indicated this was correct. The County would have to either accept the grant for twelve positions or opt to turn down the grant. Ms. Paige asked if the Board would be comfortable with increasing the Fire-Rescue budget at these levels knowing there would be requests from other departments. She asked what this would do to the County budget. She suggested what the County had been setting aside looked great and the revenue from Colonial Downs also looked great and asked, "are we going to use all of our set aside?" Mr. Hathaway referenced the previously mentioned new set aside account for Fire-Rescue and suggested it was too early to predict the impact on the budget. Mr. Davis suggested there had been almost 400 new homes built in New Kent this year. Mr. Hathaway reported the number of single family permits issued was lagging behind last year but he expected that would be picking up with additional

growth in The Arbors. Mr. Stiers noted there were 24 new homes in Brickshire. He closed by stating, "The safety and welfare of our citizens is paramount."

Mr. Stiers moved to accept the U.S. Department of Homeland Security's 2018 Staffing for Adequate Fire and Emergency Response (SAFER) award for \$1,370,006.40 over the next three years. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Nay
Patricia A. Paige	Nay
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: FY19 TEXTBOOK TRANSFER AND APPROPRIATION

Financial Services Director Mary Altemus reported the New Kent School Board usually requested an annual transfer and appropriation of textbook funds as a part of the Board's consent agenda. They had requested that the Board consider approving their annual transfer sooner than the October 15<sup>th</sup> consent agenda so they could move forward with closing FY19. Ms. Altemus indicated the state provided some funding for textbooks and those funds were then matched by mandated local contributions. The School Board was requesting a transfer of Contingency Funds in the School Operating Fund in the amount of \$123,142 to the Textbook fund as follows:

65211104 – 606021 Textbook Replacement Instr MS - \$40,000  
65211103 – 606021 Textbook Replacement Instr HS - \$15,000  
65211102 – 606020 Textbook New Instr ES - \$68,142

Referencing the fact that New Kent students were now using Chromebooks, Mr. Evelyn asked if the textbook fund had decreased any since the computers had been put into use. Ms. Altemus indicated the figures had remained pretty much unchanged. County Administrator Rodney Hathaway suggested Chromebooks were more in use at the middle school and high school levels and the transfers for textbooks at these levels were lower than the elementary level transfer. Mr. Tiller suggested textbooks were often used in the classroom and not take home by the students. Ms. Paige questioned why the County had spent so much money on Chromebooks when much of the County did not have internet access and was still spending this much on textbooks. Mr. Davis asked what would happen if the Board did not approve the transfer request. Ms. Altemus indicated the transfer and appropriation would be necessary for closing the FY19 budget.

Mr. Davis moved to approve the transfer of Contingency Fund in the School Operating Fund in the amount of \$123,142 to the Textbook Fund. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: PINE FORK PARK – FY19 PURCHASE ORDER CHANGE ORDER APPROVAL

Assistant Parks and Recreation Director Jason Baldwin presented information on a purchase order change order request for Pine Fork Park. The County was holding an open purchase order with Thompson Consulting Engineers. Thompson had been asked to perform additional services and the scope of the work had been expanded beyond the original purchase order funding. Funds were available in the Pine Fork account to cover the additional work but the purchase order value needed to be increased by \$7,673.76 in order to pay the invoice. Mr. Davis asked for confirmation that no additional money was being requested. Mr. Baldwin confirmed and noted the request would increase the purchase order value using existing budgeted funds.

Mr. Davis moved to approve a purchase order change order to PO 20190280 in the amount of \$7,673.76. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: OTHER BUSINESS

There were no other business items.

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IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS/ADJOURNMENT

Mr. Tiller announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Tuesday, October 15, 2019, and the next work session at 9:00 a.m. on Wednesday, October 30, 2019, both in the Boardroom of the County Administration Building.

Mr. Stiers moved to adjourn the meeting. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

The meeting was adjourned at 10:44 a.m.