

A REGULAR MEETING WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 13<sup>th</sup> DAY OF NOVEMBER IN THE YEAR TWO THOUSAND NINETEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING, NEW KENT, VIRGINIA, AT 6:00 P.M.

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IN RE: CALL TO ORDER

Chairman Tiller called the meeting to order.

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IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

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IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Tiller gave the invocation and led the Pledge of Allegiance.

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IN RE: CONSENT AGENDA

The Consent Agenda was presented as follows:

1. Minutes
  - a. October 15, 2019 Regular Meeting Minutes
2. Miscellaneous
  - a. Approval of Resolution R-24-19 Requesting the Acceptance of Streets within Cedar Lane Farm Subdivision into the State System for Maintenance
3. Refunds
  - a. REFUND – Canceled Building Permit – BP# 003333-2019 - \$61.12 due to M W Butler Electrical LLC
  - b. REFUND – Canceled Building Permit – BP# 003334-2019 - \$52.12 due to M W Butler Electrical LLC
4. FY20 Supplemental Carryforward Appropriations
  - a. Fire Department FY19 Additional Carry Forward to FY20 (Purchase Orders & Unspent Funds), \$895.
  - b. Funds Received from VML Insurance: Sheriff's Dept - Additional Carryforward, \$275.
  - c. School FY19 EOY Funds to the Capital Fund - CIP School, \$779,580.21.

\$780,750.21 - Total  
(\$1,170.00) - From Fund Balance - General Fund (1101)  
(\$779,580.21) - From Fund Balance - Capital Projects (1302)

5. FY20 Supplemental Appropriations

- a. Program Income Received for FY20 - CDBG Plum Point Grant Participants, \$223.
- b. Donations to the Animal Shelter: Larry D & Karin Clark (\$20), Jamie Adickes (\$20), Vicki Bostic (\$20), Michael Darnell (\$20), Tammy Merrill (\$20), Stanley Thomas (\$20), Mary Hard (\$20), Olivia Emmerson (\$20), Leslie Hobson (\$20), Michael Linhardt & Melissa Mack (\$20), Charles Gray (\$20), Rosemary Stewart (\$20), Brooke Forsythe (\$20), Nichole Pace (\$20), Lydia Epp (\$60), Linda Futch (\$20), Proclaiming Grace Outreach (\$2,500), Larry D. & Karin Clark (\$20), Mollie Clark (\$20), Tracy Johnson-Hall (\$20), Cherilyn Stephani (\$20) and George Mayer (\$20), \$2,960.
- c. Special Events Recovery Funds to Fire Emergency Management From Colonial Downs - July 2019 (Coverage for Training/Practice Days (\$5,546.88), August 2019 (Training & Live Racing (\$67,964.16) and September 2019 (Training & Live Racing (\$24,612), \$98,123.04
- d. Gifts & Donations to: Fire/Emergency Management: Karen Nifenger (\$500), L.G. & T.B. Buchanan (\$100), Catherine A. Wadley (\$10) and Empire Services, Inc. (\$51.88), \$661.88.
- e. Sponsorship Facility Improvement Funds - Parks & Recreation: New Kent Juniors Volleyball \$300.
- f. Gifts & Donations to Fire Station #4: Davenport & Company LLC \$500.
- g. Funds Received from VML Insurance: Buildings and Grounds - Supplemental Payment for Electrical Work at Circuit Court (\$1,032.10), Fire/Rescue - Collision Loss 2018 Sutphen Monarch (\$685) and Sheriff - Collision Total Loss 2012 GMC, VIN-8527 (\$34,748), Equipment Removal by Ten Code (\$200) and Supplemental Payment for Additional Equipment to 2012 GMC (\$18,815.85), \$55,480.95.
- h. VRSA Grant - OSHA Diagnostic Audit and Safety Plan Creation, \$2,000.
- i. Funds for Security Detail: Sheriff - Colonial Downs Group, LLC Extra Duty - Private (\$44,310.38) and (\$2,115.26) and Palmetto Race Group LLC - Extra Duty - Private (\$661.02), \$47,086.66.
- j. Funds Received From VACorp for a School Vehicle that was totaled, \$7,492.
- k. Appropriate 2020 Litter Grant Award, \$5,215.
- l. Funds for FY20 Grand Illumination: Active Life Fitness Center (\$100) and Becky Ringley DBA State Farm (\$100), \$200.

\$222,242.53 - Total  
(\$207,035.53) - Total In/Out - General Fund (1101)  
(\$5,215.00) - Total In/Out - Litter Fund (1106)  
(\$7,992.00) - Total In/Out - Capital Projects (1302)  
(\$2,000.00) - Total In/Out - Water/Sewer (1514)

- 6. FY20 Interdepartmental Budget Transfers
  - a. New Kent Sheriff's Department - From Selective Enforcement - Alcohol Grant Travel (\$69.82) and from Selective Enforcement (\$1), \$70.82, to Selective Enforcement - Alcohol Grant Pay, \$70.82.
  - b. New Kent Sheriff's Department - (All transfers are from Sheriff-Law Enforcement to Sheriff - Court) From/To Salaries & Wages - Regular, (\$43,683), From/To FICA/Medicare (\$3,342), From/To Retirement-VRS (\$4,346), From/To LODA (\$377), From/To Hospital/Medical Plans (\$8,016), From/To Group Life Insurance (\$572) and From/To Workers' Compensation (\$1,101), \$61,437.

- c. School Board Office - From Appropriation of Funds from Prior Years, \$639,500 to Furniture (\$100,000), to Athletics (\$30,000), to Maintenance Services (\$34,500), to Diesel Shop - Bridging Communities (\$200,000), to NKES Major Renovation Feasibility Study (\$75,000) and to School Set Aside (\$200,000), \$639,500.

7. Treasurer's Report: Cash as of September 2019, \$35,909,325.67.

Mr. Evelyn moved to approve the Consent Agenda as presented and that it be made a part of the record. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: NEW KENT UNIVERSITY CLASS OF 2019 RECOGNITION

2019 New Kent University (NKU) graduates, identified as Marianne Baillie, Carole Coffman, Rodell Coffman, Jr., Jennifer Cooper, Brian Davis, Tom Derrickson, J. Todd DuVal, Cheryl Fields, Patricia Gibson, Nancy Keenan, John Lockwood, Heather Moon, Patricia Reynolds, Debbie Richards, Muriel Rodriguez, Paul Ross, Les Venable, Michael Villano, Laura Villano and Terry Vozel had completed the ten-week citizen engagement program. Chairman Tiller invited fellow Board members to join him in front of the dais to recognize and congratulate those in attendance as well as present them with diplomas. Upon returning to the dais, he invited class members to comment on their experiences in this program. Patricia Reynolds indicated this had been "an amazing experience". She addressed County Administrator Rodney Hathaway noting that he and his staff had given up their evenings to offer this program and had always done so with a smiling face. She thanked all who had been involved. Marianne Baillie stated, "I learned a lot more than I had thought I would learn" and reported she had found the program to be "very eye-opening". She indicated she had enjoyed the program and it had helped her better see the needs of the County. She expressed her appreciation for the opportunity to participate. John Lockwood indicated he felt everyone had done an excellent job and it had been "refreshing to see the passion and dedication of the staff that presented". He suggested everyone had done an incredible job and noted he believed everyone in the class shared this sentiment. He also thanked the Board for this opportunity.

Mr. Evelyn expressed his appreciation to Wanda Watkins, Krista Eutsey and Shannon McLaughlin for the great job they had done putting this program together. He noted program participants had given up time with their families for ten weeks to attend these sessions and he thanked them for their interest in taking part in this program.

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IN RE: SMALL BUSINESS CLOSE UP

There was no small business close up.

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IN RE: CITIZENS COMMENT PERIOD

Mr. Tiller opened the citizens comment period and provided brief instructions on procedures. He called Charles Karow of 4800 Windy Lane, Barhamsville to the podium. Mr. Karow noted this was the time of year for giving thanks and he wished to express his gratitude to the Board of Supervisors and County staff and "especially to Mr. Davis who has so ably represented me all these years in District Five". He reported having many opportunities to personally interact with Mr. Hathaway (County Administrator) over the past year and he was grateful to have him in our County. He noted he was amazed by Mr. Hathaway's ability to juggle many issues and to know the facts and figures of every single one. He suggested everyone should be grateful for all Mr. Hathaway was doing. He also suggested that serving on the Board was a thankless job and he thanked them all for their service.

Herb Jones of 4254 Virginia Rail Drive, Providence Forge noted that Monday had been Veterans' Day and indicated he would be addressing the Board as a United States Army retiree with thirty years of service during which time he had seen two combat tours and earned a bronze star. He went on to express his concerns regarding a booth at the New Kent County Fair which had displayed and sold images of the Confederate battle flag. In addition, he reported a golf cart and a miniature train displaying the same symbols had also been present. Mr. Jones suggested these symbols were "treasonous" and "traitorous" and were "incongruent with who we are as Americans". He suggested these symbols were divisive and allowing them to be displayed at the County Fair had not portrayed New Kent in a positive light and suggested they had made New Kent "look unsophisticated and backwards". Mr. Jones noted people wishing to display these symbols had every right to do so but suggested New Kent taxpayer funds should not be used to promote such displays. He suggested these symbols would be more appropriately displayed in a museum or on private property. Mr. Jones went on to state, "As a black man in America, I have my own personal issues with this symbol, the associated paraphernalia and what it represents." He noted that in 2018 New Kent County had celebrated the 50<sup>th</sup> anniversary of the Supreme Court decision Green vs. School Board of New Kent County. He suggested this decision had desegregated schools in New Kent and had been a catalyst in desegregation across the United States. He also reported the 400<sup>th</sup> anniversary of the arrival of the first enslaved Africans on the shores of Virginia had been celebrated at Fort Monroe earlier in 2019. This celebration had been a recognition of the progress that had been made not only by the United States but also about what had been achieved by a group of people who had been oppressed in spite of "horrific atrocities". He closed by pointing out the County Fair had received \$10,000 in the previous year's budget and work had already started on the budget for the next fiscal year. He suggested the County Fair should receive no funding in that budget. He thanked the Board for the opportunity to speak.

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IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY  
ADMINISTRATOR'S REPORT

VDOT Resident Administrator Marshall Winn reviewed the monthly report which indicated a variety of work throughout the County including pothole repairs, tree removal/cleanup, mowing, asphalt/road repairs, blading dirt roads and trash removal had been completed. 128 work requests had been received with 181 completed. Four afterhours callouts involving leaning trees, water on the roadway, a downed stop sign and a loose manhole cover were also reported. Upcoming construction projects included the replacement of the deck over the Chickahominy River canal on Route 155 (Courthouse Road). Mr. Winn noted he had previously reported construction on this project had been delayed until January 2020 at the County's request. He reported the start date for this project had been moved to March 1<sup>st</sup> and could possibly be moved even later into the year. Mr. Winn also reported a number of speed studies including Route 106 (Vineyards Parkway), Route 620 (Homestead Road) and Route 618 (Olivet Church Road) were ongoing. A sign study on Route 629

(Carriage Road) for the verification of a "School Bus Stop Ahead" sign location had also been requested. He entertained questions/comments from the Board.

Board members provided the following comments and reported the following concerns:

Mr. Davis had nothing to report.

Mr. Stiers had nothing to report.

Mr. Evelyn asked if there was any update on the roundabout beautification project at Route 249 and Route 612. County Administrator Rodney Hathaway indicated a VDOT permit was needed for the landscaping and the application had been submitted approximately six months ago. Mr. Winn indicated he would have to get with Rob Butler in VDOT Land Development for an update. Mr. Evelyn thanked VDOT staff member Jack Tate for his attention to a stop light issue at Route 60 and Route 106. Referencing the speed studies mentioned by Mr. Winn in his earlier report, Mr. Evelyn asked who had requested the Route 106 study. Mr. Winn indicated this study had been requested by Ms. Paige. Ms. Paige noted this study was to include the portion of Route 106 from Route 60 to I-64.

Ms. Paige reported she had several concerns which she would report by email. She also noted ongoing issues with high water in the area of 18433 New Kent Highway (Barhamsville). She had taken pictures of water up to the front steps of the home after a recent rain and the home owner had cut grass around culverts across the road in hopes that the water would run off. Unfortunately, this had not worked. She suggested the culverts were clogged and asked that VDOT look into what could be done. Mr. Winn indicated he would have someone look into this. Ms. Paige also reported potholes on Stage Road between Polish Town Road and Ropers Church Road. She also thanked VDOT for the bush ax work that had been done on Route 249 and on a portion of Cooks Mill Road. She asked when the remainder of Cooks Mill would be completed. Mr. Winn reported plans were to use the bush ax throughout the winter and address as many areas as possible during that time.

Mr. Tiller reported paving work had started again on Route 60. He suggested a previous report had indicated the work would start at Route 615 (Mountcastle Road) and head west. He asked Mr. Winn for an update on what was being done in the area. Mr. Winn confirmed the work would start at Route 615 and go west to the Toe Ink Substation. The paving work would be finished by December 1<sup>st</sup> if the weather cooperated. Mr. Tiller asked what was being done on east bound Route 60 east of Bottoms Bridge. Mr. Winn reported this was another section scheduled for repaving. Milling work had started but was not yet complete. Mr. Tiller reported several potholes including one at Pinehurst near the golf cart crossing, one at North Hairpin Road and Ridge Road and another at Brianwood Court and Pinehurst.

Mr. Davis announced that Mr. Jack Tate who was a "long-time resident of New Kent and a good worker for VDOT" would be retiring. He suggested a round of applause in recognition of Mr. Tate and his service was in order.

Ms. Paige noted it was her understanding VDOT had taken over responsibility for Creeks Edge Road in the Diascund Creek Subdivision. She asked for confirmation. Mr. Winn indicated he was not familiar with this road. Ms. Paige indicated she would email the information to Mr. Winn for follow up.

Mr. Tiller reported Rock Creek Villas had applied to VDOT for their roads to also be taken over. He asked if any decision had been made on this application. Mr. Winn reported he had not heard anything from the permits department but would follow up.

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IN RE: NEW KENT COUNTY 2020 LEGISLATIVE AGENDA

County Administrator Rodney Hathaway reported the DRAFT Legislative Agenda for the 2020 Legislative Session had been presented to the Board at the October 30<sup>th</sup> work session. He indicated he would be reviewing several revisions which had been made based on discussions during that meeting. Part I of the draft agenda included:

- 1-1 Industrial Co-Products – This item had been moved to the top of the list of action items to give it more priority. Mr. Hathaway reported that as the Board requested, the Industrial Co-Products item included a request for the monitoring of Industrial Co-Products to be taken over by the DEQ (Department of Environmental Quality). Oversight of Industrial Co-Products was currently under the Virginia Department of Agriculture and Consumer Services (VDACS). This material was currently tested by VDACS at the source but there was no monitoring, accountability or noticing to the public beyond that. If oversight responsibility was given back to the DEQ, this product would be handled through the same process as all other industrial residuals or sludge. Mr. Hathaway reported that process would include public noticing, public hearings, permitting and continued monitoring.
- 1-2 Biosolids and Industrial Residuals – This new item had been added to the list of action items as a follow up to the Industrial Co-Products item. New Kent County was requesting that authority be granted to localities to enact ordinances to regulate the land application of Biosolids and Industrial Sludge. New Kent was also requesting that localities be given the opportunity to have their proposed amendments incorporated into the DEQ Biosolids and Industrial Residuals permits. Mr. Hathaway reported that approximately four years ago there had been a public noticing process for the application of these products during which the County had strongly voiced its concerns and opposition to that application. The County's concerns had been ignored and the permit had been approved.
- 1-3 Broadband – Mr. Hathaway reported he and several Board members had recently attended a conference where one of the presentations had been on broadband. He indicated the Governor's Office seemed very committed to making broadband more accessible and he was hopeful the General Assembly would approve the Governor's budget recommendation to make additional funding available.
- 1-4 Interstate 64 Widening was something the County had been working on for several years and the struggle had been to find funding. Mr. Hathaway suggested that even more important was making New Kent a priority on the list of items to be funded. He reported a bill had been passed during the last legislative session in which I-81 had received some funding through sales taxes. Some of that funding was also to have gone toward the I-64 widening project. That funding had since been redirected to a new bridge project in Hampton Roads. He suggested New Kent needed to be given more priority as VDOT and the state were considering funding for projects.
- 1-5 Transient Occupancy Tax – Mr. Hathaway reported State Code gave all Virginia localities the authority to impose a two percent transient occupancy tax. State Code also provided for localities to request an amendment to allow for the collection of an additional two percent. These additional funds were to be designated solely for tourism related activities and in New Kent's case, the additional funds could be used to support the County's annual membership in the Richmond Region Tourism (RRT) organization. The County had paid \$20,000 for membership last year, would pay

\$30,000 this year and this rate would increase by \$10,000 each year until reaching \$50,000. RRT membership was a benefit to the County as they were directing activity toward New Kent tourism sites and events.

- 1-6 Funding for Alternatives to Groundwater – Mr. Hathaway reported the state was pushing localities east of I-95 to get off of groundwater. The permitting process was becoming more difficult each year and no funding was being provided to assist with finding suitable alternatives. He suggested New Kent was ahead of the game having recently received a permit for surface water withdrawal from the Pamunkey River. It would be extremely expensive for the County to move forward with land acquisition, the construction of a water treatment facility and the construction of utility lines. Because the County was being mandated to move off of groundwater, the Board was requesting that some funding be provided to support this mandate.

Part II included the following County Position Statements:

- 2-1 Support for full funding for all legislation mandated for localities by the General Assembly that would have any associated cost. Also, in the event that funding was no longer provided by the Commonwealth at a future time, the mandate would sunset and no longer be binding on the localities.
- 2-2 Support for legislation that incentivizes regional cooperation and service delivery to promote efficiency, mitigate inequities, and overcome barriers that result from Virginia's unique local government structure.
- 2-3 Support for legislation providing adequate funding for secondary road maintenance.
- 2-4 Support for legislation that would provide counties with the same local taxing authority as Cities and Towns to enact local excise taxes such as the authority to levy and collect a tobacco tax.
- 2-5 Support for the state's goal that agencies and their representatives at the local, regional, state and federal levels be able to communicate using compatible systems to respond more effectively during day-to-day operations and major emergencies. Local government would require dedicated federal and state funding sources to achieve this goal.

Statements 2-1, 2-2 and 2-3 were carryforwards from the 2019 Legislative Agenda.

Mr. Hathaway reported the Executive Director for VACo (Virginia Association of Counties) had mentioned during the recent annual business meeting that one of VACo's legislative priorities would be the tobacco tax. This issue was addressed in New Kent's position statement 2-4. Equal taxing authority for Counties, Cities and Towns had been on VACo's legislative agenda for many years and they believed there would be a very good opportunity to get this passed this year. Mr. Hathaway asked for feedback from the Board as to whether this item should be moved up on the list, kept in its current position or removed.

Mr. Evelyn asked when the Legislative Agenda was due to be adopted. Mr. Hathaway suggested the sooner it could be adopted the better. He reported preliminary bills could be introduced in the General Assembly as early as this week and our representatives would require sufficient time to review New Kent's input. If they were in agreement with New Kent's positions, hopefully they would submit bills on the County's behalf. Mr. Hathaway suggested that our representatives would still have sufficient time to respond if the Board

wished to take this item back up at the work session. County Attorney Brendan Hefty reported prefilings for the 2020 General Assembly session would begin on November 18<sup>th</sup>.

Mr. Hathaway reported Statement 2-5 was a new item and was another item VACo was pushing. The state's goal was for all communities to have the ability to communicate through compatible radio systems during emergency situations. New Kent currently had a system in place that would allow communication with other localities. Mr. Hathaway reported talks were already in progress with several communities who were interested in joining New Kent's radio system. This request would make it easier for localities to fund improvements that would be necessary to enable them to join other systems.

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IN RE: ELECTED OFFICIALS' REPORTS

Mr. Davis indicated he had nothing to report. He stated, "We had an election and we all lived through it."

Mr. Stiers agreed that we had lived through the election process and suggested this had been the "nastiest year" he had seen in the eight years he had been involved in politics. He suggested this had started at the state level with Chris Peace and Scott Wyatt and had seemed to "infiltrate" down to several local elections. He noted there was a new group called PNK2030 and stated, "I just want everyone in here and the public to know that I was endorsed by them. I did not take a single penny from that group or any member of that group. My campaign was financed by me and several of my friends." He reminded everyone that the Forge Foundation would be hosting its tenth annual Thanksgiving Feast at the Providence Forge Recreation Center on Thanksgiving Day. He reported this was "all you can eat for 99¢" and suggested about 10,000 meals had been served over the years. He invited everyone to come out. He closed by noting it would be an opportunity to bring the community together and to be thankful for your blessings.

Mr. Evelyn reported there had been a lot going on in District 1 over the past few weeks. He thanked the representatives from state agencies including the DEQ and VDACS as well as the citizens who had come out to a community meeting held on October 30<sup>th</sup> regarding the application of industrial sludge. He reported the results of tests had been posted on the County website and the Board was working with the County Attorney to make notification a requirement if this material was to be applied in the future. Referencing Mr. Hathaway's earlier presentation of the 2020 Legislative Agenda, he noted the Board supported changing this application process to give localities more oversight. He also thanked everyone who had come out and voted and noted it had been good to see so many people at the polls. He closed by wishing everyone a Happy Thanksgiving.

Ms. Paige announced there would be a ribbon cutting at 10:30 a.m. on Saturday, November 16<sup>th</sup> for three Habitat for Humanity homes which had been built with donations on McLaughlin Lane. She also reported the 6<sup>th</sup> Annual Grand Illumination would be held the Sunday after Thanksgiving. Paper shredding would be available from 1:00 to 4:00 p.m. and New Kent residents could bring unlimited papers for shredding. She encouraged everyone to tell their neighbors and friends and noted the previous shredding event in April had been a huge success. She thanked everyone not only for their support on November 5<sup>th</sup> but throughout 2019. She closed by noting it was her honor to serve the residents of this County and, "starting today, we grow New Kent together". She wished everyone a very blessed Thanksgiving holiday.

Mr. Tiller reported there had been a tremendous turnout at the polls in District 2 on November 5<sup>th</sup>. He reported over 1,800 of 2,200 registered voters had come out and voted. He congratulated all who had run and had been successful in their endeavors.

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IN RE: STAFF REPORTS – NEW KENT JOB FAIR

County Administrator Rodney Hathaway reported the County would be hosting a job fair on Monday, November 18<sup>th</sup> from 9:00 a.m. to noon at Corinth Baptist Church. He thanked the New Kent Department of Social Services (NKDSS) for organizing this event and noted he was hopeful this would grow and become an annual event. Fourteen vendors including employers who were ready to hire on the spot would be present. Attendees could also receive assistance with resume preparation. Mr. Hathaway closed by noting his appreciation to the vendors who had committed to be present and NKDSS for organizing the event. He encouraged anyone with questions to contact NKDSS.

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IN RE: STAFF REPORTS – STRATEGIC PLANNING PROCESS FOR THE COUNTY

County Administrator Rodney Hathaway reported the County had advertised an RFP (Request for Proposals) in August and had received twenty proposals for consulting services to lead the County through the strategic planning process. He thanked the Board for having appointed such a great Strategic Plan Steering Committee and reported the committee had been very thorough in reviewing each of the submitted proposals. He noted Ms. Terri Peterson was serving as committee chairman and was providing great guidance and leadership. The committee had met twice. The first meeting had involved reviewing the twenty proposals. The second meeting involved interviews with representatives of four of the firms submitting proposals. Mr. Hathaway reported the Strategic Plan Steering Committee was recommending the County enter into a contract with Arnett Muldrow & Associates for consulting services. He reported the original proposal had been \$69,000 which had been in range with most of the other proposals. He noted that several of the proposals had come in at lower rates but suggested it was evident the County would have gotten what it paid for with the lower rates. He had met with Ms. Muldrow and the rate had been negotiated down to \$61,934 without reducing the scope of the project. Mr. Hathaway asked the Board to authorize him to sign the contract for \$61,934 with Arnett Muldrow & Associates. Once the contract was executed, the next step would be to get the committee back together to better define the scope of the project and set a schedule. Mr. Hathaway reported Board members had received copies of the proposal by email and indicated a meeting between Board members and Ms. Muldrow could be arranged if the Board wished to do so. Mr. Tiller asked Mr. Hathaway to let Board members know when this meeting date was set. Mr. Hathaway indicated he could arrange a meeting if the Board wished. Mr. Stiers suggested the Board should move forward with approving the contract first. Mr. Hathaway agreed and asked for a motion to authorize him to execute the contract.

Mr. Stiers moved to authorize the County Administrator to execute a contract with Arnett Muldrow & Associates in the amount of \$61,934 for Strategic Plan consulting services. Mr. Tiller called for additional comments.

Mr. Evelyn indicated he did not feel the Board needed to meet with the consultant this early in the process.

The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye

W. R. Davis, Jr.	Nay
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: OTHER BUSINESS

There was no other business.

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IN RE: APPOINTMENTS – DELEGATED BY DISTRICT

There were no appointments delegated by district.

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IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

There were no appointments not delegated by district.

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IN RE: APPOINTMENTS – REGIONAL BOARDS AND COMMISSIONS

There were no regional board and commission appointments.

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IN RE: CLOSED SESSION

Ms. Paige moved to go into closed session pursuant to section 2.2-3711A.29 of the Code of Virginia for discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board involving Pine Fork Park construction and pursuant to section 2.2-3711A.1 of the Code of Virginia for consideration of prospective candidates for employment involving the Financial Services Department.

Mr. Tiller announced this was the end of the agenda and indicated there may be some action taken after closed session discussions.

The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Davis moved to come out of closed session. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Evelyn moved to certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: CENTENNIAL CONTRACTORS ENTERPRISE – PINE FORK PARK

Mr. Stiers moved to authorize the County Administrator to enter into a contract with Centennial Contractors Enterprise for the base bid amount of \$742,600 for the construction of a new concession building at Pine Fork Park. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS AND ADJOURNMENT

Mr. Tiller announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, December 9, 2019, and the next work session at 9:00 a.m. on Wednesday, November 27, 2019 both in the Boardroom of the County Administration Building.

Mr. Stiers moved to adjourn. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried. The meeting was adjourned at 7:48 p.m.