

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 13<sup>th</sup> DAY OF JANUARY IN THE YEAR TWO THOUSAND TWENTY IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

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IN RE: CALL TO ORDER

2019 Chairman C. Thomas Tiller, Jr. called the meeting to order.

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IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Paige gave the invocation and led the Pledge of Allegiance.

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IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
John N. Lockwood	Present

All members were present.

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IN RE: ANNUAL REORGANIZATION – ELECTION OF OFFICERS FOR 2019

The Board's first meeting of the year is designated as the annual reorganization meeting.

County Administrator Rodney Hathaway opened the floor for nominations for the office of 2020 Chairman. Mr. Evelyn nominated Ms. Paige for Chairman of the Board of Supervisors for a term of one year. There were no other nominations.

Mr. Stiers moved to close nominations for Chairman of the Board of Supervisors.

Mr. Evelyn moved to elect Ms. Paige as Chairman of the Board of Supervisors for a term of one year. There being no discussion, the members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Ms. Paige assumed the chair position. She presented Mr. Tiller with a plaque in appreciation of his service as 2019 Board Chairman and thanked him for his diligent leadership. She noted that although Mr. Tiller had gone through many things in his personal life over the past year, he had led the Board with character and dignity.

Ms. Paige opened the floor for nominations for the office of Vice Chairman. Mr. Tiller nominated Mr. Evelyn for Vice Chairman of the Board of Supervisors for a term of one year. There were no other nominations.

Mr. Tiller moved to close nominations for Vice Chairman of the Board of Supervisors.

Mr. Tiller moved to elect Mr. Evelyn as Vice Chairman of the Board of Supervisors for a term of one year. There being no discussion, the members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Abstain
C. Thomas Tiller, Jr.	Aye

The motion carried.

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IN RE: ANNUAL REORGANIZATION – APPOINTMENT OF CLERK AND DEPUTY CLERK FOR 2020

Mr. Evelyn moved to appoint Rodney A. Hathaway as Clerk and Wanda F. Watkins as Deputy Clerk for 2020. There being no discussion, the members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: ANNUAL REORGANIZATION – 2020 MEETING SCHEDULE – RESOLUTION R-01-20

Before the Board for consideration was Resolution R-01-20 setting the Board's 2020 Meeting Schedule.

The list of proposed meeting dates was reviewed. Attention was called to the budget retreat set for 9:00 a.m. on March 13<sup>th</sup> at the Providence Forge Recreation Center. This meeting would include a joint session with the School Board. Mr. Evelyn noted a conflict with the proposed July 13<sup>th</sup> meeting date and asked that consideration be given to moving it to Tuesday, July 14<sup>th</sup>. Board members concurred. No other changes were recommended.

Mr. Tiller moved to adopt Resolution R-01-20 setting the 2020 Meeting Schedule with the following change: The proposed Monday, July 13, 2020 date is changed to Tuesday, July 14, 2020. The members were polled:

John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: ANNUAL REORGANIZATION – BYLAWS

Before the Board for consideration were its Bylaws. Because there were no recommended amendments, the Board could move forward with the readoption of Bylaws.

Mr. Tiller moved to adopt the Bylaws as presented. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: CONSENT AGENDA

1. Minutes
  - a. November 27, 2019 Work Session Minutes
  - b. December 9, 2019 Regular Session Minutes
  - c. December 19, 2019 Joint Session Minutes
2. Miscellaneous
  - a. Approval of Resolution R-02-20 Requesting the Acceptance of McLaughlin Lane into the State System for Maintenance
  - b. Recognition of William R. Davis, Jr. – Resolution R-03-20
  - c. Recognition of Eugene R. Williams – Resolution R-04-20
  - d. Charter Renewal – Airport Advisory Commission – Resolution R-05-20
  - e. Charter Renewal – Clean County Committee – Resolution R-06-20
  - f. Charter Renewal – Parks & Recreation Advisory Commission – Resolution R-07-20
  - g. Charter Renewal – Purchase of Development Rights Advisory Committee – Resolution R-08-20
  - h. Charter Renewal – Transportation Safety Commission – Resolution R-09-20
  - i. Recognition of C. Linwood Gregory, Esquire – Resolution R-10-20
  - j. Recognition of Norma C. Holmes – Resolution R-11-20
3. FY20 Supplemental Appropriations
  - a. Donations to the Animal Shelter, \$654.
  - b. Gifts & Donations to: Fire/Rescue - Nena Manoylovich (\$1,000) and Mary Jones (\$50), \$1,050, Parks and Recreation - Grand Illumination Proceeds (\$337) and Fire Station 5 - Tom Eckel (\$50), \$1,387.
  - c. Funds received from VML Insurance: Sheriff's Office - 2017 Ford Police Interceptor - DOL 12/5/19, \$2,439.90.
  - d. Funds for Sheriff Security Detail and Fire Extra Duty: Sheriff's Office - Vincent Funeral Home (\$176.28) and Colonial Downs (\$2,071.20), \$2,247.48 & Fire-Rescue: Colonial Downs (\$98,123.04), \$100,370.52.
  - e. Funds from QuickSnacks Vending Machines: Administration (\$134.55) and Sheriff's Office (\$32.20), \$166.75.
  - f. Extension Program Sponsorship - Revenue from Wreath Making Workshop, \$180.
  - g. Capital Fund Balance for Purchase of Six Copiers - \$38,963.
  - h. State Fire Program Grant Funds - \$67,121.
  - i. Local Emergency Management Performance Grant - \$27,932.

- j. FY20 Social Services Funds - \$5,397.
- k. State Homeland Security Grant - \$29,447.

\$261,756.19 - Total  
(\$200,251.17) - Total In/Out - General Fund (1101)  
(\$39,013.00) - Total In/Out - Capital Fund (1302)  
(\$17,095.02) - Total In/Out - Grant Fund (1106)  
(\$5,397.00) - Total In/Out - Social Services Fund (1201)

- 4. FY20 Interdepartmental Budget Transfers
  - a. Administration - From Reserved for Contingency to Office Supplies, \$3,340.
  - b. Administration - From Reserved for Contingency to Food & Serving Supplies, \$5,605.
  - c. Administration - From Reserved for Contingency to Rt. 618 Projects, \$6,000.
  - d. Administration - From Reserved for Contingency to Professional Services, \$16,200.
  - e. School Board - From Instructional Technology Software to Technology Administration Software, \$11,948.85.
- 5. Treasurer's Report: Cash as of November 2019 - \$43,684,960.94.

Ms. Paige drew attention to several items including the adoption of resolutions recognizing the service of W.R. Davis, Jr. as a member of the Board of Supervisors and the service of Eugene R. Williams as a member of the Economic Development Authority. Mr. Davis and Mr. Williams as well as several others would be recognized at the February 10<sup>th</sup> meeting.

Mr. Tiller moved to approve the Consent Agenda, as presented, and that it be made a part of the record. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: SMALL BUSINESS CLOSE UP – BUGLE CALL COFFEE

Economic Development Director Matthew J. Smolnik introduced Master Roaster Seth Westerman with Bugle Call Coffee as this month's small business close up. Bugle Call Coffee was owned by Jack and Helen Montgomery and Mr. Westerman. Mr. Smolnik reported Bugle Call products had been used for holiday gifts from Economic Development and County Administration. He noted the response to these gifts had been very positive.

Mr. Westerman thanked the Board for inviting him to share information about Bugle Call. Bugle Call Coffee had opened in August 2019 with several appearances at area farmers markets and was now open for morning café hours several days a week. The company was military affiliated and owner Jack Montgomery was currently in the Army. Bugle Call was partnering with other military affiliated companies, sharing social media contacts and bolstering each other's businesses. They also worked with the Gary Sinise Foundation

providing support to wounded veterans. Bugle Call was roasting a variety of coffees in a facility adjacent to Hole Family Donuts and Mr. Westerman announced he had brought samples to share with those in attendance. Sales were mostly online and they were working to expand into the wholesale market. Bugle Call was also working with other New Kent businesses. Mr. Westerman noted Doug Morse with Café 2 Go was in the audience and these two businesses were partnering during café hours. They were also serving pastries from Joe Marino with Semper Pie Pistrina. Café hours were on Monday and Tuesday from 6:30 to 10:30 a.m. and free coffee was provided to first responders. Several coffee education events were planned including one at the store on January 25<sup>th</sup> and another to be scheduled at Gauthier Winery. He presented each Board member with a Bugle Call Coffee mug. Mr. Lockwood asked if Monday and Tuesday were the only days coffee was served. Mr. Westerman reported Hole Family Donuts was closed on these days so Bugle Call, Café 2 Go and Semper Pie Pistrina were selling coffee and pastries on those days. Hole Family was also selling Bugle Call Coffee during their regular business days. Board members thanked Mr. Westerman for the mugs and for sharing information about the business.

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IN RE: CITIZENS COMMENT PERIOD

There were no citizen comments.

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IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY  
ADMINISTRATOR’S REPORT

VDOT Resident Administrator Marshall Winn reviewed the monthly report which listed a variety of work throughout the County including trash pickup, shoulder repair, brush cutting, mowing, pothole repairs, pipe cleaning, drainage work and road grading. 62 work requests had been received with 166 completed. One afterhours callout involving brush blocking visibility on Route 1151 (Littleleaf Lane) was also reported. Reports were also provided on several pending studies. The Route 618 (Olivet Church Road) sign study had been completed and several advisory signs (curve warning, etc.) had been ordered. A study on Route 620 (Good Hope Road) was ongoing and a study at Route 629 (Carriage Road) had resulted in the placement of a “bus stop ahead” sign. Additional advisory signs had also been ordered in response to this study. Mr. Winn reported a sign had been ordered and barricades had been placed in response to concerns expressed by Mr. Evelyn regarding a new entrance off of Route 106 near Jimmy Burrell Lane. Construction on the replacement deck over the Chickahominy River canal on Route 155 (Courthouse Road) would begin in June. Guardrail upgrades on Route 60 (Pocahontas Trail) had been scheduled for completion earlier that day. Mr. Winn also reported a signal study was underway at Route 60 and Market Place Drive in response to concerns expressed by Mr. Tiller. Once completed, results would be forwarded to County Administrator Rodney Hathaway.

Board members provided the following comments and reported the following concerns:

Mr. Lockwood requested a Route 30 speed study in Barhamsville noting he would like to see the speed dropped to 45 MPH. He asked that the study begin in James City County where the road narrowed to two lanes near Barnes Road and run to Mt. Nebo Road. He suggested there was a great deal of activity which made this area very dangerous. He also requested an update on the dam crossing project at Goddens Pond (Route 600 – Holly Fork Road). He noted several options had been presented but he had not heard of any concrete plan to move forward. Mr. Winn indicated he would meet with the Bridge department for an update. Referencing the closure of a road at the New Kent/ James City County line, Mr. Lockwood noted this road had been closed for several years and suggested the temporary detour signs should be removed if there was no plan to reopen the road. He indicated he

would like to see what was necessary to reopen the road. He reported the dam had been reinforced by Stonehouse and suggested the only thing lacking was pavement across the dam. Mr. Winn reported the dam was out of his district in James City County. The last information he had was that the road crossed over a private dam which was in need of repair. He would check for any additional information and email Mr. Lockwood his findings. Mr. Lockwood indicated he would also follow up his requests with an email.

Mr. Stiers reported thirty items had been discussed at the January 8, 2020 New Kent Transportation Safety Commission meeting and the Commission had asked him to include several of those items in his comments. One of the items had been the Pocahontas Trail/Marketplace Drive signal study which Mr. Winn had previously mentioned. Another area of concern was North Courthouse Road from Kentland Trail to the I-64 interchange. The Committee was requesting lighting from Kentland Trail to the exit ramp. Mr. Stiers suggested this was very much needed and indicated it was difficult to see in this area especially when it was raining. Mr. Winn indicated VDOT did not install street lights but the County could get a permit to have a contractor install them. County Administrator Rodney Hathaway suggested he could get a price and bring the information back to the Board. Mr. Stiers asked if the Board was in agreement to have Mr. Hathaway get pricing information. The Board concurred. Another item on the Commission's list involved a speed study and improvements to Route 611 (South Quaker Road). Mr. Stiers reported there had been multiple speed studies in this area and each had indicated there was no justification for reducing the speed limit. It was noted the roadway was extremely narrow west of Route 665 (North Henpeck Road) to Route 613 (Dispatch Road), there were also drainage issues and the white edge line pavement markings had collapsed and fallen into the ditch. There were no shoulders present in some areas where a vehicle going off the road would drop approximately a foot into the ditch. Mr. Stiers noted he would like to meet with VDOT at the site. Mr. Winn agreed and noted he would pull the information on previous speed studies. Mr. Stiers suggested the road would eventually need to be widened. Mr. Winn suggested the right of way may only be thirty-feet which would limit what could be done. Mr. Evelyn asked if this was in the area where the new school would be constructed. Mr. Stiers confirmed. Mr. Evelyn asked if there were any plans to upgrade this road because of the school. Mr. Winn indicated VDOT had no plans for any improvements. Mr. Hathaway reported the new school plan included a turn lane but there were no plans to widen or improve the road. Mr. Stiers reported he had met with the new VDOT Superintendent Joe Terry at the Transportation Safety Commission meeting. He had been impressed and noted Mr. Terry seemed to be very capable and willing to help with the projects discussed.

Mr. Evelyn noted a speed study had previously been conducted in the area of Route 249 and Route 612. Plans were in progress for a Food Lion to be built at this intersection and the speed limit in this area was 55 MPH. He suggested the speed should be 45 MPH and asked if this construction would result in another study. Mr. Winn indicated that once the Food Lion was built and operational another study could be conducted.

Mr. Tiller reported a recurring pothole was back on Pinehurst Drive near the golf cart crossing and Longview Drive. He had received several calls in this regard and reported the road surface appeared to be very crumbly.

Ms. Paige noted her appreciation for signs to be placed on Olivet Church Road. She reported it was her understanding VDOT would continue striping this road when the weather was warmer. Mr. Winn reported Traffic Engineering would be looking at the remainder of this road and suggested it was wide enough to qualify for striping. Ms. Paige also reported pot holes and "wash boarding" on gravel roads including Clarke Road and Pamunkey Church Road. She asked for an update on apron issues at Ordinary Lane. Mr. Winn reported

Ordinary Lane was a private road and property owners were responsible for repairs up to the state road (Poindexter Lane). Ms. Paige also reported there was another road she wished to get into the state system for maintenance. She would be contacting Mr. Winn to have someone meet with the residents to determine what was needed.

Mr. Tiller indicated he had an additional item to report. There were several places along Route 60 near the Toe Ink Wayside where the pavement around pot holes had been marked. He asked if these areas would be repaired soon. Mr. Winn indicated maintenance work was planned for Toe Ink and west of that area.

Ms. Paige thanked Mr. Winn for his report.

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IN RE: ELECTED OFFICIALS' REPORTS

Mr. Lockwood indicated he had nothing to report.

Mr. Stiers indicated he had nothing to report.

Mr. Evelyn indicated he had nothing to report.

Mr. Tiller welcomed Mr. Lockwood to the Board of Supervisors and to his first official meeting and noted he was looking forward to working with him. Mr. Lockwood indicated it was a pleasure to be on the Board.

Mr. Evelyn called attention to three young men in the audience and reported he thought they were members of the same advanced history class as his son and were attending to earn extra credit in Mrs. Chisenhall's class. The young men confirmed. Mr. Evelyn jokingly noted his son was not present. He welcomed them to the meeting and suggested they take a picture in front of the Board to verify their attendance.

Ms. Paige also welcomed Mr. Lockwood to the Board of Supervisors and apologized for not welcoming him properly at the beginning of the meeting. She noted she was looking forward to an exciting term. She indicated she wished to address another issue which had recently been brought to her attention through social media and local television stations. She reported she had been born and raised in New Kent County and loved her home. She also noted there were some things she would not tolerate and that recent television reports had labeled New Kent schools and the County as racist. She had grown up in a segregated county and she felt that no person regardless of age, gender, sexual preference, abilities or disabilities, or race should be bullied, intimidated, instigated or tormented because of their differences. She asked the question, "Why would we want to be known as a county of racism?" when we are the second fastest growing county in the Commonwealth of Virginia. She reported conversations often centered around what affects tourism, businesses and the school system in the County and suggested nothing would affect them more than such a label. She noted she didn't support these actions and thought Board members shared her sentiments but she was speaking on behalf of herself. She stated, "There is no tolerance and no place for it in this county, in our county, ... and it will not be tolerated." She went on to say, "I don't care if it's in your workplace. I don't care if it's in the schools. I don't care if it's at a public event in New Kent County. It will not be tolerated." Her comments were met with a round of applause. (These comments had been made in reference to an incident which had occurred at New Kent High School in December 2019. This incident had involved a black student being handed a note containing a racial slur.) Ms. Paige also reported a celebration would be held on January 15<sup>th</sup> at 1:00 p.m. in which a historical marker honoring Samuel W. Crump would be unveiled. Mr. Crump had been elected in

1953 as the first black member of the New Kent Board of Supervisors after reconstruction. A reception would be held after the ceremony and the Crump family was inviting everyone to attend. She closed by noting she was deeply honored to serve as Chair of the Board for one year. She suggested she would make mistakes but assured everyone that she would give her best to the Board and to the citizens of New Kent County.

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IN RE: STAFF REPORTS – APPROPRIATION – SPECIAL CAPITAL PROJECTS

County Administrator Rodney Hathaway reported there were several special projects which had not been included in the budget. Past practice had been to include a budget line item for special projects but this had not been done this year. The intention had been to bring special projects to the Board on an individual basis rather than have them approve a block of funds without knowing the details of how those funds would be spent. The appropriation request before the Board was for \$31,000 to fund four projects including:

- Courthouse HVAC Design and Engineering - \$12,000 (Mr. Hathaway reported there were serious issues with the HVAC system and testing and balancing had been completed. This funding was to move forward with design and engineering.)
- Courthouse Painting - \$8,000 (This included court clerks' and judges' areas as well as some public areas.)
- Safety Audit Improvements - \$5,000 (This was to address a finding from a recent OSHA safety audit. A structural concern involving the lack of proper overhead clearance had been noted in the lower level of the Administration building. Plans were to block off access to this area.)
- Decks for Open Top Refuse Containers - \$6,000 (This was in response to concerns regarding the difficulty of placing items into open top containers at the Route 618 refuse center.) Mr. Lockwood asked if stairs would be used to access these decks. Mr. Hathaway indicated they would. Mr. Lockwood asked if ramps would be needed to be ADA compliant. Mr. Hathaway indicated there was no ADA compliance requirement and noted other disposal containers were available.

Mr. Hathaway asked the Board to consider transferring \$31,000 from the Capital Fund to the General Services Projects line item.

Mr. Lockwood asked how the areas mentioned in the safety audit item would be blocked off. Mr. Hathaway reported a gate would be installed at one end and changes would be made to the door access at the other end. A makeshift bridge would be removed and replaced with steps. Mr. Tiller asked if this area could still be accessed if necessary. Mr. Hathaway confirmed the area would still be accessible but noted access at the gate would still require passing under the low clearance area while access by the door would eliminate this.

Mr. Tiller moved to appropriate \$31,000 from the Capital Fund line item to line item number 31480000-448020 (General Services Projects) to fund the following projects: A. Courthouse HVAC Design and Engineering - \$12,000, B. Courthouse Painting - \$8,000, C. Safety Audit Improvements - \$5,000 and D. Route 618 Decks for Open Top Containers - \$6,000. The members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

The motion carried.



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IN RE: STAFF REPORTS – TRANSIENT OCCUPANCY TAX – RESOLUTION R-12-20

County Administrator Rodney Hathaway noted the General Assembly session had started on January 8<sup>th</sup>. He reminded the Board that the legislative agenda had included requesting authorization from the General Assembly to increase transient occupancy tax rates from 2% up to 5%. He pointed out this would not obligate New Kent to increase the tax rate but would give the County State Code authority to do so. Delegate Keith Hodges had been asked to include New Kent County on a bill he was drafting on behalf of Middlesex and Mathews Counties. Delegate Hodges had already introduced a bill including all three counties and had requested a resolution of support that would help when presenting the bill.

Mr. Lockwood asked if these rates were in line with other localities. Mr. Hathaway reported that by Code all localities had the authority to levy a 2% transient occupancy tax and about half of all counties had been given authority to levy up to 5%. Cities and Towns were allowed to set rates at any level they wished. Mr. Evelyn asked if this revenue would be used to offset membership costs in the Richmond Regional Tourism (RRRT) organization. Mr. Hathaway pointed out that by Code any revenue collected above 2% had to be used for tourism. Since the County had rejoined RRT, there had been some discussions that this revenue could be used to cover the cost. Mr. Lockwood asked if this use would meet the Code requirements. Mr. Hathaway indicated it would.

Mr. Evelyn moved to adopt Resolution R-12-20 approving the New Kent County Board of Supervisors' request to the General Assembly for authorization to increase New Kent County's Transient Occupancy Tax from 2% up to 5% pursuant to Virginia Code Section 58.1-3819. The members were polled:

John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: OTHER BUSINESS

There was no other business.

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IN RE: APPOINTMENTS – DELEGATED BY DISTRICT

Mr. Evelyn moved to appoint Ron Durrer as District One representative to the Broadband Advisory Committee to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Evelyn moved to appoint George Tate, Jr. as District One representative to the Board of Road Viewer to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Tiller moved to appoint Wayne T. Marks as District Two representative to the Agricultural and Forestal District Advisory Committee to serve a four-year term beginning January 1, 2020 and ending December 31, 2023.

Mr. Tiller moved to appoint Kate Ferris as District Two representative to the Broadband Advisory Committee to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Tiller moved to appoint Martha Eagle as District Two representative to the Clean County Committee to serve a four-year term beginning January 1, 2020 and ending December 31, 2023.

Mr. Tiller moved to appoint Edward B. Wood as District Two representative to the Board of Road Viewers to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Stiers moved to appoint Bobby Weagley as District Four representative to the Board of Road Viewers to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Lockwood moved to appoint Robert Jeremiah as a District Five representative to the Strategic Plan Steering Committee. (Individuals serving on this committee will serve until the Strategic Plan is completed.)

The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motions carried.

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IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

Mr. Evelyn moved to appoint Mark Flynn as an at large representative to the Broadband Advisory Committee to serve a one-year term beginning January 1, 2020 and ending December 31, 2020. The members were polled:

C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: APPOINTMENTS – REGIONAL BOARDS AND COMMISSIONS

Mr. Evelyn moved to appoint Patricia A. Paige as New Kent's representative to the Capital Region Policy Board to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Evelyn moved to appoint Rodney Hathaway as New Kent's alternate representative to the Capital Region Policy Board to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Tiller moved to appoint Patricia A. Paige as New Kent's representative to the Richmond Regional Planning District Commission to serve a four-year term beginning January 1, 2020 and ending December 31, 2023.

Mr. Evelyn moved to appoint John N. Lockwood as New Kent's alternate representative to the Richmond Regional Planning District Commission to serve a four-year term beginning January 1, 2020 and ending December 31, 2023.

Mr. Evelyn moved to appoint Patricia A. Paige as New Kent's representative to the Richmond Regional Tourism Board of Directors to serve a three-year term beginning January 1, 2020 and ending December 31, 2022.

Ms. Paige moved to appoint C. Thomas Tiller, Jr. as a New Kent representative to the Richmond Regional Transportation Planning Organization to serve a four-year term beginning January 1, 2020 and ending December 31, 2023.

Ms. Paige moved to appoint John N. Lockwood as New Kent's representative to the Central Virginia Waste Management Authority Board of Directors to complete a four-year term ending December 31, 2022.

The members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: APPOINTMENTS - BOARD MEMBERS AND STAFF

Ms. Paige moved to appoint Ron Stiers as the Board representative to the Agricultural and Forestal District Advisory Committee to serve a one-year beginning January 1, 2020 and ending December 31, 2020.

Mr. Evelyn moved to appoint Ron Stiers as the Board representative to the Airport Advisory Commission to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Ms. Paige moved to appoint John N. Lockwood as the Board representative to the Historic Commission to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Stiers moved to appoint Thomas W. Evelyn as the Board representative to the Parks and Recreation Advisory Commission to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Evelyn moved to appoint C. Thomas Tiller, Jr. as the Board representative to the Planning Commission to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Evelyn moved to appoint C. Thomas Tiller, Jr. as the Board representative to the Social Service Advisory Board to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Mr. Evelyn moved to appoint Ron Stiers as the Board representative to the Transportation Safety Commission to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

Ms. Paige moved to appoint John N. Lockwood as the Board representative to the Clean County Committee to serve a one-year term beginning January 1, 2020 and ending December 31, 2020.

The members were polled:

John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
Patricia A. Paige	Aye

The motions carried.

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IN RE: EMERGENCY MANAGEMENT APPOINTMENTS

Mr. Tiller moved to appoint Patricia A. Paige as Director of Emergency Management pursuant to Code of Virginia Section 44-146.19 and as Director of Emergency Services pursuant to County Code Chapter 30-171.

Ms. Paige moved to appoint Fire Chief Richard A. Opett as Coordinator of Emergency Management pursuant to Code of Virginia Section 44-146.19 and as Coordinator of Emergency Services pursuant to County Code Chapter 30-162.

The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motions carried.

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IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS

Ms. Paige announced the Board was about to go into closed session and there would be no further actions taken this evening. The next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, February 10, 2020, and the next work session at 9:00 a.m. on Wednesday, January 29, 2020, both in the Boardroom of the County Administration Building.

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IN RE: CLOSED SESSION

Mr. Tiller moved to go into closed session pursuant to section 2.2-3711A.1 of the Code of Virginia for discussion and consideration of assignment, performance and salaries involving employees of the Commonwealth Attorney's office. The members were polled:

C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye

The motion carried.

Mr. Tiller moved to come out of closed session. The members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

The motion carried.

Mr. Tiller moved to certify by roll call vote that to the best of each Board member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session. The members were polled:

John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
Patricia A. Paige	Aye

The motion carried.

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IN RE: ADJOURNMENT

Mr. Tiller moved to adjourn the meeting. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried. The meeting adjourned at 7:46 p.m.