

A REGULAR WORK SESSION WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 27TH DAY OF MAY IN THE YEAR TWO THOUSAND TWENTY IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 9:00 A.M.

IN RE: CALL TO ORDER

Chairwoman Patricia A. Paige called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
John N. Lockwood	Present

All members were present. Ms. Paige opened with an invocation.

County Administrator Rodney Hathaway reported the first five agenda items were related to the adoption of the FY21 budget. The required public hearings for each of these items had been conducted at previous meetings.

IN RE: FY21 TAX LEVIES ON REAL AND PERSONAL PROPERTY – ORDINANCE O-04-20

Before the Board for consideration was Ordinance O-04-20 to impose tax levies on real and personal property for the 2020/2021 tax year in the County of New Kent, Virginia. County Administrator Rodney Hathaway reviewed the ordinance and noted this ordinance would set the FY21 real estate tax rate at 79 cents per \$100 of assessed value. The Bottoms Bridge Sewer/Water District *Ad Valorem* tax would be set at \$0.13 per \$100 of assessed value which was a \$0.02 decrease. All other tax levies remained unchanged.

Mr. Lockwood moved to adopt Ordinance O-04-20 as presented, to impose tax levies on real and personal property for the 2020/2021 tax year. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: AMENDMENTS TO APPENDIX A – FEES OF THE NEW KENT COUNTY CODE
ORDINANCE O-05-20

Before the Board for consideration was Ordinance O-05-20 amending Appendix A of the New Kent County Code (Fee Schedule) to change certain fees charged for County services (General Government Fees) under the authority granted in the Code of Virginia. County Administrator Rodney Hathaway reviewed the ordinance, noted the proposed changes had been reviewed at previous meetings and public hearings had been conducted. Proposed

changes were in the areas of Public Safety, Public Utilities, Refuse and Recycling and Zoning and Subdivision.

Mr. Evelyn moved to adopt Ordinance O-05-20 as presented, amending Appendix A – Fees (General Government Fees), of the New Kent County Code. The members were polled:

C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: ADOPTION AND APPROPRIATION OF FY2020-2021 CAPITAL IMPROVEMENT PROGRAM – RESOLUTION R-25-20

Before the Board for consideration was Resolution R-25-20 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2020-2021 Capital Projects Budget. County Administrator Rodney Hathaway noted the total recommended Capital Projects Budget was \$3,155,169 and the resolution contained a breakdown of the fund distribution by department. This budget would be supported by several revenue sources including proffers and grants and list of the various projects had been reviewed at previous meetings.

Mr. Tiller moved to adopt Resolution R-25-20 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2020-2021 Capital Improvement Program. The members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: ADOPTION AND APPROPRIATION OF FY2020-2021 GOVERNMENTAL AND SCHOOL BUDGETS – RESOLUTION R-26-20

Before the Board for consideration was Resolution R-26-20 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2020-2021 Governmental and School Budgets. County Administrator Rodney Hathaway reported a public hearing had been conducted at the Board's last meeting, the prescribed period of time had passed (Code of Virginia 15.2-2506) and the Board was now being asked to take action to adopt the budget. The County budget totaled \$75,062,698 and among the fund appropriations contained in the resolution were a General Fund total of \$22,051,079, Debt Service Fund totaling \$9,486,139, a School Governmental Fund total of \$34,909,814 and a School Nutrition Fund totaling \$1,309,002.

Ms. Paige asked if reductions in State funding would impact the Department of Social Services (DSS) and the Airport budgets. Mr. Hathaway reported the funding reductions would impact the proposed raises for DSS staff. He thought a 3% raise had been proposed but no raises were now being proposed. He also noted 85% of DSS funding was from the

State with the County being responsible for the remaining 15% and no change was expected in this funding formula. He also reported there had been no indication Airport funding would be impacted. He noted much of the Airport's funding was derived from fees charged at the Richmond Airport and other major airports around the State.

Noting economic uncertainty, Mr. Lockwood asked if it would be fair to say that even though the Board was adopting this budget, everything was "still on the table" and subject to change based on revenue. Mr. Hathaway agreed and stated, "things are still pretty fluid." He noted cuts had been made since the original budget presentation in March and it may be necessary to come back with recommendations for further reductions during the year.

Mr. Evelyn moved to adopt Resolution R-26-20 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2020-2021 Governmental and School Budgets. The members were polled:

John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: ADOPTION AND APPROPRIATION OF FY2020-2021 PUBLIC UTILITY FUND
BUDGET RESOLUTION R-27-20

Before the Board for consideration was Resolution R-27-20 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2020-2021 Public Utility Fund Budget. County Administrator Rodney Hathaway reported the proposed FY21 Public Utility Fund Budget totaled \$5,806,413 with \$4,768,715 of that being in the Water/Sewer Fund and the remainder in the Bottoms Bridge Utility Fund.

Mr. Lockwood moved to adopt Resolution R-27-20 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2020-2021 Public Utility Fund Budget. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: ADOPTION OF REIMBURSEMENT RESOLUTION - R-24-20

Before the Board for consideration was Resolution R-24-20 declaring the Board's intention to reimburse itself from the proceeds of one or more tax-exempt financings for certain expenditures made and/or to be made in connection with capital improvement project(s) for the County and the County school system. County Administrator Rodney Hathaway noted the Board adopted an annual reimbursement resolution enabling the County to move forward with Capital projects for which borrowing was anticipated and giving the authority

to reimburse itself for preliminary expenses such as engineering. He suggested the new elementary school was a good example. Project costs such as engineering and right of way acquisition paid by the County from its General Fund could be reimbursed. A list of projects eligible for reimbursement had been attached to the resolution.

Mr. Tiller moved to adopt Resolution R-24-20 declaring the Board's intention to reimburse itself from the proceeds of one or more tax-exempt financings for certain expenditures made and/or to be made in connection with Capital Improvement Projects for the County and the County School System. The members were polled:

C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: ADOPTION OF THE DIGITAL VERSION OF THE NEW KENT COUNTY SEAL

County Administrator Rodney Hathaway reported staff had been looking for a clean digital copy of the current New Kent County seal to be used on County letterhead as well as other official New Kent County items. Mr. Scott Layman, a graphic artist, had been consulted to develop an improved digital version of the seal while keeping the original character. After several revisions, the seal presented today was being recommended for adoption as the official New Kent County seal. Mr. Hathaway reported the Code of Virginia gave the Board of Supervisors the authority to have a county seal and to change such a seal at their will. If adopted, the seal would be used on County flags, business cards and other items.

Mr. Lockwood asked if adopted, would the County change everything or would the change be gradual as replacements were needed. Mr. Hathaway indicated the change would be gradual and noted the flags would be changed as needed. Ms. Paige reported a number of regional boards displaying New Kent flags in their offices would also need replacements and many counties were represented by their seals rather than logos. She further reported she had learned the existing seal had been created through a County-sponsored contest and a narrative explaining the various elements of the seal had been written. She also reported many localities were using their seals on lapel pins. She had worked with Executive Assistant for Administration Krista Eutsey on this and praised her for her use of fantastic resources. Mr. Hathaway reported another challenge had been that research had revealed there were many versions of the existing seal and it was important that there be only one.

Mr. Evelyn moved to adopt the digital version of the official New Kent County seal. The members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: APPROVAL OF SOLE SOURCE PROCUREMENT – ID NETWORKS

Before the Board for consideration was a request for approval of a sole source procurement with ID Networks. County Administrator Rodney Hathaway reported ID Networks provided services in support of the CAD system in the Sheriff's Office. The total cost was \$45,360 for annual maintenance on this system including CAD, Mobile CAD RMS and the Civil Software System. Sole source was being requested because of the amount of the purchase and because ID Networks was the only vendor providing service on the existing system. Mr. Hathaway reported requests such as these were normally presented to the Board as Consent Agenda items. Because the invoice had been received late, this item had been placed on the work session agenda in order to expedite payment.

Ms. Paige asked if this was the maintenance for which Sheriff Joe McLaughlin had successfully negotiated a lower fee. Mr. Hathaway reported Sheriff McLaughlin had negotiated an additional year of warranty on the radio system resulting in a savings on that system's maintenance. The ID Networks products were not a part of that agreement.

Mr. Lockwood moved to approve the Sheriff's Office request for the Sole Source Procurement of annual maintenance services from ID Networks for CAD, Mobile CAD RMS and the Civil Software System. The members were polled:

John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: FEMA FLOOD MAP STATUS UPDATE

Assistant County Administrator Justin Stauder reported FEMA was rolling out new flood maps as a part of a multi-year project and he wished to bring the Board up to date on where New Kent was in the process. A portion of the County's flood maps had been updated in 2015 but this update would encompass the entire County and would replace some maps that had been in effect since 2009. He drew attention to the FEMA "dashboard" document contained in the meeting package which provided information on the National Flood Insurance Program in New Kent County. Data provided included but was not limited to total paid losses, repetitive loss information, number of structures in the hazard area and average premium cost. Mr. Stauder reported the total number of structures within the hazard area would not change much based on the proposed preliminary maps but pointed out 27 new structures were estimated to be mapped into the hazard area and 29 currently included would be mapped out. A draft template letter to all owners of properties within flood hazard areas had been included in the meeting package. These letters would go out this week to the owners of 5,000 or so properties with at least a portion of the property impacted by a flood plain designation. The letters would provide owners with background information, information on how the flood plain designation would impact development on their property and a variety of online mapping resources where owners could find property information. Mr. Stauder reported this notification was to get property owners thinking about changes they may need to make as well as what they would need to consider for future plans for their property. FEMA would announce a 90-day period in the fall during

which property owners could submit formal appeals to the preliminary maps. Efforts were being made to have the preliminary maps added to the County GIS system. A Flood Hazard Mapping Fact Sheet specific to New Kent County was also provided. Mr. Stauder drew attention to the Risk Map Timeline at the bottom of the dashboard sheet which showed New Kent was in the Community Coordination & Outreach Meeting phase. This meeting had been held in early spring and the County was now in the Citizen Notification Period which would be followed by the Appeal Period. FEMA would notify the County when the Appeal Period would officially start and the County would issue a public notice. Once the 90-day appeal opportunity expired, FEMA would issue a Letter of Final Determination and prepare final maps. The maps would be presented to the Board of Supervisors for final adoption.

Ms. Paige asked if all owners of affected properties had been notified. Mr. Sauder indicated they would be notified with the letters that would be mailed later that week. She asked if the Board would receive information on FEMA's final decision. Mr. Stauder indicated FEMA would make a final determination after the 90-day appeal period and the maps would be finalized and then presented to the Board for adoption. Ms. Paige asked if a public hearing would be necessary before the Board could adopt the final maps. Mr. Stauder reported this would be an Ordinance change and a public hearing would be necessary. Mr. Lockwood asked where the maps could be viewed. Mr. Stauder reported links to the maps were listed at the bottom of the template letter and hard copies were available for review in his office.

IN RE: OTHER BUSINESS – COVID-19 PANDEMIC UPDATE/RESPONSE

County Administrator Rodney Hathaway invited Fire Chief Rick Opett to provide a COVID-19 update. Chief Opett reported this was the 74th "operational period" (day) in Emergency Services for the COVID-19 pandemic. The most recent Virginia Department of Health (VDH) report listed New Kent with a total of 35 cases with six remaining active and one death. Chief Opett suggested the County would likely see increases in these numbers as testing became more readily available. The Chickahominy Health District would be hosting a drive through testing opportunity from 9:00 to 11:30 a.m. on Wednesday, June 3rd, at New Kent High School. Testing would be available for individuals experiencing symptoms and those wishing to be tested were encouraged to register with VDH. This testing opportunity would also be open to neighboring localities including James City, King & Queen, King William, The Town of West Point and Charles City. More information would be made available through social media and the Chickahominy Health District would be issuing a press release.

Chief Opett provided a statistical review of the past 11 weeks. He reported that during this time there had been 312 EMS calls with 44 of those presenting some symptoms of COVID-19. He indicated a very strong policy regarding the wearing of PPE (Personal Protective Equipment) had also been put into place 11 weeks ago and he was pleased to report that all Fire-Rescue and Sheriff's Office personnel were healthy and none were in quarantine.

Chief Opett reported the County had been notified that it would be receiving a little over \$2 million in CARES Act (Coronavirus Aid, Relief and Economic Security Act) funding from the federal government around June 1st. There were some limitations on funding uses and a County work group had been developing a plan/process for how it would be spent. Any funding not used by December 30, 2020 would have to be returned. A portal had been established on the County website for departments to submit requests for needed items such as PPE. He reported one of the most arduous tasks in the beginning had been finding PPE and sanitizing solutions but was pleased to report his logistics staff had been working on this in preparation for County employees returning to more normal operations. He stressed the importance of the safety of employees as well as having a safe environment for

citizens and reported a care package containing PPE and hand sanitizer would be delivered to all employees. Departments were encouraged to submit requests for additional supplies through the previously mentioned portal. He reported they were also working closely with New Kent School Superintendent Brian Nichols and his staff in preparation for reopening in the fall. He again stressed the importance of the safety of all students, teachers, parents and visitors at school facilities. He closed by reporting most of the department's time was currently focused on logistics and getting the County back in order as well as responding to 911 calls. He also reported the Sheriff's Office was handling an increase in daily calls.

Mr. Hathaway expressed his appreciation to Chief Opett for his efforts in regard to the COVID-19 response. He also announced any individual wishing to be tested who may have a situation preventing them from traveling to the testing site should go ahead and register. Arrangements were being made with Fire-Rescue to make mobile testing available.

Mr. Evelyn asked who would be deciding how the \$2 million would be appropriated. Chief Opett reported staff had been briefed on what would be considered allowable expenditures and requests could be made through the portal on the County website. The requests would be reviewed by a committee to determine if they fall within the parameters of the grant and a budget would be developed. The work group had decided the funding should be split in half with the first half being credited for what had already been spent. A budget would be presented to the Board for review and approval at their June 8th meeting. A public hearing would be necessary because this funding would be greater than 1% of the County's budget. Mr. Evelyn asked how much had already been spent. Chief Opett reported approximately \$55,000 had been spent on PPE and equipment and approximately \$7,000 in overtime. Some funds had also been spent on COVID-19 leave but he was not sure of the amount. He suggested the total expenditure thus far was approximately \$70,000.

Mr. Lockwood asked if the grant parameters would allow the stockpiling of additional PPE. Chief Opett indicated that would be allowable and reported departments had been asked to plan for their PPE needs for the next year and a half. Once all requests were in, one large order would be placed. Mr. Lockwood asked if the proposed Economic Development Authority (EDA) small business loans would qualify under this program. Mr. Hathaway reported COVID relief funds could not be used for loans but could be used for grants. Consideration was being given to establishing a grant program for local businesses. Mr. Stiers asked if the grants would be in addition to the EDA loans. Mr. Hathaway confirmed grants would be in addition to the loans.

Ms. Paige expressed her appreciation to Chief Opett, Deputy Fire Chief of Administration Lisa Baber, Sheriff Joe McLaughlin, Chief Deputy Lee Bailey, Mr. Hathaway, Assistant County Administrator Justin Stauder, Executive Assistant for Administration Krista Eutsey, Deputy Board Clerk Wanda Watkins and Financial Services Director Rebecca Guthrie for the contributions each had been making in support of County operations. She reported New Kent would be in compliance with the Governor's mandates and guidelines were being developed for staff and the public when County facilities were opened again. She stressed the importance of protecting staff as well as residents while they were in County facilities. She asked everyone to be mindful of the rights of others, to be extremely kind and stated "we are all in this together." She thanked her fellow Board members for their support, suggestions and input as the County navigated through uncharted waters.

Chief Opett noted hurricane season was fast approaching and reported the second named storm of the season, "Bertha," had formed earlier in the day. He encouraged citizens to get preparations in order for their homes and noted predictions suggested a very active season.

IN RE: OTHER BUSINESS – TREASURER’S OFFICE CREDIT CARD FEES

County Administrator Rodney Hathaway reported on a recent discussion with New Kent County Treasurer Charles Evelyn. The discussion had centered around what the County could do to encourage citizens to conduct business online and to promote this option for paying bills and fees. He announced the Treasurer’s Office had opened this week by appointment only but noted he felt the safest measure was to utilize the other options such as online transactions and the drop box located in the parking lot. He reported Chapter 66-4 of the New Kent County Code gave the Treasurer the authority to collect payments by credit card and to impose fees to cover charges by financial institutions for processing payments. Mr. Hathaway asked the Board to consider allowing the Treasurer to waive the credit card fees through the end of the year. He suggested this would encourage citizens to conduct business online by credit card. This waiver would require the approval of the Board and would result in a financial cost to the County for payment to the financial institutions.

Mr. Evelyn asked how much the cost would be. Mr. Hathaway suggested it would be \$25,000 to \$30,000 based on the current credit card fees collected. He was also looking into the possibility of this being eligible for reimbursement with COVID relief funds. He noted the Board was hearing about this for the first time and suggested they may want to consider possible action at a June meeting.

Mr. Stiers asked what could be done about the 10% late fee charged on tax payments. He reported a customer who was one day late was automatically charged a 10% late fee. He asked if this could also be waived or perhaps a sliding scale increasing by 1% per day until reaching 10% could be implemented. Mr. Hathaway noted the Board of Supervisors did have the authority to implement such a change. A change to the New Kent County Code would be necessary and a public hearing would be required before such a change could be made. He noted this was something he could look into and reported most localities were operating with the same requirements as New Kent currently used. Several localities were offering grace periods. He suggested perhaps a 30-day grace period would be more appropriate than a waiver but noted the Board did have the authority to waive the fee if they wished. Mr. Lockwood indicated he would prefer a grace period rather than a waiver and suggested it should be no longer than a week to ten days. He also indicated he would like to see actual numbers before the Board took any action. He suggested many who were paying by check now may chose the credit card option if there were no fees. He suggested the fees were about 3% and would add up quickly. Mr. Hathaway reported and Treasurer Evelyn confirmed the fee was currently 2.5%. Mr. Lockwood indicated he would like to wait until June to make a decision. Mr. Evelyn and Ms. Paige both agreed. Ms. Paige asked if this would also include payments for business taxes and sales taxes. Mr. Hathaway indicated this would apply to all money collected through the Treasurer’s Office.

IN RE: OTHER BUSINESS – VCU HEALTH VIRTUAL RIBBON CUTTING

Mr. Evelyn asked for an update on the VCU Health opening and ribbon cutting. County Administrator Rodney Hathaway reported VCU Health would open on June 1st. He indicated New Kent was excited about this and the facility was looking great. Fire-Rescue had toured the facility and had participated in a test run going through the process of bringing a patient into the facility. He deferred to Ms. Paige for details on the ribbon cutting. Ms. Paige reported the virtual ribbon cutting would be held at noon on May 29th and the facility would officially open at 7:00 a.m. on June 1st. Due to COVID-19, the ribbon cutting had been scaled down to a limited number of speakers with only three individuals participating in the

ribbon cutting. There would be a virtual meeting the following day to finalize arrangements and she would be waiting to hear from VCU. Details on the virtual ribbon cutting would be made available on the County website and Facebook page.

IN RE: OTHER BUSINESS – ROUTE 155 ROADWAY LIGHTING PROJECT –
ENGINEERING AND DESIGN – PART 1

Mr. Stiers reported County Administrator Rodney Hathaway and he had been working for several months on proposed lighting for Kentland Trail which had been discussed at the Board's previous meeting. He distributed copies of page 6 of the January 13, 2020 meeting minutes in which VDOT Residency Administrator Marshall Winn had commented on a request from the Transportation Safety Commission for lighting from Kentland Trail to the I-64 exit ramp. He pointed out this had been brought to the Board several months ago, not two weeks before the budget was set. He read the following statements from the minutes, "Mr. Winn indicated VDOT did not install street lights but the County could get a permit to have a contractor install them. County Administrator Rodney Hathaway suggested he could get a price and bring the information back to the Board." Mr. Stiers noted the minutes reflected the Board had been in agreement. Mr. Stiers noted Mr. Hathaway had presented information at the last meeting from a company who could do the research and engineering for this project. The money was in the account, this would not raise taxes and no money would be borrowed. He noted this item had not been included on today's agenda but asked that it be added to the June 8th agenda for additional discussion so the County could move forward with getting pricing on what it would cost to light the area.

Ms. Paige reported discussions at the previous meeting had ended with a request for VDOT and/or Dominion Energy to be asked to provide a pricing before the Board invested any money in a design and engineering plan. She asked Mr. Hathaway if any information had been received. Mr. Hathaway indicated VDOT would not do the engineering and they were not able to provide a cost for installation until the engineering was done. He noted several factors would impact the cost, the most significant being getting power to the site. He stated everyone, including the contractor willing to install the lighting, was saying the engineering needed to be done first. VDOT would not do the engineering and nothing had been received from Dominion Energy. Pricing for the engineering work utilizing one of the County's existing on call contractors had been provided at the previous meeting. He noted he didn't have the price with him but believed it was just under \$10,000.

Ms. Paige indicated the Chair would take into consideration the addition of this topic to the June agenda. She noted she understood VDOT would not do the engineering and could not provide a price but asked if they could provide any information on the impact lighting may have on safety in the area. She was aware of accidents in the area, wanted to know if lighting would make a difference and suggested the Sheriff's Office and Fire-Rescue should be involved in this discussion. Mr. Hathaway noted he had requested if VDOT could conduct a safety study to determine if lighting would improve the situation but he had not heard anything back on this request. Referencing previous discussion regarding installing a stop light, Ms. Paige indicated she did not want to give up the fight for a stop light. She did not want it to be said that a stop light was not needed because street lights were present. Ms. Paige again indicated the Chair would take this request into consideration.

IN RE: OTHER BUSINESS – ROUTE 612 ROUNDABOUT UPDATE

County Administrator Rodney Hathaway reported on a recent meeting with a contractor who was interested in doing the work at the Route 612 roundabout. He expected to receive a

proposal by the end of the week and was anticipating being ready to present figures and an appropriation request at the June 8th meeting. He reported the contractor had suggested the work be done in phases with the wall and grading being done first and the planting of trees and vegetation being done in the fall. He noted there would be no water available at the site and it would be difficult to get new plantings to take root in the summer.

IN RE: OTHER BUSINESS – ROUTE 155 ROADWAY LIGHTING PROJECT –
ENGINEERING AND DESIGN – PART 2

Mr. Lockwood indicated it was his understanding the County would need permission from VDOT in order to install street lights. He asked if this was correct. County Administrator Rodney Hathaway confirmed and reported a VDOT Land Use Permit would be needed for any work in the VDOT right-of-way. Mr. Lockwood suggested New Kent would not be the first rural community deciding to install street lights at an interchange. He added that since a VDOT permit was required, VDOT would have a history of similar projects in other localities. He suggested New Kent could get an idea of how much this would cost from those records prior to doing a feasibility study. Mr. Hathaway indicated VDOT could provide pricing for fixtures but he did not have that information with him. He again noted electricity was a big factor and that would be in the details that needed to be figured out.

IN RE: OTHER BUSINESS – CLEAN COUNTY COMMITTEE RECYCLING EVENT

Mr. Lockwood reminded everyone the New Kent Clean County Committee would be hosting a shredding and recycling event on Saturday, June 13th from 9:00 a.m. to 1:00 p.m. in the Administration Building parking lot, rain or shine. Recycling would include confidential document shredding, recycling tires, recycling eyeglasses and shredding of electronics.

IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS/ADJOURNMENT

On behalf of the New Kent Board of Supervisors, Ms. Paige extended the deepest sympathy and condolences to the Evelyn and Wood families on the recent passing of Mrs. Jane Wood. She encouraged everyone to keep Mr. Evelyn and his family in their thoughts and prayers.

The next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, June 8, 2020 and the next work session at 9:00 a.m. on Wednesday, June 24, 2020, both in the Boardroom of the County Administration Building.

She thanked Fire-Rescue for screening today's meeting attendees and the Sheriff's Office for their extra efforts in assuring the safety of those entering the recently reopened courts.

Mr. Tiller moved to adjourn. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried.

The meeting was adjourned at 10:06 a.m.