

A REGULAR MEETING WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 8TH DAY OF JUNE IN THE YEAR TWO THOUSAND TWENTY IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Chairwoman Patricia A. Paige called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
John N. Lockwood	Present

All members were present.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Tiller gave the invocation and led the pledge of allegiance.

IN RE: CONSENT AGENDA

The Consent Agenda was presented as follows:

1. Minutes
 - a. May 11, 2020 Regular Session Minutes
2. Miscellaneous
 - a. Approval of CARES Act Airport Grants Agreement
 - b. Approval of Girl Scout Gold Award Proclamation – Lauren Turner
 - c. Approval of Girl Scout Gold Award Proclamation – Julianna L. Jones
3. FY20 Supplemental Appropriations
 - a. Animal Shelter Donations, \$325.
 - b. Gifts & Donations to: Fire/EMS - Carrie Evelyn (\$500), Thomas and Emily Evelyn (\$100), V. Lynne Jenkins (\$25), John Adams (\$50), Edward and Jane Wood (\$2,000), Kenny Driscoll (\$300) and Richmond Motorcycle Club (\$100), \$3,075 and Gifts & Donations to: Parks & Recreation - Tracy Brown, \$650.
 - c. Funds for Sheriff Security Detail Extra Duty - Colonial Downs 3/6-3/14/20, \$2,027.13.
 - d. State and Federal Revenues Received by Social Services for the Clients Continuation of Services, \$1,136.
 - e. Funds for Negative Balance Capital Budget Items, \$2,689.17.

\$9,902.30 - Total
(\$5,427.13) - Total In/Out - General Fund (1101)
(\$1,136.00) - Total In/Out - Social Services (1201)
(\$3,339.17) - Total In/Out - Capital Fund (1302)

4. Interdepartmental Budget Transfers
 - a. Administration - From Reserved for Contingency to Special Events, Environmental - From Travel (Convention & Education) to Worker's Compensation (\$150.70) and Vehicle Insurance (\$958.30), \$1,109.
 - b. School Board - From Appropriation of Funds from Prior Years to GWES Blind Replacement, (\$26,000), From NKES Front Office Renovation to NKES Renovations, (\$3,844.12) and From Appropriation of Funds from Prior Years to GWES Front Office Updates, (\$6,000), \$35,844.12.
 - c. Victim Witness Assistance - From Wages Part-Time Regular to Wages Over-Time Regular, (\$674.34), to Telecommunications-Land, (\$22.28), to Mileage, (\$62.15), \$758.77.
 - d. Victim Witness Assistance - From Wages Part-Time Regular, (\$5,253), From Contract Services, (\$1,080) and From Travel (Subsistence & Lodging), (\$750) to ADP Equipment, (\$3,819.50), to Furniture & Fixtures, (\$1,392), to Office Supplies, (\$1,631.50) and to Dues & Association Memberships, (\$240), \$7,083.

5. Treasurer's Report: Cash as of April 30, 2020, \$53,152,001.48 including escrow funds.

Mr. Evelyn moved to approve the Consent Agenda as presented and that it be made a part of the record. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried.

IN RE: RECOGNIZING EDWARD W. POLLARD FOR HIS SERVICE ON THE NEW KENT COUNTY PLANNING COMMISSION – RESOLUTION R-16-20

On May 9, 2020, the Board of Supervisors had adopted Resolution R-16-20 in which they recognized Edward W. Pollard for his seventeen years of service on the New Kent County Planning Commission. Mr. Pollard had also represented the citizens of New Kent by serving as the County's Planning Commission representative to the Richmond Regional Planning District Commission. Unfortunately, Mr. Pollard was not able to attend for the formal presentation of the resolution. Mr. Tiller reported he himself had served on the Planning Commission for eight years as a citizen representative and eight additional years as the Board of Supervisor representative and it had been his honor to serve with Mr. Pollard for all of those years. He read Resolution R-16-20 detailing some of Mr. Pollard's virtues including his wise leadership, his dedication to public service and his integrity and noted he was well-respected by the citizens of New Kent and members of other agencies across the Commonwealth of Virginia. On behalf of the Board, Mr. Tiller thanked Mr. Pollard for his service and dedication to the County and wished him well in all of his future endeavors. The reading of the resolution was followed by a round of applause.

IN RE: RECOGNIZING JULIANNA L. JONES AND LAUREN TURNER FOR HAVING EARNED THE GIRL SCOUT GOLD AWARD

Ms. Paige noted nothing gave her more joy than recognizing the achievements of the County's young people and it was her honor to present a proclamation to her swim coach, Julianna L. Jones. She reported she had waited until she was over 60 years old to have someone help her to not be afraid of jumping into the deep end and she thanked Ms. Jones for doing that. She reported the proclamation was not related to swimming but was recognizing Ms. Jones for earning the Girl Scout Gold Award, the highest level of achievement in the Girl Scouts of America. She read the proclamation which reported Ms. Jones had overseen the construction of a May Day Tower at James City County Fire Station 5 for her Gold Award project. The project had encompassed start to finish construction including research, design, materials list, budget, building code and fire chief approvals in addition to actual construction with volunteers. The tower was currently serving as a training site for volunteer and future firefighters. The proclamation expressed the Board's appreciation to Ms. Jones for the time and effort spent to better herself and the community and wished her well in her future endeavors. Ms. Paige presented a signed original to Ms. Jones and announced she had just learned that Ms. Jones had recently become certified to drive an ambulance and fire truck. The presentation was followed by a round of applause.

Ms. Paige noted the next recognition would be for Lauren Turner, the daughter of New Kent Parks and Recreation Director Kim Turner and she turned the floor over to Mr. Lockwood. Mr. Lockwood read the proclamation recognizing Ms. Turner for organizing a disability awareness fair for her Gold Award project. The fair had incorporated education, sensory activities and a movie event for the community. The proclamation recognized Ms. Turner as a community-minded goal-oriented young woman with a strong commitment to the ideals and creed of the Girl Scouts. The proclamation also expressed the Board's appreciation to Ms. Turner for the time and effort spent to better herself and the community and wished her well in her future endeavors. Mr. Lockwood presented a signed original to Ms. Turner. The presentation was followed by a round of applause. Mr. Lockwood suggested the Board should make presentations such as this at every meeting. Ms. Paige agreed and noted the Board appreciated that Ms. Jones and Ms. Turner had allowed them to recognize their achievements. She also noted the Board appreciated the opportunity to recognize youth in the County and hoped they would be able to do more of this in the future.

IN RE: CITIZENS COMMENT PERIOD

Ms. Paige opened the citizens comment period and provided brief instructions on procedures. She called Scott Mistr of 5128 Hunters Meadow Place, Mechanicsville to the podium. Mr. Mister reported he was president of the New Kent Youth Baseball Association and would be speaking on behalf of the association. He reported youth sports in New Kent were currently closed while Henrico, Hanover and Chesterfield were open and Williamsburg and James City were slated to open in July. He stated he was here to petition the Board to open all fall and winter sports on time and with minimum restrictions. He suggested sports in the County needed to be at the top of New Kent's radar despite COVID-19. He indicated he had packets of information for the Board members and shared statistics on the revenue sports tourism was generating in neighboring counties. He also stated that 63% of American families were spending between \$100 and \$500 per child per month on sporting. He reported that from 2016 to 2019 New Kent Youth Baseball had brought in 73 teams and 768 families from outside the County to spend their money in New Kent. Estimates for 2020 suggested 32 teams and 384 families would have been involved. He suggested hotel development in New Kent would help capture more revenue from sports tourism. He also suggested lights at Pine Fork Park would help capture more sports tourism dollars. He thanked the Board for the opportunity to speak and distributed the information packets. He entertained questions. There being none, he also noted he had discussed reopening sports

with County Administrator Rodney Hathaway and Mr. Hathaway had requested he provide information on the safety precautions the association would have in place when reopening. He noted this information had been included in the packets and it had been the association's plans to open on June 13th. Ms. Paige thanked Mr. Mister for his comments.

James C. Phaup of 11090 Creeks Edge Road, New Kent also addressed the Board in regard to youth sports. Mr. Phaup reported he had grown up in Newport News, had lived in James City for eleven years and had moved to New Kent in December 2019. One of the reasons his family had chosen to move to New Kent was for youth sports and his youngest son's interest in baseball. He shared COVID-19 statistics for neighboring counties including the number of positive cases and deaths for each. He reported New Kent had 36 positive cases with one death and it had been 71 days since that death had occurred. He reiterated Mr. Mister's comments stating Henrico, Hanover and Chesterfield were open and reported receiving an email indicating James City would be open on a limited basis as soon as June 10th. He noted almost all positions on a baseball field were more than six feet apart and each player had their own gear and water bottles. Team members were currently traveling to practice in areas with much worse COVID-19 statistics than New Kent. He urged the Board to consider the numbers and set a date when sports would reopen. He indicated he kept hearing of possible opening dates but nothing definitive. He asked the Board to consider opening up sports and thanked them for the opportunity to speak.

Ms. Paige thanked Mr. Mistr and Mr. Phaup for their comments and indicated the Board would take them into consideration. She stated one death was a death and the Board did not take it lightly nor did they take the safety of County staff and residents lightly. She again thanked Mr. Mistr and Mr. Phaup for their comments.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION - RESIDENCY
ADMINISTRATOR'S REPORT

Ms. Paige reported that due to COVID-19 social distancing, VDOT staff were not present and a written report had not been received in time for this meeting. She encouraged Board members to contact VDOT by email with any concerns they wished to report. Mr. Evelyn asked if Board members could be provided with the contact information for New Kent Area Supervisor Andy Boggs. County Administrator Rodney Hathaway indicated he would email the requested information.

IN RE: ROUTE 155 ROADWAY LIGHTING PROJECT - ENGINEERING AND DESIGN

This item had been on the May 11, 2020 agenda and no action had been taken at that time. Mr. Stiers had requested at the May 27, 2020 work session that consideration be given to including this item on the June 8, 2020 agenda for further discussion.

County Administrator Rodney Hathaway reported the proposed project was for lighting along Route 155 from the I-64 Exit 214 intersection to the intersection of Courthouse Road and Kentland Trail. He also reported Board members had received an email on June 2, 2020 from Chief Deputy Lee Bailey who was also serving as Chairman of the Transportation Safety Commission. The email had included a number of letters from the Transportation Safety Commission (TSC) addressing various safety concerns around the County. Mr. Hathaway read the following from a letter addressed to Mr. Stiers dated January 11, 2020 in which this particular stretch of Route 155 had been noted as a particular concern.

- "4. N. Courthouse Rd/Kentland Trail to Interstate 64 – This area has been a constant concern for New Kent County after multiple crashes and a triple fatality. The redesigned intersection and area are still creating issues for many traveling through this area. We are requesting that lighting be placed in this area from the intersection of N. Courthouse/Kentland Trail down to the West bound exit ramp of Interstate 64."

The letter had asked Mr. Stiers to present this concern along with three others to VDOT at the next Board meeting. Mr. Stiers had done so on January 13, 2020. Mr. Hathaway also reported a number of conversations with members of the Transportation Safety Commission had brought to his attention that Route 155 drivers heading north were often confused about how to get back on to Interstate 64. Numerous instances of drivers entering an exit ramp in error had been reported. It had been reported that better lighting would improve signage visibility in this area.

Mr. Hathaway noted he had presented information at a previous Board meeting which had included a quote of \$9,400 from Bowman & Associates to study the area and develop an engineering plan for proposed lighting. This quote was still valid and if the Board wished to change the scope, they could do so and possibly reduce the cost. He noted a copy of the plan had been included in the meeting materials and he entertained questions.

Referencing the January 11, 2020 letter, Mr. Evelyn asked if the triple fatality had occurred during the daylight hours and if many accidents were occurring during the night time. Chief Bailey confirmed the triple fatality had occurred during daylight hours and reported some accidents were occurring during the late afternoon hours. The Sheriff's Office could track the number of accidents but had no way of tracking the number of near misses which he suggested would be high. He stated the intersection was confusing and reported vehicles were not getting into the left turn lane at the designated entrance and were cutting across lanes to make the turn. He reported there had been two crashes in the area within a 15-hour period after Rosie's had opened. Mr. Tiller asked if VDOT had resurfaced and restriped the roadway in the area. Chief Bailey confirmed this work had been done but suggested signage was an issue. There was no signage letting drivers who were traveling to Colonial Downs or Rosie's know they needed to be in the left turn lane. Signage had been requested during some of the early planning meetings before the facility reopened but none had been installed. Mr. Lockwood asked if it would be safe to say that the problem was the intersection and the lack of signage rather than the lighting. He stated this was a "screwed up intersection" and the County should be getting VDOT to address the problem they had created. He noted Rosie's and Colonial Downs had been great partners for New Kent and indicated he knew they would be concerned about the safety of residents and visitors.

Mr. Stiers reported numerous VDOT representatives were present at TSC meetings and this intersection had been discussed multiple times at those meetings. He further reported VDOT had said they had done all they would with this intersection and there would be no red light or roundabout. He noted VDOT was well aware of the issues and suggested there was no need to go back to them since they were serving on the TSC.

Mr. Evelyn asked Chief Bailey for his opinion on whether or not lighting would help the situation. Chief Bailey indicated he did believe it would help and reported the TSC had been recommending a stop light for some time and VDOT had repeatedly turned down the recommendation. He also reported the possibility of a roundabout had been studied but he felt a roundabout would not work because this portion of the roadway was at the top of a hill. VDOT had also indicated the burden of funding a roundabout would be on the County.

He stated this was a bad intersection and the TSC's request for lighting would provide more visibility. Mr. Evelyn asked about lighting at the I-64 interchange. Chief Bailey reported there had been a number of crashes at this interchange as well. Mr. Evelyn asked if he felt lighting at the interchanges would be sufficient or should the entire stretch between the interchanges be included. Chief Bailey indicated his personal preference and what was being requested by the TSC was for the entire stretch to be included.

Ms. Paige asked how lighting would help if the majority of crashes were occurring during daylight hours. Chief Bailey reported traffic volume when residents were returning home from work could be a contributing factor. He stated this was a bad intersection and suggested it was one of the worst in the County. The area was extremely dark in the night hours and the TSC had felt lighting would add visibility to the road markings and the general area. Ms. Paige asked how the project would be funded if the Board moved forward with the study. County Administrator Rodney Hathaway reported funding would depend on the actual cost of the project but he believed this would be a Capital project funded from the Capital Fund Balance. He also reported he believed he would be prepared to present guidelines on the new Central Virginia Transportation Authority (CVTA) in a few months. Revenue through the CVTA would be available for transportation projects in FY 2021. If the Board wished to do something sooner, Capital Funds would be considered.

Ms. Paige asked if there were any questions or concerns. There being none, she indicated the Board would take the information provided into consideration.

IN RE: ADOPTION OF RESOLUTION R-28-20 SUPPORTING THE REOPENING OF
 ROSIE'S GAMING EMPORIUM

Before the Board for consideration was Resolution R-28-20 supporting the reopening of Rosie's Gaming Emporium. County Administrator Rodney Hathaway reported the proposed resolution had been revised since first publication and copies of the new document had been distributed prior to the meeting. The owners of Rosie's and Colonial Downs had asked the County to voice support for the reopening of their facilities. Governor Northam's Executive Order #65, paragraph B.1. had specifically called out Historic Horseracing facilities as uses restricted from opening during Phase 2 of operations. Mr. Hathaway reported casinos and similar facilities across the County were beginning to reopen and 486 of the 989 facilities were open as of June 5. The resolution was asking the Governor to reconsider his position on Historic Horseracing and to allow Rosie's Gaming to open during Phase 2.

Ms. Paige asked if there were any questions or comments. Mr. Evelyn drew attention to paragraph four and asked for clarification. Mr. Hathaway indicated this paragraph was referencing the revenue the County had been receiving since the recent opening of Rosie's facilities and the impact of this funding on the County's ability to address infrastructure and capital needs resulting from growth the County had experienced in the past ten years.

Ms. Paige noted Rosie's had been a great community partner not only in New Kent but also in the other localities surrounding their facilities. She reported Rosie's had developed a reopening plan which went to great lengths to protect guests and employees at all locations. She applauded Rosie's for not furloughing any employees and indicated it had been partially because of Colonial Downs and Rosie's the County had been able to take into consideration some capital projects that would have been years down the road. She called for a motion.

Mr. Lockwood moved to adopt Resolution R-28-20 supporting the reopening of Rosie's Gaming Emporium. The members were polled:

C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye

The motion carried.

Mr. Stiers announced that Rosie's Restaurant would be opening in New Kent on Wednesday with indoor seating. Ms. Paige encouraged the community to support not only Rosie's but all restaurants and businesses in New Kent while practicing safe social distancing.

IN RE: ELECTED OFFICIALS REPORTS

Mr. Tiller indicated he had nothing to report.

Mr. Evelyn congratulated the 2020 New Kent High School graduates. He reported his son was a member of this class and he applauded the School Board and staff for what they were doing for the seniors. Each graduate was given a ten-minute opportunity to walk across the stage and receive their diploma. He reported this recognition had been well organized and specifically noted the involvement of high school teacher Lee Ann Chisenhall in the planning process. He again applauded the School Board and staff for all they had done. These comments were followed by a round of applause.

Mr. Lockwood reported on a busy upcoming weekend in New Kent. The Clean County Committee would be hosting a Recycling Event on June 13th from 9:00 a.m. to 1:00 p.m., rain or shine, in the County Administration Building parking lot. He encouraged citizens to take advantage of this opportunity to recycle tires and electronics as well as paper shredding. He also announced the Proclaiming Grace Outreach Thrift Spot would be reopening on Saturday from 8:00 a.m. to 4:00 p.m. with social distancing in place. Ms. Paige asked if the reopening of the Thrift Spot would mean the end of the Thursday evening Facebook Live auctions. Mr. Lockwood reported the auctions would stop temporarily and they were planning to bring them back in the future.

Mr. Stiers indicated he had nothing to report.

Ms. Paige also offered her congratulations to the 2020 New Kent High School graduates and commended the School Board for a job well done. She noted the many creative ways communities were recognizing and celebrating the accomplishments of their graduates and expressed her appreciation for what was being done in New Kent. She also expressed her appreciation to New Kent Staff for all they were doing to manage the County during the pandemic and to serve residents with excellence. She reported Sheriff Joe McLaughlin was participating in a peaceful walk in the Patriots Landing community from 7:00 p.m. to 8:00 p.m. and therefore was not present. This walk was to show solidarity among neighbors and friends and would be conducted according to current government mandates. Ms. Paige also expressed her appreciation to Chief Deputy Bailey for attending in the Sheriff's absence and Deputy Fire Chief of Administration Lisa Baber for screening meeting attendees.

IN RE: STAFF REPORTS – PLANS FOR REOPENING COUNTY OPERATIONS

Copies of several documents pertaining to the reopening of County operations had been distributed prior to the meeting. Assistant County Administrator Justin Stauder provided background information on County operations since the onset of the COVID-19 pandemic. The Board had adopted Resolution R-17-20 on March 13, 2020 declaring a local emergency. County facilities had been closed to the public since Monday, March 16th and staff had continued to report to work as normal through March 27th. Operations with limited staffing had been in place since March 30th. Staffing plans had been developed for each department including work schedules, identification of work to be performed when not scheduled to be in the office, equipment/technology needs and identification of any impacts to services. Mr. Stauder shared statistical information on the volume of work processed in several departments from March 30th to June 5th. The New Kent Department of Social Services (NKDSS) had processed 85 Medicaid applications and 26 TANIF (Temporary Assistance for Needy Families) applications. 167 SNAP (Supplemental Nutrition Assistance Program) applications had also been processed compared to 77 for the same time period the previous year. Community Development had received 564 applications including new building construction, trades and land disturbance. Approximately 540 permits had been issued with the remainder still under review. 495 applications had been received with 493 having been issued during the same time period in 2019. Fire-Rescue had distributed individual PPE (Personal Protective Equipment) including facemasks and hand sanitizer to all staff and plexiglass sneeze guards were also being installed at all service counters. In anticipation of reopening on June 15th, the General Services staff would be returning to full time status on June 8th. These staff members would focus on deep cleaning and sanitizing all County facilities prior to the return of all employees and reopening to the public.

Mr. Stauder also reported a County Operations Task Force had been implemented and had held its first meeting on May 11th. The Task Force was composed of Senior Staff members from multiple departments, facilities and agencies. An evaluation survey had been developed to capture department needs such as signage, additional PPE or barriers in order to reopen in a safe manner. Deputy Coordinator of Emergency Management Kate Hale and Mr. Stauder had taken the information and drafted a Governmental Operations Plan which included staff guidance on reopening procedures and returning back to work. Mr. Stauder noted these documents were "living" documents to be revised and updated as needed.

Mr. Stauder began a review of the previously distributed Employee Return to Work Information and Resources document. This document provided a general overview of what measures the County would be implementing to ensure safety for both staff and the public. The document also included a welcome back message from County Administrator Rodney Hathaway, information on PPE and social distancing requirements for both staff and the public. Departments would be ordering PPE through the Fire-Rescue portal on the County website. The Return to Work document also provided information on changes to building access and facilities including check in screening requirements, building improvements such as plexiglass guards and hand sanitizer stations, use of PPE items and Human Resources information related to the Employee Assistance Program and Employee Rights.

Mr. Stauder provided an overview of the Operations and Procedure for the Reopening of County Facilities document. This document established a baseline for all County operations and facilities. Departments could build on the baseline where necessary to facilitate service delivery in their areas. This document also established Standard Operating Procedures for building entry and policies for returning to work after travel and telecommuting.

Mr. Stauder reported there were a number of outstanding items that were considered necessary to ensure a safe reopening. As previously reported and effective as of June 8th,

General Services staff were back to work fulltime and were focusing on sanitizing all County facilities. Some building improvements such as sneeze guards and signage remained to be installed and details remained to be finalized for select department operations such as Parks & Recreation and the Visitors and Commerce Center. He entertained questions.

Mr. Lockwood asked how many staff members were able to perform their work duties while at home. Mr. Stauder reported he did not have a number of who could fully perform their duties from home but suggested most positions could telecommute intermittently. Mr. Lockwood asked what the general response had been from staff in regard to returning to work. County Administrator Rodney Hathaway reported there was some nervousness and noted the County had been working on a plan with a reopening date of June 15th in mind. He suggested the possibility of moving the schedule up a week was causing some concerns. He also noted signage and some sneeze guards remained to be installed and some procedures were not fully in place. Based on the guidance he had been given, staff had just received notice on Friday to be prepared for the possibility of reopening on June 9th. Mr. Lockwood noted it appeared departments were getting the job done based on the numbers provided and the Treasurer's Office was open by appointment which also seemed to be working well. He suggested the measures taken up to this point had worked well and noted his support for taking a slow approach to reopening. He expressed his appreciation to all staff who had been involved in developing the plans for reopening.

Ms. Paige noted Building Official Clarence Jackson who was about to retire was present and asked if he would share how his department was functioning. Mr. Jackson reported his department was operating at 100% although a limited staffing plan was in place. The department continued to receive plans by mail and at the drop box or the front desk at the County Administration Building. He reported total permit applications had been 520, 68 single family dwelling permits and 62 certificates of occupancy had been issued and 2,263 inspections had been conducted. 506 permit applications had been received, 52 single family dwelling permits and 55 certificates of occupancy had been issued and 1,757 inspections had been conducted during the same period in 2019. He reported he had not received any complaints and suggested his department could continue operating under these conditions. Mr. Evelyn reported there had been some concerns regarding voicemail. Mr. Jackson agreed. He reported the voicemail problems had been the result of a technical issue which had been fixed. Ms. Paige reported a similar issue had also been experienced in the office of the Commissioner of the Revenue. Mr. Jackson closed by expressing his appreciation to the Board for the time he had spent in New Kent and indicated it had been a pleasure to work with everyone. He reported he would have been employed in New Kent for 17 years if he stayed until July 17th. He stated working here had been a big part of his life and he had given a lot to New Kent but he also appreciated everything New Kent had given him. He stated he would not miss the drive but he would miss the people.

Ms. Paige asked Human Resources Director Karen Wiscott to share her perspective on the reopening plans. Ms. Wiscott reported it had been unfortunate that Human Resources had not been of part of the Return to work Committee and she did have some concerns. She reported six employees had come to her prior to Mr. Hathaway's email on Friday expressing concerns about returning to work. That number had doubled on Friday and had tripled as of today. She reported the anxiety level for some employees was high and some were expressing concerns about what their roles would entail once County facilities reopened to the public. She reported receiving official requests under the Families First Act which would provide full pay for two weeks and two-thirds pay for ten weeks to employees who were not able to return to work due to the lack of daycare for a child up to the age of 18. She noted this would have an operational impact as well as financial impact on the County. Ms.

Wiscott also reported receiving FMLA requests due to anxiety and suggested the County owed its employees sufficient time to review the reopening plans, to ask questions and to make preparations before returning to work. She also reported Human Resources had been fully operational during the limited staffing period and open enrollment had gone surprisingly well during this time. She closed by again expressing concerns that employees should be given time to review the plan and make sure they understand it before returning to work.

Ms. Paige reported she had received a call from NKDSS Director Jon Martz in which he had indicated all applications for services through NKDSS had been processed in a timely manner. He had further indicated productivity seemed to be up and he wasn't sure if this was connected to him not being in the office every day. Ms. Paige offered kudos to NKDSS as they were working to meet the increasing needs throughout the County.

Mr. Evelyn asked for confirmation that the plan presented was recommending the County reopen to the public on June 15th. Mr. Hathaway confirmed and stated the recommendation was to reopen no sooner than June 15th. Mr. Evelyn asked Mr. Hathaway how many employees he expected would ask for Families First Act coverage. Mr. Hathaway indicated he believed there would be some regardless of when the County reopened but suggested there would be many more if staff members were not given ample time to make plans.

Mr. Lockwood suggested that a week to make plans would be a tight timeline and noted families with childcare or eldercare needs may find it more difficult than in pre COVID times to make arrangements for their family members. He stated staff had done such a good job to this point and he saw no reason for pressure to return to work in a week. He suggested the County should continue offering the current flexibility, noted staff was getting the job done and suggested they be given two weeks to get things in order to return to work. He asked for comments from other Board members. Mr. Evelyn indicated he did not support two weeks and stated he thought it was time to come back to work. He noted Sheriff's Office, Fire-Rescue and many other staff had been working every day during this time. He also noted that under normal circumstances schools would be out for the summer by June 15th and families with children should already had arrangements in place. He stated staff had done a good job during this time but it was time for everyone to get back to work.

Ms. Paige asked if a motion was needed. Mr. Hathaway suggested a general consensus would be sufficient and deferred to County Attorney Brendan Hefty. Mr. Hefty agreed that a formal motion was not needed. Ms. Paige asked if the consensus was to work to get staff updated in regard to the regathering of all staff on June 15th. The Board agreed. Ms. Paige noted agreement with Mr. Hathaway, Mr. Evelyn and Mr. Lockwood in respect to staff doing a tremendous job of rotating and working from home. She stated the Board needed to move with caution and not with fear and suggested a well-planned return would ease some staff concerns. She noted Mr. Stauder and Ms. Hale had been working on such a plan to be distributed to all employees. She stressed that the Board did not want anyone to be unsafe but noted the Board needed to move the County forward. She stated no employees had been furloughed, Fire-Rescue had stocked PPE, additional cleaning and sanitation supplies had been stocked and policies and procedures would be in place for safe operations. Everyone attending this meeting had been screened and screenings would continue to be in place. She further noted that if by some chance a rise was seen in reported cases of COVID-19, the County would come back and reevaluate operations.

IN RE: STAFF REPORTS – STRATEGIC PLANNING PROCESS UPDATE

County Administrator Rodney Hathaway noted the County was seeking as much public input as possible in the process of developing a strategic plan. Three virtual Community Design Workshops had been organized with the first scheduled for 6:00 p.m. on June 22nd, the second scheduled for 6:00 p.m. on June 25th and the third scheduled for 3:00 p.m. on July 2nd. These workshops would be available through Facebook Live on the Envision New Kent Facebook page and the public would have opportunities to provide input during the sessions. Information on these workshops would also be posted on the New Kent County Facebook page. Mr. Hathaway reported he was very pleased with the amount of participation in the process thus far. He also reported a series of about a dozen round table discussions on various topics had been completed and there had been great participation.

IN RE: STAFF REPORTS – NEW KENT COUNTY ROAR AND SOAR EVENT

County Administrator Rodney Hathaway reported the New Kent County Roar and Soar event was currently scheduled for 10:00 a.m. to 3:00 p.m. on October 31st at the New Kent County Airport. Based on last year's numbers, over 2,000 guests were expected to attend. This event would be sponsored by the New Kent Rotary Club who was working closely with Airport Manager Duane Goss and Director of Economic Development Matthew Smolnik in preparation for this event. Mr. Hathaway reported the event planning group had contacted him seeking the Board's input on whether or not this event should go on as planned. Given that there were many unknowns, the attendees would be gathering in a tight area and the current guidelines from the Governor, Mr. Hathaway indicated his recommendation would be that this event not be held in 2020 and that the planning group begin looking forward to 2021. He questioned this event's ability to comply with the provisions of Executive Order 65 and again noted the planning committee was seeking Board input.

Mr. Evelyn reported he had spoken with Mr. Smolnik the previous week regarding this event and was in agreement with postponing the event until 2021. The general consensus was to recommend that this event be postponed until 2021.

IN RE: STAFF REPORTS – NEW KENT FARMERS MARKET UPDATE

County Administrator Rodney Hathaway reported the New Kent Farmers Market was scheduled to be open from 9:00 a.m. to 11:30 a.m. on Saturday, June 13th in the New Kent High School parking lot. All sales for this date would be by preorder and those interested in making purchases were urged to go to the New Kent County webpage or Facebook page for information on contacting vendors. Prepayment was preferred but not required. This would be a drive through market with purchasers picking up items from the comfort of their vehicles. He reported many Farmers Markets across the region were following this practice in response to the COVID-19 pandemic. Ms. Paige asked for confirmation that if she did not place a preorder, she would not be able to purchase any items on Saturday. Mr. Hathaway confirmed and noted sales at this week's market would be by preorder only with no items being for sale the day of the event. 15 vendors were offering items for pickup on June 13th.

IN RE: STAFF REPORTS – RETIREMENT OF BUILDING OFFICIAL CLARENCE JACKSON

County Administrator Rodney Hathaway expressed his appreciation to Building Official Clarence Jackson for his years of service and dedication to New Kent County. He reported he had frequently sought guidance from Mr. Jackson over the years and had enjoyed working with him. He congratulated him on his retirement effective June 30, 2020 and noted he would leave big shoes to be filled. Mr. Hathaway's remarks were followed by a standing ovation.

IN RE: ADDITIONAL COMMENTS FROM CHAIRWOMAN PAIGE

Ms. Paige reminded everyone that this week's Farmers Market would be by preorder only and prepayment was optional. She also reported she believed this would be the last week of Mr. Lockwood's celebrity appearances on the Proclaiming Grace Outreach Facebook Live auctions as the organization's Thrift Spot would be reopening on Saturday. She reported she had done everything she could to get Mr. Jackson to stay and had attempted to bribe him with a cake. She further reported Mr. Jackson had shared some of his plans including having more time for grandbabies and farming and she had decided the County could let him go with a promise that he would visit from time to time. She expressed the Board's appreciation to Mr. Jackson for all he had done in serving New Kent County.

IN RE: APPOINTMENTS – DELEGATED BY DISTRICT

Mr. Evelyn moved to appoint Daniel Williams as District One representative to the Purchase of Development Rights Committee to serve a three-year term beginning July 1, 2020 and ending June 30, 2023.

Ms. Paige moved to appoint Chris Goebel as District Three representative to the Purchase of Development Rights Committee to serve a three-year term beginning July 1, 2020 and ending June 30, 2023.

The members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

The motions carried.

IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

Mr. Evelyn moved to appoint Larry Clark as the New Kent County representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

Mr. Evelyn moved to appoint Pamela Pitchford as the private service provider representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

Mr. Evelyn moved to appoint Dr. Dianne B. Pollard as the New Kent County School representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

Ms. Paige moved to appoint Jon Martz as the Department of Social Services representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

Ms. Paige moved to appoint Aida Zayas as the Department of Health representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

Ms. Paige moved to appoint Bruce Call as the Juvenile Court Service Unit representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

Mr. Lockwood moved to appoint Daniel Rigsby as the Community Services Board representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

Mr. Lockwood moved to appoint Jennie Stolarski as the parent representative to the Community Policy and Management Team to serve a two-year term beginning July 1, 2020 and ending June 30, 2022.

The members were polled:

John N. Lockwood	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
Patricia A. Paige	Aye

The motions carried.

IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS/ADJOURNMENT

Ms. Paige announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Tuesday, July 14, 2020 and the next work session at 9:00 a.m. on Wednesday, June 24, 2020, both in the Boardroom of the County Administration Building.

Mr. Tiller moved to adjourn. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Patricia A. Paige	Aye

The motion carried.

The meeting was adjourned at 7:24 p.m.