

The County of New Kent Electoral Board met on Thursday, April 13 2021, via Conference Call .com set up by Secretary George B. Winson, in New Kent. Chairman Moss called the meeting to order at 7:00 p.m. Those asked specifically to attend this call meeting were the following: Chairman Charles Moss, Secretary George Winson, Acting Vice Chairman William Jeffries, General Registrar / Director of Elections, Karen Bartlett, Chief Assistant Registrar, Simone Thornton. and County Administrator, Rodney Hathaway.

CONSIDERATION OF MINUTES: Due to the Coronavirus Pandemic and Government County Offices Closure since March 16, 2020, previous minutes all have been sent to the Board and have been approved.

REGISTRAR'S OFFICE RELOCATION: A brief report on the two phases or the work in the County Administration building was given by the County Administrator. All offices that are located on the top floor of that building are in phase one and should be able to move back into their offices around May 3, 2021 then phase two will begin. That would include all of the office that are on the ground floor of the Administration building. They will be moved around and then, hopefully, their goal will be to be complete with them by mid-July. Then we will be asked to look at the building again for another re-evaluation on plans that were given to the county in December of 2020 that were talked about prior to us moving in the APEX building. Discussion on whether or not there will a public restroom available in the building after we move. We had discussed before about having a restroom for the public and one for the employees that may not be ADA compliant. Now the County administrator is saying that it may not be code that it has to be one for the public but he will check into that. Either way, if we move the Va. Election Laws §24.2-306 state that changes cannot be enacted within 60 Day of a General Election which is set for November 2, 2021. June Primary is June 8, 2021. At one point there was talk about an August 2021 Primary but it doesn't seem like that will be this year. Chairman Moss also asked while Mr. Hathaway was still on the call, if it would be possible to maybe set up a meeting with himself, Richard Stewart in General Services and also the Fire Chief to assist us with getting some supplies out prior to election day, that Monday. This is due to limited manpower, which was something Mr. Hathaway referred to when discussing getting help from General Services. If there was some type of trailer that we could at least put our metal ballot boxes and voting booth boxes in and store them there until we are ready to move them on that Monday. Mr. Hathaway said that he would assist

us with that as far as checking to see if the County has a trailer like that and may even be able to purchase a trailer like that for our department. It was also discussed the pay increases to all minimum wage county employees that we believe would cover all of the Officers of Election beginning May 1, 2021. The increase on May 1, 2021 will take everyone up to \$9.50. Then on January 1, 2022; increase those up to \$11.00 then by January 1, 2022; will increase up to \$12.00. Then the General Assembly will have to vote on it again to get everyone up to \$15,00. We thanked Mr. Hathaway for attending the meeting to give us that update on the move. And some of the plans of the "Reimbursement Recovery Act"; that the Board of Supervisors is making a decision on,

**MACHINE CUSTODIAN/MACHINE TECHNICIAN JOB POSTINGS:** The Meeting held on March 4, 2021, the Board members agreed to after review of the posting, to check with Human Resources on all free sites to post the job posting. The posting was placed on V-3 (Veteran's website), Handshake (College website), VEC (Virginia Employment Commission), Face book, and VACO (Virginia Association of Counties. The job posting had been sent to the Board members, and Tyler Links, PrintElect's Virginia accounts manager. Chairman Moss had also contacted Tyler Links to see if PrintElect would be able to assist the Board with the L&A Testing of the ballots until we hired someone to replace Ms. Lowe. A quote was sent to Chairman Moss. Tyler also copied the registrar so she would have and to give to the Board members. The email on February 11, 2021 gave a price of \$1,875 per day a Price of \$4,675 for a three-day period which would also cover on-site support for the three-day period. Ms. Bartlett said that IF they choose the three-day period that after our budget is approved it probably would be possible for us to afford that cost out of our voting equipment maintenance line item. The Board discussed it more. Chairman Moss asked if the Board would review the job description again and we talk about it at another meeting. The Registrar said that so far only had one person to apply and that was David Maloney, who had been assisting Kelly for a few elections and also took the new training with Tyler last year along with the Board members and Kelly. Mr. Winston made a suggestion that the Board and staff will meet again on Tuesday, April 20, 2021 at 7:00pm. The Registrar also informed the Board members that several persons including a Chief officer had been contacted and would not be able to assist with the June Primary as planned, so another Chief in that precinct would have to be assigned. Also, a reminder of the L&A Testing on next Wednesday at 9:00a.m. in the large conference room

BALLOTS: Registrar asked how many ballots did the Board want to order for this election. Chairman Moss asked what had been recommended by the Department of Elections. Registrar said that they usually recommend only when the race is being talked about, or high profiled, and “so far”, they had not recommended but things could change. The Board made a motion to order only 35% of the Democratic Primary ballots. The last Democratic Primary in June of 2018 when 4.3% voted. Motion was made. Vice chairman Jeffries made the motion and Secretary Winson seconded. Motion was carried, members were polled:

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
William M. Jeffries	Aye

ADJOURNMENT: Registrar told the Board members before they adjourned, that there were other things that still need to be discussed so she would leave then on the next meeting agenda. Secretary Winson moved to adjourn the meetings at 8:00 p.m. Vice Chairman Jeffries seconded. Members were polled.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
William M. Jeffries	Aye

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Secretary

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Chairman

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Vice-Chairman

Date Prepared  
April 19, 2021