

The County of New Kent Electoral Board met on Wednesday, March 2, 2022, via Conference call. Web-ex set up by the Registrar, in New Kent. Chairman Moss called the meeting to order at 5:04 p.m. Those asked to attend this call meeting were the following: Chairman Charles Moss, Sr., Secretary George Winson, Vice Chairman Tom Miller, Chief Assistant Registrar, P. Simone Thornton and General Registrar / Director of Elections, Karen Bartlett.

CONSIDERATION OF MINUTES: Meeting minutes from February 4, and February 9, 2022 had been completed and been sent and after reviewed and approved will be posted on the county website.

REORGANIZATION OF ELECTORAL BOARD MEMBERS: Open for discussion among the members. After a brief discussion it was voted upon individually: Charles Moss will continue being the Board Chairman; Thomas Miller will continue as Vice Chairman; George Winson will continue as the Board Secretary. In the discussion; this was brought up that in the past three appointments, Between the two members Moss and Winson they had to fill in or be temporarily appointed as Secretary. Mr. Winson thought that it would be good for him to be able to train the Vice Chairman, Thomas Miller; to assist him in doing everything and teaching him his responsibilities until Mr. Winson's term is over at the end of the year, December 2022.

Virginia Election Law code 24.2-106 B "The board shall elect one of its members as chairman and another as secretary. The chairman and the secretary shall represent different political parties, at any time that the secretary is incapacitated in such a way that makes it impossible for the secretary to carry out the duties of the position, the board may designate one of its other members as acting secretary. Any such designation shall be made in an open meeting and recorded in the minutes of the board." The Vice Chairman asked the question that he was informed that the Chairman and Secretary had to be of opposite parties. Chairman Moss said that it was in code that they could be of the same party and the Registrar said that she believed and had read that as long as it was agreed upon by the party Chairman and that they were notified properly. We had looked this code section up when one of the former members had resigned as Secretary. In discussion Secretary Winson mentioned that due to the fact that three other Secretaries that had all had to resign for one reason or another, he thought it would be best to help train him in his duties and responsibilities as the secretary of the Board then as he moved forward to his departure in December of 2022, then Vice

Chairman Miller could be ready to fulfill that position or help bring in another person to train from

PAGE NUMBER 1860

that party. Charles E. Moss, Sr. Chairman, Thomas A. Miller, Vice Chairman and George B. Winson, Secretary are the Board members for 2022. Motions was made and seconded. All in agreement:

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

Vice Chairman Miller asked about if there was a specific area on where to find out about duties of the Electoral Board. Registrar said that she thought she had sent them to him in January after he came on board, but will make sure she sends them again. Secretary Winson asked The Registrar to send a message to Human Resources to make sure we had the same number of applications for the General Registrar's position that they have been sent by the Registrar. The total as of today was six. She will send an email to them in the morning to make sure they all had six.

DISCUSSION OF THE LOCALITY ELECTION SECURITY STANDARD: (LESS): - formerly known as MSS) Minimum Security Standards in 2021. The Board members did not remember the discussion of that Standards. The Registrar reminded them of the fact that it was well over thirty sections with approximately twenty to thirty questions in each section that were primarily on the mainframe of security with the county and including our firewall and different core compliance items. Information Technology helped us last year. Because of all the questions that were asked about the county's cyber security system. Last year after we talked about it in a meeting, as required, to the Electoral Board in their meeting because a letter of attestation to the Chief Security Officer had to be sent. Due to covid restrictions we had electronic signatures on the letter of the Board and members my signature to send to integra legal, which they approved us to do. As long as it had been discussed. In a meeting. Same thing for this year before March 31, 2022. We have completed the first step now waiting on the Electoral board to review the question that was sent to them by Karen Hoyt-Stewart, Locality Security (Voting Tech) Program Manager, Virginia Department of Elections.

REDISTRICTING REQUIREMENT PLAN: The Board of Supervisors and County Administrator had met in December, 2021 and sent a plan for New Kent in to the Office of the Attorney General for approval of the lines drawn by them. After our GIS person, Matt Forbes sent us the info that we needed for the changes in the street, precincts and polling places, we sent information to the

PAGE NUMBER 1861

Department of Elections through our third-tier liaison, Ellen Flory. We completed that part and now have to wait for them to review and say that it is approved. We got the go ahead to WAIT! Our changes were less than other localities. That is where we stand at this point. We know that we are in the (60th) sixtieth and the (71st) seventy-first House of Delegates and the (26th) twenty-six Senate district. We are still in the (1st) first congressional district. After a brief discussion it was agreed that the minutes will reflect the submission by the Board of Supervisors to the office of the Attorney General for the Redistricting plans and lines drawn by the Board of Supervisors. A motion was made by Vice Chairman Miller and Seconded by Secretary Winson.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

Vice Chairman Miller wanted to know if the Registrar's office had the capability to get the information out to all of the impacted voters and she responded that ALL VOTERS will be impacted and that each person would received the voter notification form that is sent out from our Virginia Election Registration Information System (VERIS); This gives each registered voter by name and address their Congressional District, House of Delegate, and Senate District on a notice / letter that they can tear off or cut off the bottom portion of the notice and keep in their wallet for voting purposes.

ADJOURNMENT: Chairman Moss moved to adjourn the meetings at 6:12 p.m. Vice Chairman Miller made a motion and Secretary Winson seconded the motion. Members were polled.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

Secretary

Chairman

Vice-Chairman

Date Prepared:

March 10, 2022