

The County of New Kent Electoral Board met on Wednesday, March 14, 2022, via Conference call. Web-ex set up by the Registrar, in New Kent. Chairman Moss called the meeting to order at 5:19 p.m. Those asked to attend this call meeting were the following: Chairman Charles Moss, Sr., Secretary George Winson, Vice Chairman Tom Miller, Chief Assistant Registrar, P. Simone Thornton and General Registrar / Director of Elections, Karen Bartlett.

CONSIDERATION OF MINUTES: Meeting minutes from February March 2, 2022 had been completed and been sent and after reviewed and approved will be posted on the county website.

DISCUSSION OF THE LOCALITY ELECTION SECURITY STANDARD: (LESS): The agenda was followed in a slightly different manner but we got back on course. The Board members had asked the Registrar to send them the questions from the Locality Election Security Standards. Ms. Bartlett contacted Karen Hoyt-Stewart, Locality Security (Voting Tech) Program Manager, Virginia Department of Elections. Immediately, they were all sent the answers in and encrypted email format to review. They were encrypted because this was sensitive information and could jeopardize our security. But once they reviewed, they were satisfied with the answers that the General Registrar provided based on the information provide from the last review with the I. T. Department of the county. Nothing had changed from last year. That is stated in the attestation letter that the Board all agreed to sign. The Registrar dis point out to the Board that it was pointed out by the Chief Assistant Registrar, that in the original letter last year we were going to move to the APEX building so that move was removed from the letter. Vice Chairman Miller stated that he would be by tomorrow to sign the letter so we could attach to our legal in integra. The Board member all agreed.

	George B. Winson	Aye
Charles E. Moss, Sr.		Aye
Thomas A. Miller		Aye

REDISTRICTING REQUIREMENT PLAN: Secretary Winson asked the Registrar to give the County Administrator and Board of Supervisor members the update on that project from the Emails that had been sent to the Electoral Board members from their liaison at the state Board. The main thing is that we were all, all localities have been asked to “PAUSE” for a while. We had been told that we had everything that we needed but they need everyone to just NOT do anything

else at this point. They will instruct us further as far as when we can move forward in putting in our information; moving it from current to planned and then back to current which would be the final move of polling places, and precincts and the House of Delegates. Orders have been sent to all localities for June Primary but for House of Representatives, not sure if New Kent will be in that primary because of the current challenges involving redistricting. We will know for sure next month.

INTERVIEWS FOR DIRECTOR OF ELECTIONS POSITION: The Board will begin interviews

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for the General Registrar position by conference call. They asked the Registrar to double check with the County Administrator to see if the Electoral Board members could use the county's conferences call number. If not, Vice Chairman Miller has a number but was not sure if his number was still active but will check and get back with Registrar in the morning to help set up interviews in the order in which they came in to Registrar from Human Resources. There is still a total of ten (10) at this time. The first one will be on Wednesday, then see how long that one takes then plan on two a day until completed. Set of questions have been made up and sent to the Board members for review. The Board wants to be consistent with the interviews as they are conducted. Members were polled and agreed.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

Questions have been asked to a couple of our Electoral Board members from other county Board members on why we continue to do call meetings instead of meeting in person and an explanation of pre-existing health issues of those involved in the meeting. Our meetings are posted with the Web-ex phone number on the agenda when posted so they are opened to anyone who wishes to join in from the public as stated by Virginia Election Law code 24.2-107. It was also suggested that with the Registrar now retiring the end of March that the Board could schedule meeting more often when there is no Election scheduled possibly every sixty (60) days to make are everyone is being informed on current events The members were polled and agreed.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

CLOSED SESSION: **CLOSED SESSION:** Secretary Winson moved to go into Closed Session pursuant to Section 2.2-3711A.1 in order to discuss plans for interviews and go over Request made by General Registrar. The members were polled:

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

The motion carried. The Electoral Board went into closed session with the Registrar in attendance.

Secretary Winson moved to return to open session. The members were polled:

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George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

The motion carried. Mr. Moss made the following certification:

Whereas, the New Kent County Electoral Board has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

Now there be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board. The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

ADJOURNMENT: Chairman Moss moved to adjourn the meetings at 6:15 p.m. Vice Chairman Miller made a motion and Secretary Winson seconded the motion. Members were polled.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

Secretary

Chairman

Date Prepared:
March 24, 2022

Vice-Chairman