

The County of New Kent Electoral Board met on Thursday, June 02, 2022 via Conference Call .com at 4:30 p.m. This was the first meeting since the Registrar, Mrs. Karen Bartlett retired on March 31, 2022. Those in attendance on the call were Mr. Charles E. Moss, Chairman, Mr. Thomas A. Miller, Vice Chairman, Mr. George B. Winson, Secretary, Ms. P. Simone Thornton, Registrar, Mrs. Carolyn Gardner, one of the Assistant Registrars, and Mr. Russel Beyer, concerned citizen. Mr. Moss called the meeting to order at 4:30 pm. Secretary Winson asked the Board members if they had reviewed the memorandum for the appointment of the New Kent County Registrar. This document will be included on the New Kent County website with the Electoral Board Minutes. Mr. Miller and Mr. Winson would like the document to be posted as soon as possible. Mr. Moss will review the document and notify Board members.

CONSIDERATION OF MINUTES: Minutes of the Board's March 14, 2022 meeting, having been sent to the Board members for their review by the previous Registrar. The minutes were approved, adopted and posted on the County's website.

GOALS/NEEDS OF THE NEW REGISTRAR: Ms. P. Simone Thornton stated she has completed the eleven certification classes required by the Department of Elections. She plans to attend the VREO certification renewal class that will be offered on August 1, 2022 at the VRAV Conference to be held in Roanoke. She expressed to the Board that she needs their support. The motto for the New Kent Registrar's office is 'FCS & CCO Is Always At Our Door'. FCS means friendly customer service and CCO means continued community outreach. The office will conduct two voter registration drives per year if feasible. We have started reviewing the retention schedule to eliminate any outdated papers in the files. The office will attend as many cyber security trainings as possible. The Registrar and staff are referencing the Virginia Election code book and have monthly discussions. We will work with all the County departments to create a friendly atmosphere with everyone. The Department of Elections has slowed the redistricting process and will contact each locality as to when their process will restart. Vice Chairman Miller wanted clarification on if notices will be sent to the affected redistricted voters. The Registrar stated that Voter Information Notices will be sent to those voters who will experience any changes. The Registrar stated that HB927 could require that localities purchase several ballots styles to individualize the ballots for early vote to correlate with each precinct.

offered it has a base salary. Mr. Moss asked the Registrar to compare with localities with the same size as New Kent to have a general guideline. The Registrar shared that she was informed that the base pay is 42,400.00. The Registrar will hire a Deputy Registrar.

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ADJOURNMENT: Chairman Moss adjourned the meeting at 5:10 p.m. on the motion of Mr. Winson.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
Thomas A. Miller	Aye

Secretary

Chairman

Date Prepared

June 09, 2022

Vice-Chairman