

THE BOARD OF SUPERVISORS HELD A WORK SESSION ON THE 5TH DAY OF NOVEMBER IN THE YEAR TWO THOUSAND ONE OF OUR LORD IN THE OLD COURTHOUSE AT 5:00 P.M.

IN RE: ROLL CALL

Rebecca M. Ringley	Present
James H. Burrell	Present
Dean E. Raynes	Present
W. R. "Ray" Davis, Jr.	Present
Julian T. Lipscomb	Present

IN RE: FINANCIAL FORECAST – Presentation on the proposed Board Room Renovations from Roger Hart of R. Stewart Royer and Associates.

Mr. Emerson introduced Mr. Roger Hart of R. Stewart Royer and Associates to the Board Members to present a basic concept of the New Board Room and necessary renovations to attain said room. Mr. Hart passed out a plan to the Board Members to review as he discussed the renovations. Mr. Burrell questioned if these plans were the same that were provided in the Board Packet. Mr. Hart advised that they are, just on a larger scale.

Mr. Hart reported to the Board that several things were looked into when coming up with an estimate on the renovations including: adding a video/audio system, updating the lighting, replacing the ceiling, removing the dark paneling and replacing it with drywall, raising an existing door and creating a new exit door into the hallway due to safety requirements. The rough estimate on the lighting will cost around \$12,000 to \$15,000, the audio/visual/recording equipment adds approximately \$6,000 to \$8,000, and the new seating and paneling will cost approximately \$90,000 to \$100,000 for a total budget figure of around \$125,000.00. Mr. Burrell questioned the estimate without a new ceiling. Mr. Hart responded that new lighting or audio/visual equipment would probably require a new ceiling however; without the new ceiling the cost would be reduced to approximately \$110,000.00.

The Board members discussed adding and removing items such as painting the paneling versus removing it for dry wall, the necessity of a new ceiling, rearrangement of seating, and the necessity of new audio/visual/recording equipment. Mr. Emerson advised the Board that the system now in use of dictating the minutes with a Dictaphone is both inadequate and outdated and he recommended the Board seriously consider the addition of the audio/video equipment if they decide to move forward with these renovations.

The Board then discussed the amount of the renovations to which Mr. Emerson advised that the renovations could be phased. The Board has already budgeted \$90,000.00 for renovations and next year, could budget more to complete the project. The Board completed the discussion by requesting Mr. Hart and his firm come up with a couple of

different seating options which would add more floor seating and perhaps create a bit more room for Board members and various commissions and fax new floor plans to Mr. Emerson for them to review.

IN RE: CLOSED SESSION – Presentation regarding Personnel Matters §2.2-3711A of Code of VA.

Mrs. Ringley made a motion to go into a closed session to discuss matters exempt under §2.2-3711A. 1 of the Code of Virginia for discussion of personnel matters relating to ?

The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
Julian T. Lipscomb	Aye

The motion carried.

IN RE: RETURN TO OPEN SESSION

Mr. Burrell made a motion to return to the open work session.

The members were polled:

Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Julian T. Lipscomb	Aye

The motion carried.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting under §2.2-3711 A.1 of the Code of Virginia for the purpose of discussing personnel matters.

And Whereas, there was no departure from the lawful purpose of such closed meeting;

Now it be moved and certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of James H. Burrell and seconded by Rebecca M. Ringley.

Chairman Lipscomb questioned before a vote is taken on this Motion, is there any member who believes that there was a departure from the requirements of the Code of Virginia? If so state the substance of the matter and why it was a departure.

Hearing no further statement, Chairman Lipscomb called for a poll of the members.

W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb	Aye

The motion carried.

IN RE: ADJOURNMENT OF WORK SESSION

Chairman Lipscomb adjourned the work session at 6:05 P.M. and the Board of Supervisors moved the County Administrations Building for their regular meeting.