

THE BOARD OF SUPERVISORS HELD A WORK SESSION ON THE 10<sup>TH</sup> DAY OF DECEMBER IN THE YEAR TWO THOUSAND ONE OF OUR LORD IN THE OLD COURTHOUSE AT 5:00 P.M.

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IN RE: ROLL CALL

Rebecca M. Ringley	Present
James H. Burrell	Present
Dean E. Raynes	Present
W. R. "Ray" Davis, Jr.	Present
Julian T. Lipscomb	Present

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IN RE: PRESENTATION OF PROPOSED BOARDROOM RENOVATIONS FROM ROGER HART OF R. STEWART ROYER AND ASSOCIATES

Chairman Lipscomb opened the meeting and introduced Mr. Roger Hart. Mr. Hart reported that he had been able to increase audience seating, from the existing capacity of 84, to 94. The handicapped area can be located in any area. He expressed some concern about traffic in and around the seating of the recording secretary. He suggested having an architect look at any final plans to make sure same meets with all applicable codes. Costs for the proposed renovations of seats and podium area were estimated to be in the neighborhood of \$100,000 - \$125,000. Estimates from an audio-visual contractor for 12 stationary places and one portable station, would be around \$8,000. That would not include the one large video screen of the person making the presentation. That does not include any work on the ceiling or lights.

A discussion was held on the types of seats.

Mr. Raynes stated that the Board had originally budgeted \$90,000 for renovations. Considering the present estimates and what they do and not cover, he thought the \$90,000 might be better spent somewhere else. The use of the school auditorium would certainly be an option.

Mrs. Ringley stated that we needed to decide whether to go forward, rather than incurring additional expenses on engineers and drawings.

Mr. Hart indicated that charges for drawing up the new plan was \$1,000.00.

Mr. Lipscomb expressed some concern about the budget and recommended that plans for any such renovations be postponed at this time.

Mr. Ellyson reported that approximately \$3,000 was spent to fix the existing sound system

A motion was made by Mr. Davis to table the plan for renovations until a review of next year's budget. Mrs. Ringley suggested that it may need to be tabled indefinitely.

Mr. Davis then amended his motion, moving that the Board not spend the money previously appropriated for the renovations. Mr. Burrell seconded the motion. The members were polled:

Mrs. Ringley	Aye
Mr. Burrell	Aye
Mr. Raynes	Aye
Mr. Davis	Aye
Mr. Lipscomb	Aye

Mr. Hart also reported that they were continuing to install the water and sewer lines and pump station on Route 33. He reminded the Board that there was a 3-month lapse in time between the time they were awarded the job and the time construction was started, because of applications for easements and discussions with property owners. He indicated that there probably would be an additional cost for inspection because of that time lapse.

Mr. Davis inquired who was going to be responsible for the trees in the easement in front of Consolidated. Mr. Hart reported that the contractor would be responsible for restoring the vegetation. Mr. Lipscomb suggested that the Board make specific recommendations for plantings, perhaps native vegetation. It was decided that the Planning Department would consult with developers and suggest the use of native plants.

Mr. Hart mentioned that VDOT had buried stumps in the area of the pump station, which required them to redesigning the pump station to go over the area of the buried stumps. Mr. Hart anticipates that would be in late summer.

Mrs. Ringley inquired as to which side would start working first. Mr. Hart indicated he thought that would be the east side, as the pumps are already buried there.

Mr. Lipscomb inquired whether new lights would be installed in the area of the new sidewalks at the Courthouse. Mr. Ellyson indicated that he was looking for the papers and documentation that had been received for the Courthouse lighting. Mrs. Ringley mentioned that we should talk to the RRPDC and they should be able to help.

Mr. Ellyson handed out consolidated qualifications that the Board would like to see in a new County Administrator. The Board agreed to review and get back to him with their thoughts.

Mr. Ellyson gave them an updated holiday list for 2002, including the State, for them to review.

RE: PERSONNEL MATTERS (MOU's)

Mr. Ellyson handed out the MOUs for the Clerk's Office, the Sheriff's Office, the Revenue Office, the Treasurer's Office. The Clerk's Office made changes because of different shifts. The Sheriff's MOU addressed accumulate leave for older employees.

Ms. Katz discussed holiday and sick leave for those departments. Herb Jones from the Treasurer's Office, wanted to be sure his employees would get the raise increase they normally would get for being certified, since many of them are going through certification. The Treasurer's MOU has an Addendum attached to cover should pay on County pay plan be less than allowed by compensation board for certification.

Mrs. Ringley inquired about the future evaluation dates for employees -- would it be their anniversary date or would it fall in January. Ms. Katz indicated that Mr. Ellyson would make that decision. Mr. Ellyson said that everyone but the Sheriff's Office would be evaluated on his or her anniversary date. Those in the Sheriff's Office would be evaluated each January.

Mr. Lipscomb indicated that at the Board Meeting, a motion would be necessary to appropriate \$6,483 to the salary budget line, if the MOUs were accepted on the Consent Agenda, since the Treasurer's department had not been appropriated in the budget.

Mr. Ellyson stressed the need to hire a new County Administrator and suggested that they use an executive search. Mrs. Ringley mentioned that headhunters could bring the Board the top ten, and then a subcommittee of the Board could interview applicants. She estimated their services to cost approximately \$50,000.

Mr. Lipscomb moved that the meeting be adjourned and discussions continued at the regular BOS meeting.

The work session recessed at 5:59 p.m.

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