

THE REGULAR MEETING OF THE BOARD OF SUPERVISORS WAS HELD ON THE 10<sup>TH</sup> DAY OF DECEMBER IN THE YEAR TWO THOUSAND ONE OF OUR LORD IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING AT 6:00 P.M.

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IN RE: CALL TO ORDER

The meeting was called to order at 6:00 P.M.

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IN RE: INVOCATION AND PLEDGE

Mr. Raynes gave the invocation and led the Pledge of Allegiance.

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IN RE: ROLL CALL

Rebecca M. Ringley	Present
James H. Burrell	Present
Dean E. Raynes	Present
W. R. "Ray" Davis, Jr.	Present
Julian T. Lipscomb	Present

Chairman Lipscomb recessed the meeting for ten (10) minutes.

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IN RE: CONSENT AGENDA

Mr. Ellyson presented the Consent Agenda, which consisted of the following: approval of the minutes from the October 4<sup>th</sup>, 2001 Work Session, the November 5<sup>th</sup>, 2001 Work Session and the November 5<sup>th</sup>, 2001 Board of Supervisors meeting; Constitutional Officers Memorandum of Understanding for the New Kent County Sheriff, the Commissioner of Revenue, the Treasurer, the Clerk of Courts and the Commonwealth Attorney; R-24-01 Resolution Supporting Establishing the Founders of America; R-25-01 Resolution Authorizing the Submission of a Grant Application to the Chesapeake Bay Local Assistance Department; R-26-01 Resolution to request that Mr. Chapman L. Harrison be appointed to the Virginia Racing Commission; R-27-01 Resolution to authorize either Julian T. Lipscomb or Richard S. Ellyson to sign application for resolution R-23-01; Abstracts of Votes prepared by the New Kent Electoral Board for recording in the record book of the Board of Supervisors; Stock damage report from Dean Simmons in the amount of \$330.00; Commonwealth of Virginia Hanover Health District proposed statement of agreement; Appropriations for FY 2001-2002: To appropriate DMV Grant for "Highway Safety Mini-Grant" #SC02-55-58555-3 for Radar- \$1,500.00; To appropriate DMV Grant for "Highway Safety Mini-Grant" #SC02-55-58555-1 for Radar Detector - \$1,500.00; To appropriate additional funds received by the School from Title 1 Grant - \$33,785.00; To appropriate additional State Funds to be received for Subsidized Adoption - \$5,274.00; To appropriate additional money provided by the Compensation Board - \$3,351.49; To appropriate additional funds to Social Services for Day Care requested July 2001- \$7,000.00; To appropriate additional DMV funds for "New Kent Highway Safety Program" Grant # AL02-45-58945- \$12,000.00; To appropriate NHTSA/NSA Buckle Up America

Campaign Funds provided to the Sheriff's office by the Virginia Sheriff's Association - \$500.00 giving a total supplemental appropriations of \$52,410.49 which was Money in-Money out of \$51,359.00 and \$1,051.49 from General Fund-Fnd Bal; Finance Report for November 2001 \$2,302,409.86 and Treasurer's report showing the total cash as of October 2001 as \$11,046,969.44.

Ms. Ringley asked if it was necessary to have the person's name spelled out in R-27-01 rather than using the title Chairman of the Board or Interim County Administrator. Mr. Ellyson explained that Mr. Lipscomb had signed resolution R-23-01. Since Mr. Emerson was authorized to sign this grant and is no longer with New Kent the Grant administrators requested this resolution so they could accept Mr. Lipscomb's signature.

Ms. Ringley pointed out corrections to the November 5<sup>th</sup> 2001 minutes; on page five the last paragraph should read VPSA and on page nine the first paragraph the spelling of Elizabeth Yeatts last name needs to be corrected.

Mr. Burrell requested that on Resolution R-24-01 the word communities be bolded and placed on the previous line following the word America.

Mr. Burrell made a motion to approve the Consent Agenda with changes.

The members were polled:

Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Julian T. Lipscomb	Aye

The motion carried.

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IN RE: CITIZEN'S COMMENT PERIOD

Mr. Carter R. Perry read a letter from the Ebenezer Baptist Church addressed to the Honorable. Julian T. Lipscomb, Chairperson, New Kent County Board of Supervisors referencing April as Alcohol, Drug, Tobacco and HIV Aids Prevention Awareness month in New Kent County. In the letter they requested that the board extend this project for the next five years.

Mr. Lipscomb suggested that it would better for Mr. Perry to return to the Board each year to make the Board more aware. Mr. Perry indicated that it would be easier to plan two to three years in advance, rather than on a yearly basis. He indicated that Dr. Geiger and the Schools had been very cooperative and helpful, but that they needed the help and cooperation of other agencies to make this a success.

Mr. Lipscomb asked the Board if they wanted Mr. Ellyson to draw up a resolution designating April as Alcohol, Drug, Tobacco, HIV Prevention Month in New Kent County for the year 2002 through 2007. Mr. Ellyson was asked to bring that back in Resolution form.

Mr. Crump, the Commissioner of Revenue, reported that this was the best year yet as far as operation of his office and communication with the residents. The requests for proposals for the new real estate system went out in August. He has received five proposals to date. All of the proposed systems have the ability to put information out through the Internet so that people can look the information up without leaving home. This is a great opportunity, and there are five people, including Jonathan Stanger, serving on the selection committee. He agreed to keep the Board posted on any developments.

Mr. Davis thanked the people who worked the polls, as well as the businesses and churches that opened up their buildings for polling places.

Mr. Burrell reported, on behalf of the Central Virginia Waste Management Authority, and suggested ways to save money and generate more revenue.

Mr. Burrell had nothing to report that affects New Kent relative to the Greater Richmond Metro Convention & Business Center.

Mrs. Ringley reported that Cox Communications had raised their rates and she has heard from many people concerning that. She has asked Mr. Ellyson to arrange to have a representative from Cox appear at a Board meeting to explain the rate increases, as well as their plans for upgrading or improving service.

Mrs. Ringley also reported that the Richmond Regional Planning District Commission at last month's meeting failed once again to have a quorum. That is the final push to head in the direction of a change in the makeup of that particular organization. She anticipates that the change will be favorable. They hope to have this organization be comprised of elected officials and administrative officials who have more of a stake in attendance at these meetings, as opposed to the make up now. A change in the meeting schedule is also being considered. Currently they meet in full session twelve times a year; desired changes would be four times a year in full session, and eight times in executive committee.

Mrs. Ringley also had other items for discussion, including how our County Administration will proceed in the next couple of months with the Interim Administrator, but agreed to defer until after staff reports to see if any of those items would be covered.

Mr. Lipscomb reported that he had a fire in his community today and that thanks to Public Safety and the Volunteer Fire Department, and fire departments from adjacent localities, the house was not totally consumed.

Mr. Ellyson advised that he had received replies from 3 firms that replied to the Board's requests for audit services and he would be providing copies of their reports to the Board Members in the project package for their review and will set up meetings to interview Robinson, Farnet, Cox associates, Goodman and Company, LLP Richmond, and Cherry, Beckaert and Holland, Richmond. A letter has been sent out on the RFP awarding the petroleum service, and the County will be using the same firm from West Point.

Mr. Ellyson gave the floor to Mr. Loving to comment on the RFP for the back-up generators. Mr. Loving reported that bids for the emergency generators were opened Wednesday afternoon and that eleven bids had been received. References of the low bidder are currently being checked. The low bid was substantially less than the amount included in this year's budget. He hoped to have results of the background and qualification checks by the end of the week.

Mr. Ellyson further reported that the advertisements for the maintenance garage and fire station would be going out on Sunday after next. A deadline has not yet been set. Mr. Gallagher reported that the ad for the fire station would most likely go out this coming Sunday and the maintenance garage on the following Sunday. Mr. Ellyson reported that the sidewalk is now complete.

Upon Mrs. Ringley's inquiry about the budget calendar, Mr. Ellyson reported that letters had been sent to all departments, requesting a turn around of January 14.

Mr. Ellyson further reported that he had not yet received the property evaluations from the Commissioner.

Mr. Gallagher reported on the problems with the radio system. He reported that authorization had been received from the FCC to reprogram the radios, but a glitch has been discovered in the mobile radios, that needs to be addressed before the next programming session. The vendor that sent the information to Motorola could not solve the problems, and Motorola staff are in the process of trying to resolve the problems themselves, and hope that will be done this week. After that, the reprogramming will take three days -- one for police, one for fire and one for the rest.

Mr. Gallagher further reports that Tanker 3 has been manufactured, and delivery is scheduled for February 20. Engine 2 is at the manufacturer, and he hopes to have the drawings by the first of the year. Specs have been prepared for Medic 22 but has not been bid yet as a grant is being sought, which requires that the grant be approved before bids are taken. He hopes the grant will cover between 25% and 50% of the cost.

As to the grant received for the area with Basic and Commercial Carrier, Mrs. Ringley suggested that the County have Jackie Stewart in the Richmond Regional Planning District Commission, either supply us with a report or come to our Board meeting during the next couple of months.

Mrs. Ringley inquired as to the progress of the proposal for banking services. Mr. Ellyson reported that project had been started but was lost in the shuffle of other items and the tax season. He will get with Mr. Jones and get that completed.

Mr. Ellyson reported that plans for the telephone system were being worked on.

Mr. Ellyson also reported that Mr. Stanger was out of town due to his grandmother's death, but that upon his return, the concerns about updates in the web site would be addressed.

Mr. Loving addressed some problems with the pouring of the asphalt at the treatment plant, and reported that the County officials had been in contact with the developer, general contractor and subcontractors, for assurances that there would be no problems with the structure. The attorneys are in the process of drafting an agreement for an extended five-year warranty beyond the normal one-year. The County will also have a five-year letter of credit to cover any uncorrected problems with the structure. The letter of credit will go into force on the day that the treatment plant has been fully accepted and has passed all of the DEQ inspections as well as the State Health Department's. He reported that the plant was supposed to have been completed December 30, 2000. There have been financial problems with the Delmarva Property developers and their paying off the liens and moving forward. It is hoped that it will be open in either late January or February. There was a surprise DEQ inspection last week. The inspectors looked through all of the records, operational procedures, and the County is receiving a 1A rating on the system as it is running right now. Mrs. Ringley suggested that we have an engineer inspect the job. Mr. Loving reported that Resource International, a design-engineering firm, has been asked to give a ground up inspection and they are currently giving the County monthly reports of their findings.

Mrs. Ringley reported that it was her understanding that there had been poor response to the letter sent out by Mr. Combs relating to the Bottoms Bridge sewer. There had been only 7 timely responses to the 200 letters sent out. The County is currently waiting to hear from the consultant, but it was not likely that much could be done with such a small response.

Mrs. Ringley also requested the record of attendance of the various boards, which would assist the Board of Supervisors in making appointments.

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IN RE: RESIDENT ENGINEER'S REPORT

Mr. Rob Prezioso, Resident Engineer from VDOT, updated the Board on recent activities, projects and completed jobs in New Kent County. One of the major problems over the past few months has been the unpaved roads and bridges. They have been working on Routes 155, 249 and 106, installing shoulder stone and asphalt work on the cross-overs. Trimming and brush control work has been done on Route 106 at the request of the school. Some work has been started on the 106 project at the County line.

Inquiry was made as to Route 601 and the speed limit. Mr. Prezioso reported that a traffic study had been done and a recommendation was made that his office disagreed with. It appears now that there will be a 45 mph speed limit.

Mrs. Ringley expressed concern about the Toe Ink Wayside area, and the problem with shared entrances into some of the new homes in the area. Some users are going the wrong way on Route 60 and the installation of "wrong way" signs has been requested. It was also requested that the Sheriff's Office also be notified of this problem.

Mrs. Ringley also reported that the people in Ranch Acres have taken on some of the responsibility themselves of getting their road paved. Their actions have also provided the opportunity for a grant that the County would not have qualified for. She asked that Mr. Prezioso provide other possible grant information at a future date, to upgrade the County road system.

The potholes on 606 were brought to his attention and he will address those.

Mr. Lipscomb reporting having received a petition from people on Cosby Mills Road to have something done with the high water problem on Black Creek Crossing.

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IN RE: PRESENTATION -Amanda Hayes -Power Point presentation of the Criminal Justice Plan

Amanda Hayes from the Colonial Community Criminal Justice Board gave a brief overview their Criminal Justice Plan for 2002 - 2003. The regional board covers New Kent County, the City of Poquoson, the City of Williamsburg, Charles City County, James City County and York County. She reviewed the mission of the Colonial Community Criminal Justice Board, as well as their nine goals, which were also outlined in a handout given to each Supervisor. The work of the current committees was also reviewed. They are making efforts to be more active in New Kent County.

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IN RE: PUBLIC HEARING – Revised Secondary Road Improvement Six-year Plan for 2002-2003 and the Secondary Road Improvement Budget Priority List FY 2002-03

Mr. Prezioso reviewed these items with the Board. He indicated that the construction budget was merely reflective of the first year of the six-year plan, and that any items in the six-year plan that receive any money in the first year, make up the construction budget for the next fiscal year. He reports that a little over \$6.5 million are expected over the next over six years, spread out pretty evenly over that time period.

He also reviewed projects listed on the six-year plan. He gave status reports p priority projects as follows:

- 1<sup>st</sup>: Route 686, which is a little less than half a mile -- work has been started
- 2<sup>nd</sup>: Route 632, Stage Road (between Route 33 over to 634)-- design work on this work stretch of a little under 2 ½ miles of unpaved road, has begun, and construction scheduled to begin by the 2<sup>nd</sup> half of 2005
- 3<sup>rd</sup>: Route 628, Mount Pleasant Road - reconstruct and pave approximately 1.1 mile; design was started in the fall and construction expected to begin in 2005.
- 4<sup>th</sup>: Route 647, paving 2 ½ miles on the north side of Route 60 --expecting to start that in July of 2002
- 5<sup>th</sup>: Route 630, 1/6 of a mile project; expecting construction to start in 2004
- 6<sup>th</sup>: Route 665 - 1<sup>st</sup> of 2 projects to do some rebuilding of 1.6 mile section of Hen Peck Road north to 640-- design was started this fall and construction expected to start in 2008.
- 7<sup>th</sup>: Route 665, 2<sup>nd</sup> half of Hen Peck Road project; expecting design to start in 2006 and construction in 2010
- 8<sup>th</sup>: Route 658, a little over ½ mile to be paved; design to be started in 2006, start building in 2009
- 9<sup>th</sup>: Route 632; design expected to start in 2007, estimating construction to start in 2010.

Mr. Prezioso also reviewed the current estimated cost of all the current projects as well as the allocations and expenditures.

Mrs. Ringley commended Mr. Prezioso for the format that provided to the Board of Supervisors. Discussion of the costs involved in the various projects was held, as well as the concerns of the residents for getting their roads paved in conjunction to the County's Unpaved Road Fund.

Mrs. Ringley expressed concern about the dangerous condition of Waterside Drive because of flooding, and suggested that this particular project be a priority for future considerations. It was questioned as to whether this could be covered under a maintenance project rather than under the six-year plan. Mr. Prezioso indicated that it would depend on the corrective measures to be taken. He will look at the situation and make some recommendations to the Board.

Chairman Lipscomb opened the floor for the public hearing.

John Girimont requested whether it would be possible to re-prioritize the sequence of the work to Stage Road, in light of the frequent flooding. Mr. Prezioso reported that under a State ordinance that passed last year, if a project is underway and the County decides to stop that project, then the County would be required to reimburse the State for the funds. However, that is something that the Board could discuss and perhaps re-prioritize the works.

Wayne Williamson, of 15950 Stage Road, had concerns that the work on Stage Road had been bumped down on the priority list. He cited safety issues as it pertains to the blind curves, safety of the school buses, the narrow width of the road, and the posted speed limit. He also described recent accidents on the road.

W. A. Dervishian inquired as to the work on Route 608, and whether it included the paving of the gravel portion of the road. He also inquired as to whether there was any relationship between the six-year plan and Luck Stone. Mrs. Ringley expressed concern about the increased in road maintenance costs in connection with the truck traffic in connection with Luck Stone.

The public hearing was closed.

Mr. Burrell made a motion was made to adopt the six-year plan as presented by Mr. Prezioso. Motion was seconded.

The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
Julian T. Lipscomb	Aye

The motion carried.

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IN RE: PUBLIC HEARING – Application C-4-01, Sears Properties rezoning from R-2 to B-1

Mr. Robert J. Sears briefed the Board of Supervisors on the application to rezone .3 of an acre from Residential-2 to Business-1. This area consists of a "hodge podge" of zones, including A-1, B-1, B-2, R-1, R-2, M-1 and M-2, all in very small parcels. Current use of the subject property is residential, and located in Barhamsville. Proposed use is for a real estate office.

The nature of the proposed business and number of employees was reviewed.

Chairman Lipscomb opened the floor for the public hearing.

Andrew O'Connell, 4301 Barham Road, took issue with the term "hodge podge" to describe the area in which he lives. He expressed concern about the traffic problem and had in hand a letter from the New Kent County Sheriff's Department requesting that the Highway Department close this road to through traffic from 633 because of problems with accidents. He felt this issue should be addressed before approving the rezoning, as it is his concern that there would be a problem with cars being rear-ended as they slowed to enter this business. He also indicated that the road is used by a considerable number of dump trucks and eighteen-wheelers during the day. There is also a bus stop located in a passing zone on this road. The speed limit is 55 mph and should be reduced in light of the number of businesses already in the area, and the number of intersections.

John Crump spoke in support of this request. He has worked with the Sears group for a number of years, and feels it would make a good addition to the community. He acknowledged that the Barhamsville area was becoming quite a busy village and agreed that the traffic concerns needed to be addressed.

The public hearing was closed.

Mr. Davis agreed with Mr. O'Connell about the traffic concerns in this area. He suggested that Mr. O'Connell bring a Petition from the residents in Barhamsville to address the traffic in the area.

Mrs. Ringley commented that she did not feel that the term "hodge podge" was meant to be derogatory. She also suggested that in rezoning proposals in the future, a worksheet should be provided to the Board of Supervisors, outlining the allowed uses, for their reference in studying the issue.

Mr. Burrell made a motion to approve Application C-4-01, Sears Properties rezoning from R-2 to B-1. Motion was seconded.

The members were polled:

Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Julian T. Lipscomb	Aye

The motion carried.

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IN RE: PUBLIC HEARING – Conditional Use Permit CUP-04-01 application for Daniel R. & Patsy J. Fox

George Homewood explained the application for CUP for this property which is located in zone A-1, consisting of 15 acres on Tunstall Road. This application was considered and recommended for approval by the Planning Commission, subject to a long list of conditions. This would be an indoor kennel, with heating and air conditioning.

Copies of letters of opposition were also provided to the Board of Supervisors , it being noted the large volume was apparently generated by two individuals.

Upon Mrs. Ringley recommendation, Mr. Homewood read the Planning Commission's recommendation upon which the Board motion might be based, be read so as to hopefully clear up any confusion among those here to speak on this issue tonight.

Mrs. Ringley noted that the primary concern noted in the letters of opposition was increased traffic. Mr. Homewood reported that, according to the Institute of Transportation, a kennel generates approximately .3 trips per day per animal housed in the kennel. For 20 animals, that would result in 7 trips per day, in addition to the 10 trips per day generated by each single family house.

Mrs. Fox represented to the Board that they bought their 15-acre property 5 years ago, with the idea of building a home and home-based business. She indicated that she was never told about the necessity for a Conditional Use Permit, and was advised that in order to get a business license, they would have to live on the property. She said that every one of her neighbors were aware of their intention to establish a kennel. Her home was built by a New Kent contractor, and she uses all of the businesses in New Kent, and is proud of being a New Kent resident. She herself suggested the speed bumps and speed limit. She is also aware of the potential problems with increased traffic and is concerned about any damage to the roadway, and that is why she has plans to do her own pick up and delivery. She indicated that she did have the approval through the Agricultural Department, and shared photos of the facility.

Chairman Lipscomb opened the floor for the public hearing.

Philip Felts lives in District 1, adjacent to the property, and spoke out against approval. His concern is that once the CUP is granted, then other uses could be made of the property. He also has concerns about increased traffic in the area. He would prefer that the business be relocated to either Route 60 or Route 249.

George Philbates spoke in favor of approval.. It was his opinion that this would be a nice building with a manageable number of dogs, a well-maintained facility that has been approved by the Health Department. He did concede that he did not live on Tunstall Road.

Isabel Davis spoke out in favor of approval of the CUP. She believed that the recommended restrictions are sufficient to control the use of the property.

Ken Block, of 10020 Tunstall Road, recommended against approval of the CUP.

Sue Dean of 10060 Tunstall Road, also spoke out in opposition of the kennel.

The public hearing was closed

Mr. Davis inquired as to any follow up inspections by the Dept. of Agriculture. Mr. Fox also represented that they intended to be certified by the AKDA.

Mr. and Mrs. Fox indicated that they did feel responsibilities to the Madisons and Silvas whose property is on either side of theirs, and will do whatever they can to allay their concerns about the traffic.

Various plans for disposal of the kennel wastes was discussed. Mrs. Ringley indicated that the Health Department requires that the kennel have to have its own septic permit and drain fields. Mrs. Fox indicated that she planned to have an underground chemical unit to dispose of solid wastes.

Mr. Burrell made a motion to approve the Conditional Use Permit CUP-04-01 application for Daniel R. and Patsy J. Fox. The motion was seconded.

The members were polled:

W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb	Aye

The motion carried.

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IN RE: DISTRICT APPOINTMENTS

Chairman Lipscomb made a motion to appoint Larry E. Haislip as District One's representative to the Industrial Development Authority for a four-year term beginning January 1, 2002 and ending December 31, 2005.

Mr. Raynes made a motion to appoint Jay Hubbard as District Four's representative to the Planning Commission for a four-year term beginning January 1, 2002 and ending December 31, 2005.

Mr. Raynes made a motion to appoint Bill Mountcastle as District Four's representative to the Agricultural & Forestry Advisory for a four-year term beginning January 1, 2002, and ending December 31, 2005.

Mr. Raynes moved to appoint Dale Russell as District Four's representative to the Airport Advisory Commission for a one-year term beginning January 1, 2002 and ending December 31, 2002.

Mr. Raynes moved to appoint Julian Ward as District Four's representative to the Parks and Recreation Commission for a four-7year term beginning January 1, 2002 and ending December 31, 2005.

Mr. Davis moved to appoint Charles M. Davis District Five's representative to the Industrial Development Authority for a four-year term beginning January 1, 2002 and ending December 31, 2005.

Mr. Davis moved to appoint Nellie Crump as District Five's representative to the Historic Commission for a four-year term beginning January 1, 2002 and ending December 31, 2005.

Mr. Davis moved to appoint Bruce Howard as District Five's representative to the Board of Road Viewers for a one-year term beginning January 1, 2002, and ending December 31, 2002.

Mr. Davis moved to appoint Paul Davis as District Five's representative to the Wetlands Board for a five year term beginning January 1, 2002 and ending December 31, 2006.

Mr. Davis moved to appoint Mike Mayton as District Five's representative to the Youth Services Commission for a four-year term beginning July 1, 2001, and ending June 30, 2005.

The members were polled:

Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Julian T. Lipscomb	Aye

The motion carried.

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IN RE: APPOINTMENTS TO BOARDS AND COMMISSIONS NOT DELEGATED  
BY DISTRICT

Chairman Lipscomb made a motion to appoint Richard S. Ellyson as New Kent County's representative to the Middle Peninsula Juvenile Detention Center, to complete a four-year term. Mrs. Ringley made a motion to nominate Sheriff F. W. Howard, Jr. for the same position. After discussion, Mr. Lipscomb withdrew his nomination. The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
Julian T. Lipscomb	Aye

The motion passed.

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IN RE: Other Business

Mr. Burrell moved that the Board appropriate \$6,483.00 to the Treasurer's budget on the line items of payroll.

Mrs. Ringley asked that if the stated amount is incorrect and exceeds it by more than \$1,000.00, this item come back before Board before the process moves forward. Mr. Burrell accepted that amendment.

The members were polled:

Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Julian T. Lipscomb	Aye

The motion carried.

In other business, Mrs. Ringley indicated that she had spoken with Ryan McDougle, who is our Delegate-elect and he would very much like the opportunity to meet with the Board before the Session begins to hear our concerns, and what he can do for us in the General Assembly.

She also inquired as to when we have to have the Auditors selected. Mr. Ellyson indicated that if we change auditing firms, we have until April 1 to notify the State Auditor of Public Accounting. She suggested that in the January or February meetings, we ask auditors to come in shortly before the meetings.

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IN RE:     HIRING OF A NEW COUNTY ADMINISTRATOR

Chairman Lipscomb asked for discussion as to whether an executive search team should be hired to assist us in finding a new County Administrator. It was the general agreement to proceed in that manner. Mr. Ellyson was asked to provide additional information as to fee schedules, etc., for the Board's consideration and work sessions will thereafter be scheduled.

Mr. Burrell made a motion was made to reconvene this meeting until work sessions on December 19 at 4:30 p.m., and December 27 at 6:00 p.m. Motion was seconded.

The members were polled:

W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb	Aye

Mr. Burrell made a motion to go into closed session for personnel matters, pursuant to Code Section 2.2-3711 A.1 of the Code of Virginia.

The members were polled:

Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Julian T. Lipscomb	Aye

The members came out of closed session at 10:20 p.m.

Mr. Burrell certified the closed session by stating:

Whereas the Board convened in a closed meeting under Section 2.2-3711 A.1; and

Whereas there was no departure from the lawful purpose of such closed meeting;

Now be it moved and certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

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IN RE: MEETING SCHEDULE

Chairman Lipscomb advised the next regular meeting of the Board of Supervisors will be held on Monday, January 14, 2002, at 6:00 p.m.

The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
Julian T. Lipscomb	Aye

Chairman Lipscomb continued this meeting until December 19, 2001, at 4:30 p.m., and December 27, 2001, at 6:00 p.m.