

THE REGULAR MEETING OF THE BOARD OF SUPERVISORS WAS HELD ON THE 10TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING AT 6:00 P.M.

IN RE: ROLL CALL

Julian T. Lipscomb	Present
Rebecca M. Ringley	Present
James H. Burrell	Present
Dean E. Raynes	Present
W. R. "Ray" Davis Jr.	Present

IN RE: ANNUAL REORGANIZATION OF THE BOARD - The Board's first meeting of the new year is designated as the annual reorganization meeting.

A. Election of Officers – The Board will elect a chairman and vice chairman to serve as officers for 2000.

Mr. Emerson opened the floor for nominations for chairman of the Board of Supervisors for calendar year 2000. Mr. Lipscomb nominated Mr. Burrell. Ms. Ringley made a motion to close the nominations for chairman of the Board of Supervisors.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye

Mr. Lipscomb made a motion to elect Mr. Burrell as chairman of the Board of Supervisors for the calendar year 2000.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Abstain
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye

Mr. Emerson turned the meeting over to Mr. Burrell, who stated he would do his very best to serve as their (Board's) chairman for the next year. His decisions will be made from his heart for the best of New Kent County.

Mr. Burrell asked for nominations for vice chairman of the Board of Supervisors for the term of one year. Mr. Davis nominated Ms. Ringley. Mr. Raynes nominated Mr. Lipscomb. Mr. Lipscomb made a motion to close nominations for vice chairman of the Board of Supervisors.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

A vote was taken on Mr. Raynes' motion to elect Mr. Lipscomb as vice chairman of the Board of Supervisors for the term of one year.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Nay
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Nay
James H. Burrell	Aye

The motion carried.

A vote was taken on Mr. Davis' motion to elect Ms. Ringley as vice chairman of the Board of Supervisors for the term of one year.

Julian T. Lipscomb	Nay
Rebecca M. Ringley	Abstain
Dean E. Raynes	Nay
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Nay

The motion failed.

B. Adoption of Bylaws – The Board will review the current Bylaws.

Mr. Burrell asked for comments on the Bylaws, action cannot be taken for thirty days per State Law. Mr. Burrell made the following corrections: Page Three, last paragraph, last sentence, the words "New Media" should be "News Media". Page Four, Item 3, the last sentence reads "The Board will go into executive session prior to 7:00 p.m." He thought it should be "6:00 p.m." Page Five, first sentence is "All motions shall be restated by the County Administrator/Secretary before a vote is taken and the result of the vote shall be announced following each vote." This is something that traditionally has not been done, but since it is in the bylaws they should follow it even though it has not been a problem, it should be considered. Also, in fairness to the female gender, everything reads "he", they may want to change it to "board member" or "he or she". Ms. Ringley stated the term "he" did not offend her, she felt it was a general term of reference. Page Seven, under Public Hearings, Item 3, currently reads "All public hearings, whether required or not, will be advertised according to State law unless otherwise directed by the Board." Mr. Burrell felt it should be changed to read (for clarity): "All public hearings required by law will be advertised according to state law. Those that are not required will be under the direction of the Board whether they are advertised or not." Ms. Ringley stated on Page Eight

there was a typo on Item 2, line four, “individual who movers...” should be individual who moves...” and on Page Nine, Item Three, “The Board will consider approval of a the report monthly.” The “a” should be deleted and it should read “The Board will consider approval of the report monthly.” Generally they don’t receive Treasurer’s Report in the Board package for review prior to the meeting. She did not like to have things brought to her attention at 6:00 p.m. for her review and approval. She felt the Treasurer’s Report should be sent during the month and instead of approving the Treasurer’s Reports for the previous month, wait a month so the Board has time to review it. There were no further changes to the Bylaws.

C. Regular Meeting Schedule – The Board will establish by Resolution R-1-00 the regular meeting schedule for 2000.

Mr. Davis asked if the February meeting date could be changed from the 14th to the 7th due to a conflict in his schedule. The Board consented to this change. Mr. Lipscomb made a motion to adopt Resolution R-1-00 which sets the schedule of Board of Supervisors meetings with the change requested by Mr. Davis.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

FOR RESOLUTION R-1-00 AS ADOPTED, SEE BOARD OF SUPERVISORS ORDER BOOK, APPENDIX SIX, PAGE 279.

D. Appointments of Standing Committees – The Board has six standing committees and the chairman will appoint Board member(s) to each committee to serve during 2000.

Mr. Burrell said he would like to speak with each Board member before making his appointments. He will make these appointments at the February 7 meeting.

IN RE: CONSENT AGENDA

Mr. Emerson presented the Consent Agenda, which consisted of the following: Approval of the minutes from the December 13, 1999 meeting; Application for 2001 TEA-21 Enhancement Application for Phase I: Pedestrian Access in Historic Eltham (Resolution R-3-00). If approved there is a county match of \$28,411 for this project. Resolution R-2-00 in support of the Virginia State Parks System; Refunds - \$90.20 for overpayment of real estate tax, \$257.69 for duplicated personal property payment, \$1.88 personal property payment on a boat the applicant does not own, \$194.40 for a building permit, and \$436.32 for a building permit fee and surcharge fee refund; Appropriations - Funds to the School from the federal government for the New Literacy Challenge Grant, the Sliver Grant carryover, the Interpreter Training Grant, and the E-Rate Grant - \$72,024.00 from Revenue to Expenditures, Additional funds received from the Compensation Board (Sheriff’s Office) - \$780.00 from Revenue to Expenditures, and Funds for the Airport Business Plan - \$15,000.00 from Revenue to Expenditures. The Finance Report showed monthly

expenditures for December 1999 of \$2,400,567.91. The Treasurer's Report showed total cash as of December 31, 1999 of \$14,779,121.86. Mr. Burrell asked for corrections to the minutes. Mr. Burrell stated in the minutes under Elected Official's Reports it reads "Mr. Burrell discussed recycling Christmas wrap." To be more specific, it was actually not to recycle because of the high ink content and aluminum foil. Mr. Lipscomb made a motion to approve the Consent Agenda with the changes requested by Mr. Burrell.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

FOR RESOLUTION R-3-00 AS ADOPTED, SEE BOARD OF SUPERVISORS ORDER BOOK, APPENDIX SIX, PAGE 280.

FOR RESOLUTION R-2-00 AS ADOPTED, SEE BOARD OF SUPERVISORS ORDER BOOK, APPENDIX SIX, PAGE 281.

IN RE: CITIZEN'S COMMENT PERIOD

Mr. Ronald Lang, Eltham, was the first to speak. Mr. Lang discussed the speed limit in Eltham, which he has brought to the Board's attention before. He has been working with Mr. Riley of VDOT. He gave Mr. Burrell a letter the citizens had drafted on this issue. The next person to speak was Mr. Fred Neal, Quinton. Mr. Neal is the New Kent recruiter for the Census Bureau. He reviewed Census 2000 information and appealed to the citizens for enumerators, which will be needed to perform the census. The next person to speak was Ms. Jennifer Caldwell, Quinton. Ms. Caldwell welcomed the new Board. She stated she has consistently spoken against all subdivisions of less than five acres per homesite. She asked the Board to keep the interest of the whole county in their minds and put the political maneuvering aside. Also, she would like to see a diverse group of people on the committees the Board appoints. She gave the Board a copy of a form James City County uses. The last person to speak was Ms. Thelma Crump Wilson. Ms. Wilson was concerned the Board would meet on some of the same nights as the School Board, as she liked to attend both meetings.

IN RE: ELECTED OFFICIAL'S REPORTS

Mr. Davis reported the second annual Plum Point Day will be on the second Saturday in May.

Mr. Raynes did not have a report.

Ms. Ringley reported on the generators for the water system, which will be discussed at the budget sessions. She asked Mr. Emerson if he had an update. Mr. Emerson said Robinson, Farmer and Cox was doing a financial analysis of the water rates and looking at what needs to be included, adjusted to pay for all the costs related to the operation of the enterprise fund. The cost of generators is being included in the analysis, which should be finished by the end of the month. When the board considers the budget they will set the rate for water, which would support any

type of addition to the infrastructure. Ms. Ringley said she had received several calls regarding the new water bills that are being run on the forms printer. If anyone has questions on their bill she urged them to call the number listed on the bill. She asked Mr. Emerson about the radio frequencies the county had requested from the FCC in anticipation of a new system for the Sheriff's Department and Emergency System. Mr. Emerson said the frequencies have not yet been received, but they have been told they were awarded. The final numbers and analysis on the radio system are anticipated and should be presented to the Board in the next several weeks. The FCC will issue a license for the frequencies. Ms. Ringley said she would like the Board to begin work on the Highway Overlay District on the Western Area Management Plan. The Western Area Management Plan was adopted in May of 1999 and she would like the Board to work towards adoption of the Highway Overlay District or a modified form of it. Ms. Ringley would also like to see the Board hold quarterly work sessions as an opportunity for the Board to gather in a less formal situation to discuss issues. Also, the proposal to allow the Treasurer and the Commissioner of Revenue to handle the erroneous assessments up to \$2,500.00 needs to be discussed. The School Board would like to have a joint meeting to discuss school needs, she felt the Board should meet to discuss their ability to meet the school's needs before they meet with the School Board.

Mr. Lipscomb asked Mr. Emerson to update the Board on the well in Kenwood Farms. Mr. Loving reported the well was supposed to be put in service by December 30, 1999 with nine days for the contractor to clean up around the site. There have been problems with deliveries and the contractor asked for a sixty day extension. Mr. Loving granted a 30 day extension, so by the end of January the system should be on line with nine days additional for clean up around the site. There is a \$50.00 per day penalty fee.

IN RE: STAFF REPORTS

Mr. Gallaher gave a brief report on the wrecked firetruck from Company 1. The accident occurred on November 7, 1999 while enroute to a call, the four firefighters aboard escaped serious injury. The insurance settlement has been received in the amount of approximately \$122,000.00. The truck needs to be replaced as it puts the area of Providence Forge at 50 percent of the resource they had. Mr. Gallaher asked the Board to consider replacing the wrecked firetruck with a Pierce firetruck the county could take delivery of on January 25. Mr. Gallaher said it put the citizens at risk and could also affect insurance rates. The Board questioned Mr. Gallaher about the salvage value. Mr. Emerson said staff would check into the salvage value and the costs involved. Mr. Burrell asked the Board to consider Resolution R-4-00 for the emergency appropriation of funds for the purchase of a Pierce Sabre pumper/tanker replacement firetruck for Company 1, not to exceed \$195,000.00. The settlement amount of approximately \$122,000.00 from the insurance company would mean the county would have to invest approximately \$73,000.00 towards the purchase, which would be from the capital fund balance. Mr. Lipscomb made a motion to adopt Resolution R-4-00.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye

FOR RESOLUTION R-4-00 AS ADOPTED, SEE BOARD OF SUPERVISORS ORDER BOOK, APPENDIX SIX, PAGE 282.

IN RE: ELECTED OFFICIALS REPORTS

Mr. Jones, Treasurer, congratulated the Board on their election and stated Mr. Ellyson has made himself available for the rest of the month for the transition. He looked forward to working with the Board for the next four years. His door is always open to the Board, staff, and the citizens of New Kent.

Mr. Crump, Commissioner of Revenue, stated his office is ready to work with the Board and support them. Mr. Crump stated his desire to become more involved in fiscal impact statements relating to new development in the county. He would like the Finance Committee to meet on a regular basis. He would also like to work with the Board and staff to develop a management-oriented/public-oriented finance report that could be done quarterly. He also wanted to make sure this information was available to the public through a newsletter or website. The county also needs to do welcome packages for people moving to the county as they are confused about what the offices do and how to get in touch with them. Business licenses are due March 1. Mr. Davis questioned Mr. Crump about impact statements. Mr. Crump wanted to review the process the consulting agents went through to arrive at their decisions. Mr. Davis suggested this tool be explored. Mr. Burrell said the Board would take Mr. Crump's suggestions under advisement.

IN RE: RESIDENT ENGINEER'S REPORT

Mr. Bob Riley, Resident Engineer for VDOT, gave a summary of work performed by VDOT during the month of December 1999. The Board members shared their concerns with Mr. Riley.

IN RE: APPOINTMENTS – The Board will continue to make appointments to various committees.

Ms. Ringley moved to appoint Tolar Nolley as District Two's representative to the New Kent Clean County Committee for a four year term ending December 31, 2003.

Mr. Raynes moved to appoint Doug Dill as District Four's representative to the Wetlands Board for a four year term ending December 31, 2003.

Mr. Raynes moved to appoint Harold Gay as District Four's representative to the Airport Advisory Commission for a one year term ending December 31, 2000.

Mr. Davis moved to reappoint Bruce Howard as District Five's representative to the Board of Road Viewers for a one year term ending December 31, 2000.

Mr. Davis moved to appoint Ronald Lang as District Five's representative to the New Kent Clean County Committee for a four year term ending December 31, 2003.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

Mr. Davis moved to appoint Ms. Ringley as the Board's representative to the Richmond Regional Planning District Commission for a four year term ending December 31, 2003.

Mr. Lipscomb moved to appoint Mr. Davis as the Board's representative to the Metropolitan Planning Organization for a four year term ending December 31, 2003.

Mr. Lipscomb moved to appoint Ms. Ringley as the Board's representative to the Metropolitan Planning Organization for a four year term ending December 31, 2003.

Mr. Raynes moved to appoint Mr. Lipscomb as the Board's representative to the Planning Commission for a four year term ending December 31, 2003.

Ms. Ringley moved to appoint Mr. Raynes as the Board's representative to the Social Services Board to complete a four year term ending June 30, 2003.

Mr. Raynes moved to appoint Mr. Davis as the Board's representative to the Agricultural & Forestal District Advisory Commission for a four year term ending December 31, 2003.

Mr. Lipscomb moved to appoint Mr. Raynes as the Board's representative to the Parks and Recreation Commission for a four year term ending December 31, 2003.

Mr. Davis moved to appoint Mr. Lipscomb as the Board's representative to the Airport Advisory Commission for a one year term ending December 31, 2000.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

IN RE: MEETING SCHEDULE – The regular meeting of the Board of Supervisors will be held Monday, February 7, 2000 at 6:00 p.m. The Planning Commission will meet on Tuesday, January 18, 2000 at 7:00 p.m.

Mr. Burrell said he was having a town meeting for his district in February, preliminary date of President's Day. This meeting will be open to the entire community. He also suggested the Board meet in work sessions and invited the public to attend.

IN RE: ADJOURNMENT

Mr. Lipscomb made a motion to adjourn.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

The Board adjourned at 7:21 p.m.