

A BUDGET WORK SESSION OF THE BOARD OF SUPERVISORS WAS HELD ON THE 10TH DAY OF MARCH IN THE YEAR TWO THOUSAND OF OUR LORD IN THE COURTROOM IN THE OLD COURTHOUSE AT 8:32 A.M.

IN RE: ROLL CALL

Julian T. Lipscomb	Present
Rebecca M. Ringley	Present
Dean E. Raynes	Present
W. R. "Ray" Davis	Present
James H. Burrell	Present

IN RE: OVERVIEW

Mr. Emerson presented an overview of the draft budget for FY2000 – 2001. The existing requests exceed revenues by \$784,569 (the revenues were generated using a 69 cent equalized rate). Capital projects were discussed as well as the joint vehicle garage to be shared by the schools and the county. The Sheriff's grants and the impact of these grants was discussed. Capital requests for each department were discussed.

IN RE: COMMISSIONER OF REVENUE

Mr. John Crump, Commissioner of Revenue, reviewed his department's accomplishments, goals, objectives and strategies. He said he needed to understand what the Board was trying to accomplish to do his budget. He has seen a lot of workload indicators, which increases the workload in his office. Computer resources were of high importance to his staff. He requested a supplement or bonus of \$4,000 for his employees, which, he feels, are grossly underpaid. He would like a better way of supplying benefits to the employees. Mr. Davis asked if hiring a full time assessor would help the workload in the Commissioner's office. Mr. Crump said it would help his workload, but not his staffs.

IN RE: COMMONWEALTHS ATTORNEY

Mr. Linwood Gregory, Commonwealths Attorney and Ms. Robin McLaughlin, Victim/Witness Coordinator, reviewed their budgets. Linwood reviewed his wish list, which he would not get unless he received more monies from the Comp Board or forfeitures fund. The victim/witness program is fully funded by the state.

IN RE: SOCIAL SERVICES, CSA AND OFFICE ON YOUTH

Ms. Marianne Powell, Director of Social Services, reviewed her budgets. Most of the social services programs are split 80/20 between the county and the state. Ms. Denise Bartlett, Director of the Office on Youth, was present to answer questions on her budget. Ms. Bartlett told the Board her office would be moving to Providence Forge within the next couple months. Mr.

Burrell asked what part of the budget could be cut? Ms. Powell said raises, office supplies, postage and telephone could be cut back, if necessary. Ms. Bartlett said program services if she had to. The CSA budget is based on young people and anticipated needed services, and these are both mandated and non-mandated.

IN RE: SHERIFF'S OFFICE

Sheriff F. W. Howard, Lt. Col. McLaughlin, and Nancy Lindsay presented the Sheriff's Office. Sheriff Howard reviewed his responsibilities and his staff distribution (law enforcement, courts, jail, animal protection, school resource officers.) There are 25 full time officers, and 7 part-time people. Comp Board funds 12 deputies, 5 dispatchers and 1 clerical position. There are 5 people on grants (2 are animal protection people). New Kent has one of the highest crime rates per capita in the state. He could cut \$32,000 from the budget if the new radio system is purchased for the county. Vehicles were discussed – currently they are trying to replace five cars a year. Mr. Burrell asked Sheriff Howard where cuts could be made. Sheriff Howard said anywhere but people. The weigh scale on Interstate 64 and the impacts of possible movement to the county were discussed.

IN RE: HENRICO MENTAL HEALTH

Ms. Terrie Glass, Michelle Johnson, and Lynn Corsantino reviewed their budget requests with the Board. Ms. Glass gave an overview of the services provided by the Health District. Half of this budget is funded by state and federal. They are asking for a 3 percent increase in funding this fiscal year.

IN RE: PLANNING DEPARTMENT

Mr. Michael St. Jean, Airport Manager, reviewed the airport budget. Mr. St. Jean reviewed the improvements to the airport that occurred during the past year – terminal building, hangars, and other items. Repairs, maintenance, and percentage funding of such were discussed. The perimeter fence and the funding of 90/10 were discussed. Airport road access and land acquisition and funding was discussed (2 percent local funding.) Repavement and parking at the terminal, and swamp hangar renovations costs (Dept. of Aviation will reimburse approximately 80 percent) were discussed. This will enable an increase in hangar rental and an increase in rental fee. Extension of the runway in the future (for 2 percent) was discussed. The Airport Business Plan is being done and should be returned by June. Ms. Margaret Guy, Director of Planning, felt an additional staff position will be necessary next year. Some furniture and file cabinets have been requested. Updating the Comprehensive Plan is necessary and this cost may be spread between two fiscal years. Chesapeake Bay Area Grant does reimburse approximately \$25,000 in the environmental planner area. Job descriptions were discussed.

IN RE: PUBLIC SAFETY

Mr. Larry Gallaher, Director of Public Safety, started with Building Inspections, which remain relatively the same. In the Fire Departments budget the insurance has increased – probably due to the two recent accidents. The James City Bruton contribution has gone up. Fire Department

capital requests include turnout gear replacement (\$21,000), refurbish engine 2 (\$80,000), and replace a tanker at station 3 (\$185,000). Plans for company 1 fire station, are being developed, the land has been proffered by Delmarva. It would be placed on Route 155. The Rescue Squad is given a donation yearly. Forest Fire – surcharge on acreage of timberland in the county. Emergency Services – new position has been requested - Emergency Medical Services Coordinator to handle the records, training and other duties since the county is the licensee. Building Code Board of Appeals is paid as they meet.

IN RE: CIRCUIT COURT CLERK

Ms. Barbara Gregory, Clerk of Circuit Court, basically requested the same as she did last year.

IN RE: REGISTRAR’S OFFICE

Ms. Gwendolyn Ellyson, Registrar, presented her budget to the Board. Requested increases in part-time salaries, postal services, telecommunications, mileage, travel & convention, dues and association memberships, copies, office supplies and ballots were due to the presidential election and the redistricting in 2001. In part-time salaries and wages she will need full time help and asked for another assistant two days a week.

IN RE: GENERAL DISTRICT COURT

Ms. Marie Cagwin, Clerk of the General District Court, reviewed her budget requests with the Board. The judge would like to have a public address system. They would also like to have drapes, a fax machine, new copier, and new workstations and shelves. Her priorities would be the PA system and workstations.

IN RE: HEALTH DEPARTMENT

Dr. Ted Tweel, Steve Furhmann, and Ms. Gale Bazzichi presented the Health Department’s budget to the Board. Mr. Raynes asked if mandated and nonmandated services could be provided by an independent service and the county’s portion to go towards supporting Olde Towne Center. Dr. Tweel said they could ask for a match, but you would be shifting services from one type to another. Mr. Steve Furhmann joined the meeting. Possible preventative services that could be lost are dental, subdivision review, environmental, nurses, etc. If the county did only mandated services, it would lose \$73,000 in matching funds and only gain \$14,000.

IN RE: VPI EXTENSION OFFICE

Ms. Sylvia Hathaway, Extension Agent, stated the county pays 1/3 of the agent’s salaries (Sylvia and Paul). The county also subsidizes other areas of the budget. The county fair was discussed. The Ruritans are requesting a \$7,500 donation for the fair. Sylvia said the Extension Office will be taking over the fair again.

IN RE: HERITAGE LIBRARY

Mr. Alan Bernstein and Mr. Ken Otey presented this budget. Most of this budget is a mandated figure based on population. Without this funding from the county they could not receive their state funding.

IN RE: ADJOURNMENT

The Board adjourned at 4:33 p.m. and set the next budget work session for March 20 beginning at 1:00 p.m.