

A BUDGET WORK SESSION OF THE BOARD OF SUPERVISORS WAS HELD ON THE 20<sup>TH</sup> OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND IN THE COURTROOM OF THE OLD COURTHOUSE AT 1:00 P.M.

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IN RE: ROLL CALL

Julian T. Lipscomb	Present
Rebecca M. Ringley	Present
Dean E. Raynes	Present
W. R. "Ray" Davis Jr.	Present
James H. Burrell	Present

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IN RE: APPOINTMENTS

Mr. Raynes made a motion to appoint Jackie Yates to the Board of Equalization for District Four.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

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IN RE: MIS

Mr. Jonathan Stanger reviewed the MIS budget with the Board. Internet access was discussed. The status of the website was reviewed. Software for backup services on the network was discussed. The electronic board package was discussed. The quality of the proposed electronic package is not as good as they would like. Some things would not scan and would be troublesome. The Board thought Mr. Burrell could test the process and after the bugs were worked out the rest of the Board will try it.

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IN RE: JDR COURT

Ms. Kelly Douglas of Juvenile and Domestic Relations Court and Mr. Thomas Gooding of Court Services reviewed their budget requests with the Board. Ms. Doulgas referred to Judge Smith's letter requesting office modifications and a workstation for her pc. Mr. Gooding said their concerns were mainly about safety for Ms. Douglas and the court services secretary in the event a disgruntled person came in. They were requesting an emergency alarm since they were unprotected by the Sheriff's Office in the same building. They did not want the citizens to be able to come in unannounced. Mr. Emerson said these issues were discussed with the staff in place when the building renovations were made several years ago. Mr. Gooding said their main concerns are for a door to separate court services from the hallway traffic, a dutch door for the clerk, and a security system. There is a capital request for files for the JDR office. Ms. Douglas

said the mobile filing system changes from \$10,000 to \$4,195 and a workstation for \$2,723. The judge also wanted to know when the Board would be completing the upstairs of the courthouse for the JDR court.

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IN RE: COURT SERVICES

Mr. Thomas Gooding and Ms. Carolyn Leftwich reviewed their budget with the Board. These numbers are mostly split 50/50 with Charles City County, except for juvenile detention costs. Mr. Gooding said they were requesting office furniture to accommodate computers. Secure detention was discussed – Mr. Emerson said he was satisfied with the Merrimac Center and the way they manage the juveniles.

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RE IN: TREASURER

Mr. Herbert Jones, Treasurer, reviewed his budget requests with the Board. He is asking for \$3,000 for dropboxes, which would help eliminate long lines during tax time. He would also like a keyless locking system for the Treasurer’s Office as keys have been lost in the past. Mr. Emerson said the locks for the two doors could be keyed the same. Mr. Jones didn’t think he’d need any more funding in turnover/training. They could move some of the money from programming/consultant to turnover/training – it has been used for Bright to consolidate bills.

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IN RE: MENTORING PROGRAM

Ms. Denise Bartlett presented the information for this grant program, which is a joint effort with Charles City County. It is meant to increase the quality of care for kids on the upper end of the scale. \$53,737 is the amount they are applying for. The coordinator position will require a masters degree and will be responsible for overseeing the volunteers and staff. Mentors are based on \$8-15 per hour based upon how many children they are mentoring. This requires a 15% match. Henrico Mental Health will provide clinical supervision. Client matching will be done by Big Brothers/Big Sisters. Money will be set aside for scholarships. \$21,886 split between New Kent and Charles City County. Effective way of intervening with young children aged 5-19.

Food Bank Project – also a joint effort between New Kent and Charles City counties. Asking federal government to fund time spent working with the children through Quin Rivers. Attempt to draw churches and other agencies together.

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IN RE: OLDE TOWNE MEDICAL CENTER

Ms. Denise Bowles, Ms. Judy Nixon, Director, and Alan Richardson came as a result of New Kent residents asking if they could use their facilities. They are a primary care facility. Most patients are working and don’t have health insurance. They also send a nurse into the communities and provide medications for patients at a greatly reduced rate. They have a sliding scale using the federal poverty guidelines. They are a nonprofit corporation to catch people who fall through the cracks. They only accept medicaid and medicare. In Williamsburg, James City County and York County about 18% of the citizens don’t have health insurance. They would be

interested in offering the sliding scale to New Kent residents (currently 4). For \$10,000 they would see anyone who came to NK on the sliding scale and reevaluate at the end of 6 months. They could bring the van into the county (with nurse). They access the indigent drug program. Mr. Raynes asked them to explain the CHIP program.

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IN RE: ACCOUNTING

Ms. Lisa Dessofo, Accounting & Budget Officer, reviewed her budget, which includes the auditing services – this is the last year of the contract with Cherry, Bekaert & Holland. She is requesting a new computer.

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IN RE: CENTRAL PURCHASING

Ms. Dessofo reviewed this budget, which covers (among other items) the telephone service, but not long distance service. The pool car is being put here that will be used for official county business. Lease purchase equipment is the copier and AS400.

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IN RE: BUILDINGS & GROUNDS

Mr. Chuck Loving, Director of Public Works, presented this budget to the Board, which contained maintenance service contracts – closed circuit tv for Sheriff's Dept, fire alarm and suppression systems, HVAC for three buildings, security system for administration building and termite control.

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IN RE: REFUSE

Mr. Loving reviewed this budget with the Board. The Rt. 612 and Rt. 618 refuse sites are the busiest sites and they increase about 10 % each year. His department is working to improve the productivity of these two sites. Mr. Davis suggested charging a \$15 fee for disposal of refrigerators or any appliance with freon. Mr. Emerson said they would come up with a method and bring it back to the Board.

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IN RE: FUND 98 – WATER & SEWER

Mr. Emerson said these are enterprise funds that balance back against the revenues. Mr. Loving was requesting replacement of a pickup truck in the Water Fund. Water tank maintenance is still being done. Mr. Loving has asked for money for flat files for the new projects underway. Mr. Emerson asked the Board for guidance on the generators. The water rate may have to increase, and an increase in the connection fees will be suggested. Standards would also be changed to require generators or elevated towers. Route 33 water, which was taken over from Henrico at the beginning of the year, was discussed. There have been computer failures, which were due to phone issues and grounding and programming issues. Parham Landing WWTP was taken over by the county on March 1, 2000. Henrico needs to make numerous corrections. The sewer pipes seem to be failing and Henrico has been told they need to correct this.

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IN RE: BOARD OF SUPERVISORS

Mr. Emerson reviewed the Board's budget, which has not changed a great deal. Meeting compensation line item has been added.

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IN RE: CLERK OF THE BOARD

Mr. Emerson reviewed this budget. No real change in this budget.

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IN RE: COUNTY ATTORNEY

Mr. Emerson reviewed this budget. He said he had conferred with Mr. Cornwell on this budget.

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IN RE: ECONOMIC DEVELOPMENT

Mr. Emerson reviewed this budget. A full time economic development position is needed. Currently Mr. Hagy is part time. He has put in for a full time economic development person and secretary. The regional study has been stalled. He would like to move forward with the regional effort to share the expenses, but they may want to stay part time this year. Only way the tax base will be increased is through economic development. The Board felt it was necessary to get this position full time. Also, there is a line for compensation for the IDA - \$50.00 per month for meeting compensation.

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IN RE: DEBT SERVICE

Mr. Emerson stated these are the monies borrowed for the courthouse, administration building, old courthouse and jail east debts.

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IN RE: RESERVE FOR CONTINGENCY

Mr. Emerson has reserved monies for contingency and for employees merit increases - 2% COLA and 0-3% for merit. Mr. Emerson said he was having problems keeping employees. He will not recommend the reserve go below \$250,000.

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IN RE: RECEPTIONIST

Mr. Emerson stated this is the cost for the part-time receptionists.

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IN RE: ASSESSOR

Mr. Emerson stated, in the hopes the Board of Equalization will not go past July, these funds will be eliminated.

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IN RE: WRAP UP

Mr. Emerson asked the Board for their comments. Will probably need a tax increase to balance the budget. The Board directed him to put the \$10,000 for Olde Towne Medical Center in as additional services. The revenue numbers from the Compensation Board should be in Friday. The Board is meeting with the School Board on Thursday night at 6:00 p.m. in the courtroom in the old courthouse.

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IN RE:           ADJOURNMENT

Ms. Ringley made a motion to adjourn.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Aye

The Board adjourned at 5:23 p.m.