

A WORK SESSION OF THE BOARD OF SUPERVISORS WAS HELD ON THE 9<sup>TH</sup> DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND IN THE COURTROOM OF THE OLD COURTHOUSE AT 4:00 P.M.

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IN RE:           ROLL CALL

Julian T. Lipscomb	Present
Rebecca M. Ringley	Present
Dean E. Raynes	Present
W. R. "Ray" Davis, Jr.	Present
James H. Burrell	Absent

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IN RE:           QUARTERLY MEETING WITH CONSTITUTIONAL OFFICERS

The Board of Supervisors provided time for meeting with each of the Constitutional Officers of New Kent County. Mr. John Crump, Commissioner of Revenue, and Mr. Herbert C. Jones, Jr., Treasurer, attended the meeting and reported on issues within their respective offices.

Mr. Crump reported his office had completed tax assessment work on personal property, real estate, and public service corporations. He provided the Board with estimated numbers for the tax assessment increase for the present year over last year. He also reported to the Board that New Kent still does not conduct audits and this may be an area that needs re-thinking. Conducting audits may be another way of increasing revenue for the County. Mr. Emerson pointed out that Wally Cox had agreed to conduct audits for the County at no charge to the County. Cox would merely take a percentage of what they found.

Mr. Crump and Mr. Jones joined in a request to the Board of Supervisors to supplement salaries in their respective offices. Both gentlemen felt their employees' compensation lagged behind salaries of comparable County employees. The primary source of compensation for their departments comes from the State Compensation Board. Mr. Crump reported he and Mr. Jones had researched other localities of the same size as New Kent and found that many other counties of the same size did supplement their Compensation Board employees. Both Mr. Crump and Mr. Jones stated they value their employees and want to adjust the employees' salaries to be competitive with other comparable positions. Mr. Jones specifically requested a \$13,000 total supplement for the Treasurer's Office. The Board will take this under advisement in its upcoming budget preparation.

Lastly, Mr. Crump reported the historic brochure was almost ready for review by the Board. He hopes to have a draft to everyone in the next few weeks.

Mr. Jones reported the Treasurer's Office had worked hard to consolidate the tax bills into one bill per household. The new consolidated bills will take up to seven bills on one. The Treasurer's Office has installed a drop box for payments for the public's

convenience. Mr. Jones thanked Mr. Emerson and his staff for installing the drop box. Lastly, Mr. Jones reported there would soon be an Internet web site over which people will be able to pay their taxes using a credit card.

Mr. Jones inquired of Mr. Emerson as to where the RFP with regard to the bank is at this point. Mr. Emerson had just received it and will forward it to Mr. Jones for review.

Mr. Emerson reported he and Jonathan Stanger had been working with the VIPNet people and had reviewed a few “dummy” web pages. Mr. Emerson and Mr. Stanger had revised the pages and returned them to VIPNet. The process is moving along but there is no definitive date of when the web site will actually be up and running.

Mr. Davis asked Mr. Jones how much trouble it would be to change some of the residents with “West Point” addresses to reflect “Eltham” when sending out tax bills. Mr. Jones stated the personal property taxes had already been printed but he would check and see if they could change the real estate tax bills.

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IN RE: PRESENTATION REGARDING THE ROUTE 618 DROP OFF  
IMPROVEMENT PROJECT

Mr. Charles E. Loving, Sr., Director of Public Works and Mr. Jack Anders, Design Engineer from Resource International, Inc., addressed the Board with regard to the challenges encountered with the Route 618 Drop-off Improvement Project. Mr. Loving gave the Board members a chronological listing of events beginning with the inception of the project. As has been brought to the attention of the Board members prior to this meeting, there have been some problems associated with this project due to the discovery of trash beneath the surface where the footings were supposed to be built. Mr. Loving and Mr. Anders were present to give the Board members an update on where the project stands and to field any questions the members may have. As it stands at the present time, a new location (adjacent to the Animal Shelter) is being reviewed and considered for a three bay, rather than four bay, facility.

Mr. Raynes questioned the advisability of moving forward with the project but after discussion among the members, the Board directed Mr. Loving to move forward with additional soil borings and to bring the results back to the Board for review at the November Board meeting.

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IN RE: CLOSED SESSION

Mr. Davis made a motion to go into closed session for discussions relating to prospective business or industry pursuant to § 2.1-344(a)(5) of the Code of Virginia and for consultation and briefings by legal counsel, consultants, or staff members or pertaining to actual or probably litigation or other legal matters requiring the provision of legal advice by counsel pursuant to § 2.1-344(a)(7) of the Code of Virginia.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Absent

At 5:30 p.m. Mrs. Ringley made a motion to come out of closed session and certified the closed session by stating:

Whereas, the New Kent County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Absent

After coming out of closed session Mr. Emerson asked the Board for direction with regard to the salary questions posed by Mr. Crump and Mr. Jones. It was decided Mr. Emerson should incorporate the Constitutional Officer employees' salaries into the salary review being conducted by Steve Jacobs of Robinson Farmer Cox and Associates and present the results to the Board of Supervisors during budget discussions.

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IN RE:           ADJOURNMENT

At 5:40 p.m. Mr. Davis made a motion to adjourn the work session and move into the regular meeting.

Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis Jr.	Aye
James H. Burrell	Absent