

A JOINT FACILITATED MEETING OF THE BOARD OF SUPERVISORS AND THE SCHOOL BOARD WAS HELD ON THE 3rd DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND AT THE AIRPORT HILTON HOTEL IN SANDSTON, VIRGINIA AT 8:00 A.M.

IN RE: ROLL CALL

THE BOARD OF SUPERVISORS:

Julian T. Lipscomb	Present
Rebecca M. Ringley	Present
Dean E. Raynes	Present
W. R. "Ray" Davis Jr.	Present
James H. Burrell	Present

THE SCHOOL BOARD:

Van N. McPherson	Present
Cynthia Gaines	Present
Lisa Gill	Present
Gail B. Hardinge	Present
Terry Lawler	Present

Also present were: R. J. Emerson, Jr., New Kent County Administrator; J. Roy Geiger, Superintendent of New Kent Schools; Dr. Deborah Roberts, The Weldon-Cooper Center in Charlottesville, Virginia and Ted Povar of the Virginia Institute on Government.

IN RE: FACILITATED MEETING

Dr. Roberts assumed the leadership role of the meeting, which covered the following areas:

- ?? Ground Rules
- ?? Expectations
- ?? Update - Last Retreat
- ?? Working Relationships
 - Leadership Styles
 - Asset Analysis - What's Working Well
 - Successes
 - Debrief last "go round"
- ?? Discussion - Roles
- ?? Agreeing upon Process
- ?? Ultimate goals to be served by School capital investment
- ?? Technical Informing: Key issues - options
- ?? Discussion of Options -- common ground

Attached are specific notes relating to the areas covered by Dr. Roberts and the two Boards.

Dr. Roberts introduced Mr. Ted Povar of the Virginia Institute of Government. Mr. Povar was instrumental in the planning of this facilitated meeting. The Institute of Government was formed in 1994-1995 and one of its duties is to organize retreats and meetings such as this one. Mr. Povar is the Technical Assistance Director for the Institute and is a former City Manager for Emporia. Emporia went through the same type of issues in trying to obtain funding for new schools. Mr. Povar stated in the end, the community will be very happy to have new school facilities. Mr. Povar also told of a system in which New Kent is a member -- the EBIS e-mail program. It is a program where localities can send in questions about how different localities handle certain situations to Mr. Povar and he posts the questions to approximately 200 other localities via e-mail. The responses come back into Mr. Povar's office and he disseminates the answers accordingly. New Kent is a member of the Institute so if anyone has a question they would like to have posted for other localities to respond, they need to send their questions to Mr. Emerson. He can then submit the questions to Mr. Povar.

Prior to the joint meeting, members of both boards had been asked to complete a Myers-Briggs Type Indicator. Dr. Roberts pointed out that the two boards are comprised of ten very different individuals. She grouped the members according to their "type." She went on to explain the differences between the grouped "types" and stated there was a good balance of extroverts and introverts on the boards and pointed out the different operating styles showed great diversity.

In order to fully understand the specific roles of each of the Boards, Mr. Emerson distributed a handout taken from the Virginia County Supervisors' Manual which outlined the "official" roles of each Board. The joint Boards then formulated and agreed upon the process which would be followed with regard to the construction of schools and the role each Board would have in that process. At this point, Dr. Geiger distributed a handout titled "New Kent Public Schools, Long-Range Facility Plan Options." Dr. Geiger detailed the present and projected enrollment numbers by school, the original referendum proposal with updated costs, and facility issues to be considered in deciding the best course of action. He stated the School Board feels it would be best to move to a K-5 format for elementary schools. This would mean one less transition for students to make and instruction could more easily be coordinated for K-5. He pointed out most textbooks are developed in a K-5 format. Dr. Geiger stated the School Board supports the option of building a new high school and converting the existing high school to a middle school. This option would best address the enrollment projections through 2007-08 based on the current 2.2% growth rate. The handout contained various options which could be taken by the Boards. Mr. Lipscomb stated it appeared the following scenario seemed to be the best course of action: Build a new high school with 1,000 capacity/Core 1,200 (\$24,165,600); convert the present high school to a middle school (\$137,500); convert the primary school to K-5 (\$75,988); add the multipurpose room/three classrooms to the primary school (\$1,108,500), but only if needed in order to convert both the primary and elementary schools to a K-5 concept. This plan would then

allow use of the existing middle school for office space. The first phase would be Steps 1 and 4 (build a new high school and conversion of the present high school to a middle school). The Boards will reassess the second phase of converting both elementary schools to a K-5 format in 2-3 years.

Dr. Roberts then assisted the joint Boards with outlining their next steps and the role of each Board in this process. Basically, the architectural design responsibility rest with the School Board and the financial responsibilities rest with the Board of Supervisors. Dr. Roberts stressed the importance of information sharing during this process.

IN RE: ADJOURNMENT

There being no further business to come before the Board, each Board Chairperson adjourned their respective Board at approximately 5:15 p.m.