

THE REGULAR MEETING OF THE BOARD OF SUPERVISORS WAS HELD ON THE 8TH DAY OF MARCH IN THE YEAR OF OUR LORD NINETEEN HUNDRED NINETY-NINE IN THE BOARDROOM OF THE COUNTY ADMINISTRATON BUILDING AT 6:00 P.M.

IN RE: ROLL CALL

Mark A. Hennaman	Present
Julian T. Lipscomb	Present
Rebecca M. Ringley	Present
James H. Burrell	Present
Frederick G. Bahr	Present

Mr. Burrell gave the invocation and led the Pledge of Allegiance.

IN RE: PRESENTATION OF RESOLUTION R-2-99 to Jerry L. Sprouse.

Mr. Bahr presented Resolution R-2-99 to Jerry L. Sprouse.

IN RE: PRESENTATION OF RESOLUTION R-6-99 to the family of Harold K. Seitz.

Mr. Bahr presented Resolution R-6-99 to Mrs. Ann Seitz and her family.

IN RE: CONSENT AGENDA

Mr. Emerson reviewed the Consent Agenda which consisted of: Approval of minutes from the February 8, 1999 regular monthly meeting and February 16, 1999 Joint Meeting with the School Board; Office on Youth Six Year Plan; Resolution R-9-99 declaring the month of April "Alcohol, Drug and Tobacco Prevention Month"; Appropriations - \$3,536.00 from Revenue to Expenditures from the Department of Criminal Justice for Local Law Enforcement Block Grant, Additional funds from the Compensation Board for equipment for the Sheriff's Department, additional funds for the Treasurer's Office for costs incurred for professional training services and programming expenditures, action to reduce New Kent County's schools 1998-99 appropriation of state funds due to the revised March 31 ADM projection of 2,308 students, appropriation of the remaining balance of the School Construction funds received from the State this fiscal year - \$140,508.00, appropriation of additional funds from the High School Band Boosters to pay back the loan for new band uniforms and to appropriate funds from the Family Preservation Funds Grant, Additional funds received from the Department of Defense's Troops to Teacher's program and a new Special Education "Sliver Grant" award - \$34,156.00; Finance report for monthly expenditures for February 1999 of \$1,735,349.86, and a Treasurer's report of total cash as of February 28, 1999 of \$11,431,370.95. Mr. Lipscomb made a motion to approve the Consent Agenda as presented.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Frederick G. Bahr	Aye

FOR RESOLUTION R-9-99 AS ADOPTED, SEE BOARD OF SUPERVISORS ORDER BOOK, APPENDIX SIX, PAGE 182.

IN RE: CITIZEN'S COMMENT PERIOD

The first person to speak was Ms. Nancy Hayes. Ms. Hayes is the County's representative to the Advisory Council for the Capital Area Agency on Aging. She reported there were programs available to the elderly and their families for assistance. Also, volunteers are needed for these programs. The next person to speak was Ms. Becky Philbates. Ms. Philbates was concerned that people only attend the board meetings when an issue directly affects them. She felt people should attend all the meetings as they miss a lot of information, some of which is not on the agenda. Also, she showed the Board a magazine in which she and her husband's junkyard business was featured.

IN RE: ELECTED OFFICIAL'S REPORTS

Mr. Hennaman did not have a report.

Mr. Lipscomb did not have a report.

Ms. Ringley discussed the census forms from the schools. She also requested staff get a cost to repair the rear of the terminal building at the airport which contains the apartment and engine room.

Mr. Burrell discussed the transfer station on Route 618. He felt it was still difficult for some people to throw things into the open bin verses into the compactor. He suggested the Board may want to consider during the budget sessions a ramp system to make it easier to unload items into the bin. Also, he attended a conference center in Prince George County called Upper Brandon Plantation, which he felt was an excellent place to hold the next strategic planning session.

Mr. Bahr said Colonial Downs has filed in the City of Richmond Circuit Court appealing portions of the Racing Commission's rulings.

IN RE: STAFF REPORTS

Mr. Larry Gallaher reported on volunteer day, which is being planned for April. He asked the Board if they could combine the two groups for one event. It was the consensus of the Board that it would be a good idea to combine the two groups (fire/EMS and the boards and commissions). A date of April 29 was decided upon for the event.

Mr. Emerson asked the Board for a date to hold a budget work session with the constitutional officers and other agencies to discuss their budget requests and expenditures. The Board agreed on March 31.

Mr. Emerson reported the approximate additional cost to advertise public hearings in the New Kent Chronicle is \$6,000. The Board members discussed which run of the Chronicle to put the ads in (the run that has the full size paper that is picked up or the smaller version that is mailed out). Ms. Ringley made a motion for staff to move ahead with putting public hearing notices in the full size paper that is picked up, and asked that it be evaluated for timing of the publication of the ads.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Frederick G. Bahr	Aye

IN RE: RESIDENT ENGINEER'S REPORT

Mr. Bob Riley, Resident Engineer, gave a summary of work performed by VDOT during the month of February. The Board members brought their concerns to Mr. Riley's attention.

IN RE: DISCUSSION – Mr. Michael Cline, State Coordinator for the Department of Emergency Services, will speak with the Board regarding the ice storm emergency.

Mr. Cline reviewed the system the state uses for dealing with emergencies and disasters and how they come to make a recommendation to the Governor for either declaring a state of emergency or not and then asking the President for a declaration for federal assistance. The Board members voiced their concerns and feelings that the state did not handle the situation properly as they felt New Kent County was in a state of emergency after the storm.

IN RE: PUBLIC HEARING – O-13-98 – An Ordinance to amend sections 9-278, 9-279, 9-280, 9-281, and 9-285 of Chapter 9, Division 18 of the New Kent County Zoning Ordinance pertaining to Site Plans.

Mr. Maloney stated that staff in the Planning Department drafted this ordinance to amend several administrative processes within the site plan review process. The ordinance does not change the informational requirements of a site plan. The amendments to Section 9-278 address the format of the site plan and the number of copies that are to be submitted. These requirements will assist in making all plan submittals more uniform and assist staff in the review and filing of plans. Section 9-279 has been amended to allow the plan to be returned to the applicant with a summary comment only, if the plan is found to be substantially lacking in the minimum required detail. Section 9-280 establishes time limits on the submission of changes to the site plan if required by the County, and limits the number of times a plan may be resubmitted with changes. The ordinance does contain provisions for extensions to the time limits if requested by the applicant. The amendments to Section 9-281 eliminates redundancies within the ordinance. Section 9-285 was changed to state appeals from the decision of the Zoning Administrator may be made to the Board of Zoning Appeals rather than to the Planning Commission in accordance with the Code of Virginia. During its January 19, 1999 meeting the Planning Commission voted to recommend Ordinance O-13-98 for its consideration and adoption. Mr. Burrell and Mr. Hennaman felt these changes would make the system more user-friendly and streamlined. Mr. Bahr opened the public hearing. There were no citizens signed up to speak and the public hearing was closed. Mr. Burrell made a motion to approve Ordinance O-13-98 as presented.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Frederick G. Bahr	Aye

FOR ORDINANCE O-13-98 AS ADOPTED, SEE BOARD OF SUPERVISORS ORDER BOOK, APPENDIX SIX, PAGE 183.

Mr. Bahr announced Mr. John Montoro, with Cherry, Bekaert & Holland, the County's auditors, would not be presenting the audit and turnover audit tonight because the audits are in second partner review. These documents will be presented at the April board meeting.

IN RE: BY-LAWS REVISION – The Board will vote on a revision of Article VI of the By-Laws of the New Kent County Board of Supervisors as requested by Mr. Burrell.

Mr. Cornwell said Mr. Burrell requested this amendment at the organizational board meeting regarding Article VI, Public Hearing, Paragraph D – change consists of the wording “in the order they sign the register”, the sentence now reads “each person wishing to speak will be called to the podium by the chairman in the order they sign the register and must state his or her name and address for the record.” Mr. Bahr asked that it be changed from “they signed the register” to “in the order such person signed the register”. Mr. Hennaman made a motion to adopt the revision of Article VI of the By-Laws of the New Kent County Board of Supervisors as requested by Mr. Burrell at the January 11 meeting with the change in wording suggested by Mr. Bahr.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Frederick G. Bahr	Aye

IN RE: APPOINTMENTS – The Board will continue to make appointments to various committees.

Ms. Ringley made a motion to appoint Mr. David Lawler as District Two’s representative to the Transportation Safety Commission to complete a term ending December 31, 1999.

Mr. Hennaman made a motion to appoint Mr. Keith Black as District Four’s representative to the Agricultural & Forestal Advisory Commission for a four year term ending December 31, 2002.

Mr. Hennaman made a motion to appoint Mr. Hayden VanDyke as District Four’s representative to the Youth Commission for a one year term ending June 30, 1999.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Frederick G. Bahr	Aye

Mr. Bahr made a motion to appoint Mr. Bruce Howard as New Kent County’s representative to the Building Code Board of Appeals for a four year term ending December 31, 2002.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Frederick G. Bahr	Aye

Mr. Lipscomb made a motion to appoint Mr. Burrell as New Kent County’s representative to the Metro Richmond Convention and Visitors Bureau Board of Directors for a two year term ending December 31, 2000.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Abstain
Frederick G. Bahr	Aye

IN RE: MEETING SCHEDULE

The regular meeting of the Board of Supervisors will be held Monday, April 12, 1999 at 6:00 p.m. The Board of Supervisors will have a Work Session with the constitutional officers at 5:00 p.m. on Monday, April 12, 1999. The Planning Commission will meet on Monday, March 15, 1999 at 7:00 p.m. The Board of Supervisors will have a Budget Work Session with the constitutional officers and some outside agencies on March 31, 1999 at 9:00 a.m.

IN RE: ADJOURNMENT

Mr. Lipscomb made a motion to adjourn.

Mark A. Hennaman	Aye
Julian T. Lipscomb	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Frederick G. Bahr	Aye

The meeting adjourned at 7:54 p.m.