



# ZONING VARIANCE APPLICATION

County of New Kent, Virginia

Planning Department

*Revised 10/30/2020*

Web Site: [www.co.new-kent.va.us/209/Planning](http://www.co.new-kent.va.us/209/Planning)

New Kent County ♦ Planning Department ♦ P. O. Box 150 ♦ New Kent, VA 23124 ♦ Phone 804-966-9690 ♦ Fax 804-966-8531  
 \*\*Use P.O. Box for all mail. Street address: 12007 Courthouse Circle, New Kent, VA 23124 FOR DELIVERIES ONLY\*\*

### DESCRIPTION OF PROPERTY

Tax Map Parcel Number(s): \_\_\_\_\_  
 GPIN: \_\_\_\_\_  
 Property Street Address: \_\_\_\_\_  
 Current Zoning: \_\_\_\_\_ Current Use: \_\_\_\_\_  
 Total Acreage: \_\_\_\_\_  
 Acreage subject to request: \_\_\_\_\_

### OFFICE USE ONLY \*DO NOT WRITE IN THIS BOX\*

Application No: \_\_\_\_\_ -  
 Date Received: \_\_\_\_\_  
 Variance: \$ **750.00**  
 Fee Paid: \$ \_\_\_\_\_  
 Staff Initials: \_\_\_\_\_

### APPLICANT'S INFORMATION

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone: Work: \_\_\_\_\_ Home: \_\_\_\_\_  
 Cellular/Pager: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

### PROPERTY OWNER'S INFORMATION

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone: Work: \_\_\_\_\_ Home: \_\_\_\_\_  
 Cellular/Pager: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

### WATER/SEWER SUPPLY

- Public Water       Public Sewer       Well       Septic  
 Other: \_\_\_\_\_

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 SIGNATURES FOLLOW

I/We as the property owner/applicant/agent give permission for County personnel to enter subject properties in relation to the administration of this application and to any applicable New Kent County, State of Virginia or U.S. Federal Government regulations. Additionally, if the County Planning Department deems it necessary for an outside agency or organization review any technical part of this application, I/we agree to reimburse the County for all costs associated with such outside reviews and consultation within 15 business days of being billed by the County.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Applicant/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**All property owners must sign the application.**

**FEES**

The fee for a Variance Request to the BZA is **\$750.00**. Make checks payable to *Treasurer of New Kent County*. Fees must be submitted at time of application. There is no fee for a schematic drawing.

**A Completed Adjacent Property Owners List Form found on the website listed above must be completed and submitted with this application.**

**TYPE OF VARIANCE (CHECK THE APPROPRIATE BOX(S))**

|   |  |
|---|--|
| <input type="checkbox"/> Setback                | <input type="checkbox"/> Exceptional Shape or Size of Property   |
| <input type="checkbox"/> Height/Bulk            | <input type="checkbox"/> Development of Adjacent Land  |
| <input type="checkbox"/> Exceptional Topography | <input type="checkbox"/> Other Extraordinary Situation – Specify: <input style="width: 100px; height: 15px;" type="text"/> |

**VARIANCE REQUESTED**

Please cite the appropriate section(s) of the zoning ordinance from which relief is requested:

**Statement of Justification:**

Explain in detail on an attached piece of paper the facts in support of the variance. Variances cannot be granted for change in use or convenience. The facts must show that the strict application of the zoning ordinance as it impacts this particular property effectively prohibits or unreasonable restricts the utilization of the property. The facts must support a finding by the BZA that

- a. The strict application of the ordinance produces a hardship approaching confiscation.
- b. The hardship is not shared generally by other properties in the same zoning district and the same vicinity.
- c. The authorization of the variance will not be of substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance.

**Note:** In authorizing a variance the Board of Zoning Appeals may impose such conditions regarding the location, character, and other features of the proposed structure or use as it may deem necessary in the public interest and may require a guarantee or bond to ensure that the conditions imposed are being and will continue to be complied with.